



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		All Saints' College, Thiruvananthapuram
• Name of the Head of the institution	Dr. Reshmi R Prasad	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04712501553	
• Mobile no	8281334337	
• Registered e-mail	allsaintscollegeasc@gmail.com	
• Alternate e-mail	info@allsaintscollege.ac.in	
• Address	Chackai	
• City/Town	Thiruvananthapuram	
• State/UT	Kerala	
• Pin Code	695007	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Kerala				
• Name of the IQAC Coordinator	Dr. Sunita Kurur				
• Phone No.	09495890862				
• Alternate phone No.	09495890862				
• Mobile	09495890862				
• IQAC e-mail address	iqac@allsaintscollege.ac.in				
• Alternate Email address	allsaintscollegeiqac@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202022-23%20final.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%201/Academic%20Calendar%202023-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Three Star	Nil	2001	03/08/2001	02/08/2006
Cycle 2	B	2.81	2008	28/03/2008	27/03/2013
Cycle 3	A	3.01	2016	16/09/2016	15/09/2021
Cycle 4	A+	3.38	2022	19/07/2022	18/07/2027
6.Date of Establishment of IQAC			23/07/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Teaching & Non-Teaching	Salary	State Government	2023-2024	7,07,69,574
Teaching & Non-Teaching	Salary(Guest)	State Government	2023-2024	13,15,992
Research and Scholarship	Paristhithi Poshini	State Government	2023-2024	96,800
Institution	Bhoomitrasena Club	State Government	2023-2024	10,000
Institution	Project and Programme	Central Government	2023-2024	6,83,546
Institution	Donation	Donation	2023-2024	56,000
Institution	Women Cell	State Government	2023-2024	25,873
Institution	IGNOU programme	IGNOU	2023-2024	26,482
Institution	SC/OEC/KPCR/OBC Grant	State Government	2023-2024	51,786
Institution	University Exam Remuneration	University of Kerala	2023-2024	7,41,603
Institution	E-Grant	State Government	2023-2024	86,30,453
Institution	Add on Course-Keltron	Keltron	2023-2024	37,760
Institution	Fisheries Grant	State Government	2023-2024	5,44,960
Institution	PF Closure	State Government	2023-2024	1,62,04,939

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	14	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. 6 MoUs signed with various prestigious institutions for conducting various courses and research activities 2. The IQAC encouraged environmental protection and conservation through in practice and conference initiatives. 3. Capacity building for the students in the form of new Add on/ certificate courses and encourage students to enroll in the Skill- India program by the Government of India to help them enhance their professional network, better communication, time management and negotiation skills and conduct talks in departments as part of knowledge sharing. 4. Capacity Building Initiatives for administrative and teaching faculty to ensure optimum use of human resources. 5. Attainment of OBE		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Preparation and uploading of Academic Calendar	Uploaded the academic calendar in the college website	
Induction programme for new students	Induction program - Deeksharambh for first year students was conducted on 17th August 2023	
MoUs with various agencies	Signed 6 MoUs with various agencies	

Prepare strategic plan	Strategic plan for five years (2023-2028) were prepared by the departments and submitted
Administrative development programmes for faculty	Workshop on Financial Management And Planning on 17/08/2023, Professional Development Program On Four Year Undergraduate Program- FYUGP Key Features, Prospects And Challenges (for NEP preparedness) on 11/12/2023, Session on PRE-ACADEMIC AUDIT (For Teaching Staff and non teaching staff) on 14/12/023, College Level Training Program on FYUGP for Teachers on Curriculum Framework and Regulations of the Four Year UG Programme and Outcome Based Education (For Teaching Staff and non teaching staff) on 01/03/2024, Institutional Training Programme On FYUGP For Teachers On One Day Training On Institutional Level Planning - FYUGP on 06/05/2024
Submission of data for INDIA TODAY-MDRA BEST COLLEGES RANKING, KIRF, NIRF	IQAC submitted data for INDIA TODAY-MDRA BEST COLLEGES RANKING, KIRF, NIRF. College was ranked 39 in KIRF
Attainment of OBE	PO outcomes for outgoing batch was calculated using Linways software
Took initiative for providing financial assistance for attending an Online Capacity Building Workshop	65 teachers were given financial assistance by Management of Rs. 525 each for attending State Level online workshop on 'Academic Horizons: The AI Integrations' from 8th to 15th December 2023
Revise the existing Policy Documents	The Policy documents were updated and uploaded in the website

