



ALL SAINTS' COLLEGE

Re-accredited with 'A' - Grade by NAAC

Thiruvananthapuram - 695 007, Kerala - South India

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IQAC 2016- 2017

Minutes of the IQAC Meeting held on - 24/09/2016

Agenda

1. Minutes of the previous meeting
2. Action taken upon the minutes of the previous meeting
3. Recommendations of the NAAC Peer Team
4. New Add – on and Certificate Courses to be started
5. Mini projects for students
6. Remedial Coaching
7. Faculty development and Administrative Training programme to be conducted
8. Clean Energy Campaign

Minutes of the meeting held on 24/9/2016 at 10.30 am

The meeting started with invocation to God and was chaired by the Principal.

The Principal informed the committee of the NAAC grade which was 'A' with the grade point 3.01.

She congratulated the efforts put in by every member of the Institution and the stakeholders in securing the grade for the college.

She informed the committee members of the well wishes sent by the Manager. It was also informed that the students would be given sweets and the teachers would be given lunch at the Restaurant and a movie show to celebrate the victory of NAAC accreditation.

The minutes of the previous meeting held were read out by the IQAC Coordinator and the same were confirmed and passed by the committee for record.

The IQAC Coordinator then presented the Action taken report based on the minutes of the previous meeting. The following details were recorded :-

1. A Faculty Development programme on "Emotional Intelligence" was conducted on 17th and 19th September.
 - (a) Dr. Roshan Thomas, Former Head, Dept. of English, All Saints' College delivered the topics "Cognitive Psychology" and "Improving Emotional Intelligence".

- (b) Ms. Kyrunnisa A., Rtd. Associate Professor, Dept.. Of English, All Saints' College ,Tvpm delivered the topics "The Impact of Counselor Training on Emotional Intelligence" and "Equity and Emotional Intelligence".
2. A Value-added course titled "Fundamentals of Astronomy", was started by the Department of Physics on 1st September, 2016.
3. The following Add-on courses too were started:
 - (a) Computer Fundamentals, MS Office and Internet was started on 3rd August 2016
 - (b) Operations and Research was started on 6th August 2016
 - (c) Textile Chemistry was started on 13th August 2016
 - (d) Interview Skills and resume Writing was started on 1st August 2016
 - (e) Plastic Waste Management was stated on 28th August 2016
 - (f) Quantitative Methods in Economics was started on 3rd September 2016
 - (g) Basics in C++ Programming was started on 10th September 2016
4. A Certificate course in SPSS was started on 20th August 2016
5. Student Support Programme (SSP), Higher Education Department , Govt. Of Kerala initiative was started on 1st September 2016 with 150 student participants.

The Principal read the recommendations of the NAAC Peer Team and put the same before the committee for suggestions towards taking action of the same.

The following points were discussed at the meeting:-

1. All Departments were to start Add-on and Certificate courses with proper detailed programme.
2. Likewise the students were to be given mini projects as part of practical work in each semester.
3. All the programmes of the new initiative in Higher Education would henceforth be monitored by the IQAC including FLAIR, SSP and WWS.
4. All the original files of SSP and WWS and IGNOU were to be kept with IQAC at the end of the academic year.
5. The AQAR for the year 2016-2017 was to be duly filled and sent to IQAC by January 2017.
6. All departments were to start Remedial Coaching for weaker students after class hours.

7. A faculty development and a Training programme for the administrative staff was to be conducted.
8. To increase awareness both among students and teachers in conserving nature it was decided to conduct a Clean Energy Campaign.

The Members present:-

Dr. Jessy Jose Principal	Chairpersonasc50principal@gmail.com
Dr. Sr. Pascoela A. D'Souza Asst. Prof. Dept. of English	Co-ordinatorPascoela884@gmail.com
Ms. Mary Alice G. Vice-Principal, Dept. of Economics	Member
Dr. Caroline Beena Mendez Asso.Prof. Dept. of Physics	Member
Dr. Srilekha Nair Asso.Prof. Dept. of Commerce	Member
Ms. Shirly Joseph Asso.Prof. Dept. of Mathematics & Statistics	Member
Dr. Dhanalekshmi T.G. Asst. Prof. Dept. of Zoology	Member
Dr. Sunita Kurur Asst. Prof. Dept of Chemistry	Member
Dr. Parvathy Menon Asst. Prof. Dept of History & Politics	Member
Dr. C. Udayakala Asst. Prof. Dept of Malayalam	Member
Dr. Reshma J.K Asst. Prof. Dept of Environmental Sciences	Member
Dr. Anjana P.S. Asst. Prof. Dept of Physics	Member
Ms. Divya S.R. Asst. Prof. Dept of Physical Education	Member
Sr. Nirmala Vincent Librarian	Member
Ms. Philomena J. Superintendent	Member

IQAC CO-ORDINATOR
ALL SAINTS' COLLEGE
THIRUVANANTHAPURAM-7
Coordinator
IQAC



Principal
All Saints' College
Thiruvananthapuram-7
PRINCIPAL