



# ALL SAINTS' COLLEGE

Re-accredited with 'A+' - Grade by NAAC

Thiruvananthapuram - 695 007, Kerala - South India

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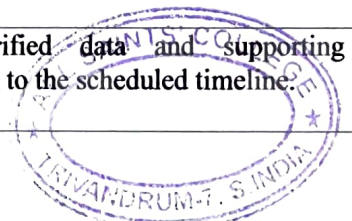
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## SUMMARY OF IQAC MINUTES AND ACTION TAKEN REPORT (2024-25)

Sl. No.	Date	Agenda	Action Taken
1	13/06/2024	Review of academic and quality assurance activities for 2023-24	Activities conducted under various NAAC criteria during 2023-24 were reviewed and strategic plans were prepared for quality enhancement in 2024-25.
		Preparation and submission of AQAR 2023-24	Criterion teams initiated systematic collection and compilation of data and supporting documents for AQAR preparation.
		Strengthening documentation and website updates	Departments and committees submitted activity reports, brochures, geotagged photographs and certificates to the Website Committee and IQAC for proper documentation.
		Promotion of certificate courses and Indian Knowledge System (IKS)	Departments continued certificate courses and initiated courses aligned with the Indian Knowledge System and NEP guidelines.
		Promotion of research culture	Departments organised seminars/workshops on research methodology, IPR and entrepreneurship, and faculty were encouraged to undertake research projects and publications.
		Skill development, career guidance and student support initiatives	Skill development programmes, career guidance activities and placement support initiatives were conducted for students.
		Promotion of gender sensitisation and environmental sustainability	Gender sensitisation programmes, environmental awareness activities and sustainability initiatives were conducted on campus.
		Identification of Institutional Distinctiveness and Best Practices	Institutional Distinctiveness "Community, Creativity and Capacity" and best practices aligned with UN Sustainable Development Goals were documented.
2	24/06/2024	Distribution of responsibilities for AQAR preparation	Duties for criterion-wise data collection and documentation were assigned to faculty members to ensure systematic AQAR preparation.
		Collection of student feedback and implementation of FYUGP	Student feedback on curriculum was collected and an online orientation programme on FYUGP implementation was organised for faculty members.
3	26/07/2024	Planning of Induction Programme and Bridge Courses	The Induction Programme (Deeksharambh) and departmental Bridge Courses were organised to facilitate academic transition of first-year students.
		Promotion of SWAYAM and IKS courses	Students were encouraged to enrol in SWAYAM and Indian Knowledge System courses in alignment with NEP 2020.
		Collection of criterion-wise AQAR documentation	Departments submitted verified data and supporting documents to IQAC according to the scheduled timeline.

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4	23/08/2024	Conduct of departmental talks and academic enrichment activities	Departments organised academic talks and knowledge-sharing sessions to enhance student learning.
		Institutional sustainability initiatives	Preparatory steps were initiated to conduct Green Audit, Energy Audit and Environmental Audit of the institution.
		Faculty promotion procedures and academic collaborations	PBAS forms were verified for faculty promotions and departments initiated new MoUs with external organisations.
		Participation in institutional ranking frameworks	The institution participated in NIRF, KIRF and India Today Survey, and coordinators were appointed to compile and submit the required institutional data.
		Professional development and administrative training programmes	A Professional Development Programme and Administrative Training Programme titled “Workshop on Financial Planning and Risk Management” was organized on 27/08/2024 for teaching and non-teaching staff.
		Provision of scholarships and freeships for student	Scholarships and freeships were provided to deserving students with the support of the College Management
5	25/10/2024	Professional Development Programme on research funding	An FDP on “Funding Research Approval” was organised on 19/10/2024 with Dr. Basavaraj S. Benni, Professor of Economics, Department of Economics, Bangalore University, as the Resource Person to enhance faculty research capability.
		Review of AQAR criterion-wise data	Criterion-wise AQAR data were reviewed and pending data including feedback, SSS, MoUs, financial statements and student progression were completed.
6	13/11/2024	Finalisation of schedule for uploading AQAR and OBE documentation	Departments uploaded criterion-wise AQAR data and submitted Outcome-Based Education documentation for the 2024 pass-out batch.
7	30/12/2024	Verification of uploaded AQAR data	IQAC verified uploaded AQAR data and awaited NAAC notification regarding submission deadline extension.
8	06/01/2025	Finalisation of AQAR submission schedule	IQAC resolved to submit AQAR on 20 January 2025 and incorporated newly published PG result data.
9	17/01/2025	Final verification of AQAR data	IQAC confirmed the accuracy of uploaded data, documents and links prior to submission.
10	20/01/2025	Submission of AQAR 2023–24	The AQAR for the academic year 2023–24 was successfully submitted to NAAC on 20 January 2025.
11	14/03/2025	Organisation of Professional Development Programme on NAAC reforms	An FDP on “New NAAC Reforms in Accreditation of Higher Education Institutions – 2024” was scheduled for 24 March 2025
		Participation in Management-sponsored national workshop	Faculty members were encouraged to participate two-day National Online Workshop titled “ Understanding the Research Process : A Practical Perspective”, sponsored by the Management conducted on 28–29 March 2025.

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