13. Whether the AQAR was placed before statutory body?	Yes				
Name of the statutory body					
<table border="1"> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> <tr> <td>IQAC core committee</td> <td>17/01/2025</td> </tr> </table>	Name	Date of meeting(s)	IQAC core committee	17/01/2025	
Name	Date of meeting(s)				
IQAC core committee	17/01/2025				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <th>Year</th> <th>Date of Submission</th> </tr> <tr> <td>2022 - 2023</td> <td>15/03/2024</td> </tr> </table>	Year	Date of Submission	2022 - 2023	15/03/2024	
Year	Date of Submission				
2022 - 2023	15/03/2024				
15. Multidisciplinary / interdisciplinary					
The college has focused on making its education protocols both multidisciplinary and interdisciplinary. The fifth semester students have Open Courses that follow a cafeteria system which requires the students to select a course from another subject, thus letting them understand the complexities of other disciplines. The college also lays emphasis on lending interdisciplinary and multidisciplinary points of view on certificate courses leading to courses such as Domestic Caregiver (Domestic Assistant), Financial Literacy which enable students from various disciplines to learn intersecting areas of study. The institution also holds interactive sessions in subjects such as literature, history and electoral rights.					
16. Academic bank of credits (ABC):					
The Academic Bank of Credits has not yet been made operational by the University of Kerala. When the University does so, the institution shall strive to fulfil all the requirements.					
17. Skill development:					
The college has looked to develop the skill set of the students through training and mentorship processes. The Entrepreneurial Development Club of the college gives vocational training in jewelry making, home baking initiatives and also teaches marketing techniques. The Club also looks to carry out interactive sessions with mentors in the field who are running successful businesses of their own. This enables the students to gain practical experience. The college also conducts a certificate course in Employability Skills in association with the Naandi Foundation so as to develop communication and soft skills among the students. This vastly					

increases the chances of their employment and also helps them shape their personality. The institution has been encouraging students to enroll in the courses developed by Skill India.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution has been integrating Indian knowledge systems into the curriculum especially for the holistic health of the students. The college has been keen on promoting Yoga on campus and has conducted a certificate course in Yoga. The college also promotes Indian art forms and culture through training students for various competitions and also encouraging them to perform the same at various venues. The college celebrates Indian festivals with gusto and encourages the presentation of Indian performing arts during these occasions. The curriculum also lays emphasis on ancient tradition and cultural knowledge through translation studies and critical essays. The college has also been very active in organizing events of the Ek Bharath Shresht Bharath initiative. There have been interactive sessions with the buddy-college of Govt. College, Dhaliara.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has implemented the protocols of the Outcome Based Education system in its curricular aspects. The POs and COs are prominently displayed in the classrooms and the students are made aware of the intended outcomes of their course through the induction programme that each department conducts. The assessments are conducted using Bloom's taxonomy and appropriate weightage is given to the questions. There is a great emphasis placed on assessing the output of these tests and the Exit survey conducted in addition to the feedback provides the institution with valuable data for further improving it's teaching-learning protocols.

20.Distance education/online education:

The college serves as a nodal centre for IGNOU and conducts 11 programmes and has a total strength of 1017 students. The college is also a nodal centre for the University of Kerala's Centre for Adult and Continuing Education and the Local Chapter for Swayam-NPTEL. The college has an institutional MOU with St. Joseph's College for Women, Alappuzha, Kerala. Many of the lectures are conducted online and the same are placed in the public domain through the colleges YouTube channel. This helps democratise education and knowledge.

