



ALL SAINTS' COLLEGE

Re-accredited with 'A+' - Grade by NAAC

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IQAC 2024-25

MINUTES OF IQAC MEETING HELD ON 26/07/2024

Venue: IQAC Room, All Saints' College

Date: 26/07/2024

Time: 3.00 to 4.00 PM

Agenda

Welcome: Dr. Reshmi R Prasad, Principal, All Saints' College and Chair, IQAC

1. Planning of the Induction Programme and Bridge Courses for the new batch of students
2. Finalization of dates for collection of documents for AQAR upload
3. Encouragement of student participation in SWAYAM courses and courses on the Indian Knowledge System (IKS)

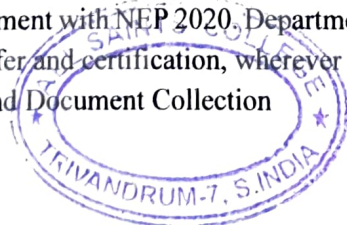
Vote of thanks: Dr. Sunita Kurur (IQAC Coordinator)

Proceedings of the Meeting

The meeting was presided over by the Chairperson and commenced with a silent prayer. Dr. Sunita Kurur, IQAC Coordinator, presented the minutes of the previous IQAC meeting held on 24 June 2024, which were reviewed and approved by the members.

The Chairperson addressed the gathering and the following matters were discussed and resolved:

1. Induction Programme and Bridge Courses (*AQAR – Criterion I & II: Curricular Planning and Implementation; Student Support*):
 - It was resolved to conduct the Induction Programme (Deeksharambh) for first-year undergraduate students admitted during the academic year 2024–25 from 29th August 2024 to 2nd August 2024, in accordance with UGC guidelines. Dr. Cinthya Christopher, Department of Botany, was appointed as the programme coordinator.
 - Further, all departments were directed to conduct Bridge Courses for first-year students immediately after the induction programme to facilitate smooth transition, academic preparedness, and learner readiness.
2. Promotion of SWAYAM and Indian Knowledge System (IKS) Courses (*AQAR – Criterion I: Academic Flexibility; Criterion II: Teaching–Learning*): The committee resolved to encourage students to enroll in SWAYAM courses offered by recognized universities and to promote participation in courses related to the Indian Knowledge System (IKS) in alignment with NEP 2020. Departments were advised to guide students regarding credit transfer and certification, wherever applicable.
3. AQAR Preparation and Document Collection



Reshmi
PRINCIPAL
All Saints' College
Thiruvananthapuram

The committee noted that the Annual Quality Assurance Report (AQAR) for the academic year 2023-24 (01 June 2023 to 31 May 2024) is to be submitted during December 2024. It was resolved that criterion-wise data and supporting documents shall be collected systematically as per the schedule finalized below:

- 12 August 2024: Criteria I and III
 - 14 August 2024: Criterion IV
 - 16 August 2024: Criteria II and V
 - 19 August 2024: Criterion VI
 - 21 August 2024: Criterion VII
4. Criterion heads were instructed to ensure timely submission of verified data and documentary evidence to the IQAC.

Dr. Sunita Kurur, IQAC coordinator, proposed the vote of thanks.

The meeting was adjourned at 04.00 PM.

Members Present	
Dr. Reshmi R Prasad	Principal and Chair, IQAC
Dr. Sunita Kurur	IQAC Coordinator
Dr. Lekha Rani M L, Assistant Professor and Head, Department of History	Member
Dr. Nisha K K, Assistant Professor, Department of Botany	Member
Dr. Ayona Jayadev, Assistant Professor, Department of Environmental Sciences	Member
Dr. Sangeetha S, Assistant Professor, Department of Commerce	Member
Ms. Divya Grace Dilip, Assistant Professor, Department of Zoology	Member
Dr. Veena Suresh Babu Assistant Professor, Department of Physics,	Member
Dr. Sonya J Nair, Assistant Professor and Head, Department of English	Member

Sunita K.

IQAC Coordinator

**IQAC CO-ORDINATOR
ALL SAINTS' COLLEGE
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Reshmi
Principal

**PRINCIPAL
All Saints' College
Thiruvananthapuram**