Extended Profile

1.Programme	
1.1	375
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1773
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	271
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	658
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	68
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	68

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	45
4.2 Total expenditure excluding salary during the year (INR in lakhs)	112.74
4.3 Total number of computers on campus for academic purposes	203

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All Saints' College operates as an aided institution under the auspices of the University of Kerala, implementing the curriculum mandated by the University of Kerala, and consequently adheres to the academic calendar established by the University of Kerala. The institution offers a total of 11 undergraduate programs, and 4 postgraduate programs, and maintains two research centers dedicated to PhD programs in English and Environmental Sciences. Furthermore, the college provides Add-on Courses, Value-Added Programs, and Certificate Courses for its student body. The Internal Quality Assurance Cell (IQAC) systematically monitors the academic activities within the institution. The College actively encourages its faculty members to engage in Orientation, Refresher Courses, and Workshops organised by the University. Numerous faculty members also serve as constituents of the University's Board of Studies, thereby fostering the college's comprehensive academic development. The Library Committee convenes meetings to deliberate on the acquisition of books, e-journals, and the periodic subscription to INFLIBNET for the current academic year. Learner-centred methodologies, including assignments, the utilisation of NPTEL lectures, case studies, and projects, are employed effectively to enhance student engagement in

academic courses. Mentoring is provided to students weekly to assess their performance and to deliver remedial instruction as necessary. Advanced learners are inspired through the Young Innovator's Programme (YIP).

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%201/TIME%20TABLE%202023%20-2024_.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Continuous Internal Evaluation is appraised at two distinct tiers: the Institutional Level and the University Level. The activities delineated within the Academic Schedule at the institutional level encompass the initiation date of the semester, designated working days, holidays, schedules for internal examinations, indicators for assignment submissions, remedial instructional sessions, mentoring activities, field excursions/study tours, dates for Parent-Teacher Association meetings, and provisional dates for both Theory and Practical examinations administered by the University. The College administers internal examinations in strict adherence to the protocols established by the University. The academic calendar of the institution is aligned with the End Semester examinations organized by the University of Kerala. Practical examinations and viva voce assessments are conducted under the oversight of an External Examiner designated by the University. Departments offering Add-on courses and Certificate courses are responsible for conducting examinations for their students, subsequently issuing certificates as appropriate. Within the framework of University Level assessment, the College-level Exam Nodal Centre provides support to students concerning their grievances related to the University examinations. The departments consistently monitor and evaluate their students' progression regarding future opportunities. Consequently, the continuous internal evaluation of knowledge-based education is imparted to the students of the Institution.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.allsaintscollege.ac.in/allSaints/Academic_calendar.php

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1627

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution systematically incorporates interdisciplinary themes pertinent to Employability, Environmental sustainability, Gender rights and empowerment, as well as Ethical considerations into its curriculum through various methodologies. Students have received comprehensive training in Employability competencies and Fitness Management, alongside a multitude of awareness initiatives focused on Self-Defense Techniques. The College offers supplementary courses, certification programs, and workshops in diverse domains such as Craftsmanship, Organic Agriculture, Fabric Bag Creation, Paper Cover Fabrication, Terrarium making, and Cybercrime awareness specifically designed to empower female students. In the domain of Environment and Sustainability, initiatives aligned with green protocols and awareness programs concerning eco-friendly campuses have been executed under the auspices of the Bhoomitra Sena Club, NSS, and NCC, among others. The Environmental Sciences course is integrated into the curriculum for undergraduate students.

Initiatives centred on Women's rights and empowerment, encompassing Awareness regarding Women's health, menstrual and reproductive health issues, discussions on Women's legal rights, and the Annual Quality Assurance Report pertaining to all Saints' College women's helpline have been implemented. Activities fostering creativity, such as Film Screenings featuring emerging women directors, have also been advocated. The overarching vision of the college is encapsulated in the phrase "Empowering Young Women through Education."

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

368

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1661

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers **Employers** **Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.allsaintscollege.ac.in/allSaints/curriculum_feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.allsaintscollege.ac.in/allSaints/curriculum_feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

570

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

227

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Diagnostic tests and entry-level exams are administered to determine which students are advanced and which are slow learners, and progress is evaluated. To meet the students' needs, planned mentorship sessions are offered. Deeksharamb, the student Induction Programme 2023, was conducted from 17th to 23rd August. Techniques for High Achievers ? The Quiz Club seeks to develop a group of bright young minds with keen quizzingskills. ? High achievers receive yearly prizes and cash awards to keep them motivated. ? Advanced students have the chance to participate in National and International Seminars both inside and outside the college. ? Aspiring students are inspired and encouraged to fulfil their potential and continue their pursuit of knowledge by the Debating and Literary Club, which works to improve their oratory abilities. ? The College has signed MoUs with various academic institutions to facilitate learning opportunities. ? Peer teaching is suggested for advanced students. ? In the postgraduate department, advanced students participate in academic projects. Techniques for Slow Learners ? Facilitators provide remedial classes. ? Professional counselling sessions are provided. ? Direct communication with parents to facilitate education. ? Peer teaching facilitates

learning for slow learners. ? More time and assistance are given for practical tests.

File Description	Documents
Paste link for additional information	http://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/2_2_1%20Add%20Info.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1773	68

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

? The college magazines showcases student creativity. ? Students volunteered to teach language skills at coastal community schools, and organized several practical training sessions in a variety of areas. ? Project presentations, outreach initiatives, and exhibitions ? Field tours, industry visits, and institution visits for experiential laboratory sessions; ? Students are given leadership roles. ? Students are encouraged to do projects and participate in internships in other research labs or universities. ? Engaging in Active Learning ? Students and teachers work together to create study notes. ? Opportunities to partake in certificate courses that are directly connected to employability skills are made available to the students. ? Students take part in a variety of athletic events. ? Students participate actively in medical camps.

? The Kerala government's Kerala Start Up Mission provides funding for an Innovation and Entrepreneurship Development Centre (IEDC). ? The Department of Industries and Commerce, Government of Kerala, sponsors the Entrepreneurship Development Club, which provides entrepreneurship training to students. ? The Young Innovators Programme, run by K-DISC, encourages creativity and entrepreneurial

abilities. ? Students visiting research institutions and interact with faculty to gain experience.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/2_3_1%20Add%20Info.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools ? Mathematics Software-Latex and Sagemath-inthe mathematics department. ? Avogadro a free and open source, advanced molecule editor andvisualizer designed for cross-platform use in computational chemistry, molecular modelling, material science, bioinformatics, etc is utilized

Linways ? The institution offers Linways, an outstanding learning management system thatspecializes in creating an environment that facilitates successful teaching and learningin outcome-based education. ? Projects, assignments, and internal exams are just a few of the evaluation mechanismsthat are meticulously developed and matched against the programme outcomes andcourse outcomes (POs and COs). ? Hourly attendance is recorded.

Library ? The college has a Digital Library (<https://allsaintsdigital.libsoft.org/>) and a strongsystem of digital repositories of study resources. ? The Integrated Library Management System (ILMS)-LIBSOFT Version 5.1 is used tofully automate the Wi-Fi enabled library. LIBSOFT GATE REGISTER uses a barcoded ID card to record member entry and exit along with date and time.

Networks and Digital Databases ? The Library Catalogue (OPAC) can be accessed over the Internet. Web OPACsoftware with Web Space and Web Database Space are included in this. ? The library has developed a Libsoft OPAC App that provides access to the catalogueand information about the books that are available. ? Access to 16413 journals, 1,99,500 e-books, and an online collection of rare Indianmanuscripts ranging in age from 200 to 350 years can be obtained through membership in the British Council, American centres in India, J-gate, Delnet, and theN-List of INFLIBNET.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

68

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

68

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

52

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

520

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All Saints' College affiliated to the University of Kerala, has a strong and open system for administering both the internal and external exams. Students receive instructions during orientation programmes on how to handle issues pertaining to grades and rectification. Tests, seminars, and assignments are all included in Continuous Internal Evaluation (CIE), used to assess the pupils formatively. Every university exam is preceded by an internal exam that is designed in line with outcome-based education. Students are informed in advance of the dates and portions of the internal exams so they have enough time to prepare. The assignments and tests are evaluated impartially, and the results are maintained. Following each written internal evaluation, students receive their evaluated papers back so they can review them for errors and have them fixed. All internal mark lists are thoroughly reviewed by the Principal, the HoD, the student, and the faculty-in-charge before being sent to the university. The fair behaviour of students during exams is ensured by CCTV cameras in the exam rooms.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/2_5_1%20Add%20Info.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Assignments and internal exams are examined impartially, and graded. The students promptly receive their evaluated papers back so they can examine any discrepancies between their responses and the grades they obtained. Any complaints about the internal exams are taken seriously and resolved right away. All internal mark lists are rigorously inspected by the principal, the HoD, the student, and the faculty in charge before being sent to the university.

If the student has any complaints, they can register a complaint with the Department level monitoring committee headed by the head of the concerned department. A decision that benefits the student is made after the grievance is discussed. Common complaints about the internal test include students missing the exam for a variety of reasons, students unable to submit their assignments within the stipulated time, etc.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/2_5_2%20Add%20Info.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to the teachers and students. The following is the link for the institution's website:

https://www.allsaintscollege.ac.in/allSaints/course_and_program_outc

ome.php.

Upon admission to the college, all students are informed about the program and course outcomes during the mandatory Orientation program, Deeksharambh. Teachers also convey this information to students at the beginning of each course. Additionally, students receive a detailed syllabus, course outcomes, and the corresponding assessment strategy for every course. The importance of adhering to outcome-based education is emphasized during staff meetings, ensuring that the teaching-learning process consistently aligns with the program and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.allsaintscollege.ac.in/allSaints/course_and_program_outcome.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme and Course Outcomes is a top academic priority at All Saints' College. The Principal oversees this at the institutional level, while the Heads of Departments (HoDs) monitor it within their respective departments. The college adheres to a university-designed syllabus, which includes specified Programme and Course Outcomes that instructors are required to follow. For Add-On Courses, these outcomes are developed by the faculty coordinator, approved by the HoD, and subsequently sanctioned by the Academic Council.

During classroom implementation, the attainment of outcomes is closely monitored and reviewed using evaluative measures implemented through the Linways AMS. For Postgraduate Programmes, evaluation methods include seminar presentations, internal exams, assignments, and end-semester exams. For Undergraduate Programmes, assessments consist of internal exams, end-semester exams, and assignments.

In addition to the formal evaluations prescribed by the university, the college employs other methods such as short objective quizzes, home assignments, minor projects, peer teaching, field or project work, oral exams, and periodic assessments through tests. These practices ensure a comprehensive evaluation of outcome attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/2_6_2%20Additional%20info.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

365

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.allsaintscollege.ac.in/allSaints/result_analysis.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/SSS_report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.5

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

23

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://serb.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

All Saints' College fosters a vibrant ecosystem for innovation and

knowledge transfer through diverse initiatives aimed at nurturing creativity and addressing societal challenges. The Entrepreneurship Development Club (ED Club) catalyzes students by providing mentorship and resources to transform ideas into viable ventures. The Young Innovators Program (YIP) encourages innovative thinking by engaging students in problem-solving activities that address real-world challenges. The Young Generation Clientele Meet provides a platform for students to showcase their projects and interact with industry leaders, bridging the gap between academic concepts and practical applications. In addition, the college is dedicated to tackling environmental issues through innovative solutions that promote sustainability and ecological balance. To build social responsibility, the institution conducts awareness campaigns on critical issues like drug abuse, cancer, and AIDS. These campaigns not only educate the community but also empower students to become proactive agents of change. Such programs instil a sense of responsibility, fostering holistic development alongside academic excellence. By including these activities in the framework, the institution creates a robust ecosystem that supports innovation, encourages knowledge sharing, and addresses societal needs, ensuring students are equipped to contribute meaningfully to the world.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%203/Innovative%20activities%20of%20the%20institution.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

63

File Description	Documents
URL to the research page on HEI website	https://www.allsaintscollege.ac.in/allSaints/Research_guides.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

27

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

All Saints' College has consistently demonstrated its commitment to societal welfare through various impactful extension activities. Recognizing the importance of instilling social responsibility in students, we actively engage them in initiatives that address pressing community needs. A significant achievement has been the successful organization of beach cleaning drives, which not only restore the ecological balance but also foster environmental consciousness among students and the local community. Similarly, our voice donation campaigns have empowered visually impaired individuals, enhancing their access to educational resources. The distribution of books, medicines, groceries, and other essentials to underprivileged sections has been a cornerstone of our outreach efforts, alleviating hardships and promoting equity. Surveys conducted by our students on hygiene and diseases have provided valuable insights, facilitating targeted interventions to improve public health. Participation in palliative care activities has sensitized students to the needs of critically ill patients, fostering compassion and empathy. Additionally, our efforts to support poor school children in their studies have been instrumental in bridging educational gaps and nurturing future potential. Through these diverse initiatives, our institution reaffirms its role as a catalyst for positive change, nurturing responsible citizens committed to societal progress.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%203/3_4_3%20Report%20of%20the%20Extension%20Activity%20with%20cover%20page.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1712

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning.

viz., classrooms, laboratories, computing equipment etc.

Campus: 4 academic blocks, 1 Auditorium, 2 playgrounds, 3 botanical gardens, a greenhouse, a History museum, a Botanical Museum, Herbarium, a Zoological Museum gymnasium, a hostel and acanteen.

Open-air study spaces all around the campus IQAC room with 2 computers and 2 printers

Examination Nodal room with 1 computer and 1 printer Infirmary with 6 beds and other medical facilities Browsing centers with 61 computers

20 CCTV cameras

Language lab with 37 computers enabled with Orell Talk 2.0 Pro Version software.

Computer lab for the Department of Mathematics with 24 computers supported by IT Mission, Government of Kerala

200 computing systems with 100 Mbps speed fibre optic Wifi connection dedicated for student usage.

Classroom facilities:

8 gallery classrooms and 33 classrooms with a Wi-Fi facility

4 seminar halls with ICT facilities with power backup.

Laboratory Facilities:

Eight well-equipped laboratories.

Library: The library has a total seating capacity of 165. It has a collection of 54125 books and 101 rare books, in addition, there

are electronic and physical journals, newspapers as well as archival material.

Other facilities:

A fleet of three buses

Fire management system

Restroom facility for the differently-abled, mobility assistance to access the buildings

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/4_1_1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives a great deal of importance to sports and cultural activities.

Cultural Activities - opportunities and presentation Multiple venues for indoor performances

The Auditorium- constructed in the year 2000, measuring 17841.80sq ft with a stage area of 2000 sq ft, stage lights, sound system, theatre seating with a capacity of 1500

Sporting events - Facilitation for training and performance , Grounds and courts for playing cricket, baseball, Rugby,

Volleyball, Badminton, Handball and Softball.

Training equipment for Boxing, Fencing, WUSHU, Carroms and Chess

The gymnasium has weight, strength and endurance training equipment that aids the regimen of the athletes of the college.

The grounds and a seminar hall are also used for practicing Yoga.

Other facilities

The college provides labelled uniforms, sporting equipment, protective gear and other essential kit to the students.

Sports Day is observed every year in the college and students are awarded trophies for sporting excellence.

The College has also instituted All Saints' Cup for the winners of intercollegiate Football and Rugby competitions.

This comprehensive programme of training and strength and stamina building has resulted in the students becoming part of the University, Zonal, State and National teams in Football and Rugby

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/4_1_2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%204/Geo-tagged%20photos%202023-24%20(1).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49.56

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using Integrated Library Management System (ILMS). The library uses the LIBSOFT Software which is a userfriendly interface for searching documents in the library along with its position and availability status. The library has remote access facilities.

Availability of Wi-Fi and fully computerised facility which allows easy accessibility

Fully automated with LIBSOFT software

LIBSOFT GATE REGISTER which records Member Entry and Exit with Date & Time using Barcoded ID-Card

The Gate Register also displays member details with photo and provides a detailed report of members visit in the Library

Name of the ILMS Software - LIBSOFT Version 5.2

Nature of Automation - Fully Automated Version

Year of Automation - 2007

Year of Digital library implementation- 2016

Access to Library Catalogue (OPAC) through Web (Internet). This includes web OPAC Software with Web Space and Web Database Space.

Library has created a Libsoft OPAC App - that can be downloaded on Mobile phones - that gives access to the library catalogue and the details of books available in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://allsaintsdigital.libsoft.org/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.16 Lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

962

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution periodically reviews its requirements and upgrades its facilities in a timely and emergent manner. All Saints' College IT Policy is formulated

To ensure responsible, accountable use of IT infrastructure.

To act sensitively and responsibly towards the emerging trends in education and Information Technology.

The areas covered are: IT facility Provides guidelines for the purchase, usage and maintenance of IT equipment.

Computing facility and Wi-Fi

Sets standards for usage of internet facilities with vigilance on possible misuse. Software

The college uses licensed Microsoft Windows 10 software on its systems and open-source software Linux in select labs. The software policy of the college complies with that of the developers

. E-governance

The use of IT is mainly to streamline the various aspects of governance within the college for purposes of an administrative agency.

The IT committee of the college assesses the requests of the stakeholders on the strengths of their merits, immediacy of need and budgetary concerns.

The finance committee assesses and recommends new purchases and maintenance of existing systems. The purchase committee initiates procedures to purchase the items recommended.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%204/4_3_1%20link%202023-24.pdf

4.3.2 - Number of Computers

203

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

63.18

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College under the aegis of its Governing Body, College Council, IQAC and Purchase committee along with various

subcommittees assures the optimal allocation and utilization of financial resources. A systematic procedural system has been adopted by the Purchase Committee for the procurement of tangible assets for the institution. The establishment of an internal quality assurance system has aided in creating a sustainable framework for maintaining quality. The Management and the PTA work to improve the standards of the infrastructure of the college and help finance recurring and nonrecurring expenses during the day to day working of the institution.

The Library

The requirements of various departments via Heads of Departments are taken and the final list is duly approved and signed by the Principal.

College Laboratories

The materials required for the labs are purchased from reputed vendors and there is the regular stock-taking of the breakable and chemicals, which are routinely replaced.

Sports Facilities

The Physical Education Department of the institute looks after the sports facilities and activities. The department keeps a record of the utilization of sports facilities, activities held and student achievements.

The IT Facilities

Major issues of maintenance and upgrades are handled by vendors and their authorized maintenance crew.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%204/4_4_2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

940

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

503

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%205/5_1_3_2023-2024.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1553

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1553

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

43

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

146

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

36

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

42

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a democratically elected student union that looks after student welfare through its various programmes. The College Union plays a significant role in supporting the Institution as it helps to share students' ideas, interests, and concerns with teachers and the management. The College Union comprises a Chairperson, Vice Chairperson, General Secretary, Arts Club Secretary, Magazine Editor, Sports Secretary, and Representatives from the UG Departments. There are two University Union Councillors who represent the College in the Kerala University Union. The discussions between the College Union, Principal, Management Representative, and Staff Advisor ensure productive participation and generation of innovative ideas to ensure the welfare of the Institution. College Union members organize and actively participate in various celebrations like Onam, Christmas, Teacher's Day, Sports Day, and so on. The week-long Cultural Fest organized by the College Union is a cultural extravaganza that helps the students hone their abilities and become better performers. The Union arranges training sessions that enable students to participate in various intercollegiate and state-level cultural competitions. The College Union members represent the larger student community in various committees and bodies of the institution like the IQAC, Anti Ragging Cell, and Grievance Redressal Cell.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/2023-2024%20Files/college%20union%2023-24.jpeg
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

43

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni Association ASCAA (All Saints' College Alumni Association) that fosters and maintains a network among old students of the college and works for the betterment of the Alma Mater. The ASCAA offers financial help to the financially challenged students. Alumnae serve as resource persons for seminars and value education classes and play a key role in grooming students for various competitions and placements. They generously contribute to the improvement of infrastructural facilities.

The association has instituted scholarships for less privileged students, which are distributed every year. Classes on value education and moral instruction for the students are often engaged

by alumni volunteers. The association helps in raising funds for various activities and projects of the College.

Alumnae Meetings: There is an annual get-together of the alumnae organized every year. Departmental alumnae gatherings are also conducted. The members are consistently present for all major events in the college, rendering their whole-hearted support and cooperation.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/Alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **D. 1 Lakhs - 3Lakhs** (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

All Saints' College, one of the institutions run by the Congregation of the Carmelite Religious, stands as a testament to the vision of the Foundress to reach out to young women in all sections of society to effect intellectual growth, social transformation, women's empowerment and build up the individual, society and the nation. The Education Policy of the Congregation reflects this commitment to a value-based system of education that promotes knowledge, social responsibility and service. The institution is committed to providing and sustaining an environment of excellence to ensure an unparalleled educational journey that is intellectually, socially and personally transformative. The three-year Strategic Plan envisaged by the College is a collective grassroots effort that translates our vision and mission into action and reaffirms our commitment to providing access, diversity and social justice to our students and staff. The plan builds on our strengths, affirms our commitment to excellence while also identifying areas for

improvement, growth and sustainable partnerships. Some of the key areas outlined in the strategic plan are Capacity Building programmes for the faculty and students and greater linkages with industry and other resource personnel for exchange of information and enrichment of the educational eco-system.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/vision_mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Different Committees and cells have been constituted for smooth administration and for sustenance of academic atmosphere in the campus. A case of decentralisation and participative management at All Saints' College is the effective functioning of the Placement Cell which regularly organizes talks on the various opportunities available in the job sector. Sessions on Study Abroad by GeeBee Education, Campus to Corporate Program by Allianz India, ABC of Civil Services Examination by LeadIAS and Amritha IAS, Career Building Way Ahead by Edwise Overseas Education Consultants, Study Abroad by Edroots, Career Guidance by Chandigarh University, Think Beyond by University Employment Information and Guidance Bureau were organised to keep the students well informed about the trends and put them in touch with experts in the field. Campus hiring initiatives also met with success with Allianz recruiting 8 students, Guidehouse 18 students, Care Revenue 2, Bodhi School 2, ICICI Life 1 student and GICE 12 students coming up to a total of 43 student placements.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/committee.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic Plan envisages the growing potential of the institution to effect intellectual growth, social transformation and empowerment. In alignment with the Kerala Knowledge Economy Mission and the National Education Policy, the institution aims to build up the intellectual capital of its students, staff and the community at large through knowledge sharing initiatives and by doing so, contribute to the creation of a knowledge society and economy. Some of the highlights of initiatives taken towards the building of intellectual capital are given below. In order to bridge the gap between academia and industry as well as build new skills for existing and future jobs, the college staff introduced the students to online skilling platforms like Skill India, Reuters and Great Academy Learning and motivated the first-year undergraduate students to enroll for such courses in a time bound manner so that both academic qualifications and skilling would go on side by side. Some of the courses completed by our students include Digital Journalism by Reuters, Digital Marketing and Deep Learning by Great Learning Academy. Courses in Employability Skills, International BPO Agent, Branch Banking Executive offered by Skill India were also opted by some of our students

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/IQAC_Strategic_Plan.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram is an administrative diagram of College that describes the decentralized structure of administration. The administration of the college is the cooperative effort of the Principal, staff and students with the support of the stakeholders. The management of the institution rests with the Superior General/ Manager, Councillor for Education, Principal and Vice-Principal and the CLMC who are responsible for all aspects of the institution including its finance, human resources, educational and research functions as well as infrastructure. The Principal is responsible for managing the institution and ensuring the effective implementation of its functions through bodies like the IQAC, RUSA Committee, PTA and the Alumni Association. The RUSA Committee

functions in conjunction with two auxiliary bodies – the Board of Governance and the Project Monitoring Unit. The Dean of Student Affairs works closely with the College Union Members, oversees student services and support, on-campus activities as well as extension activities. The Dean of Academic Affairs monitors the academic programmes of the college and makes recommendations to the supporting departments. The Research Wing promotes and supports the research activities. The Examination Wing maintains the integrity and smooth conduct of examinations in the college as per the norms of the university.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/Policy_manual.php
Link to Organogram of the institution webpage	https://www.allsaintscollege.ac.in/allSaints/chart.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution's welfare programs for both teaching and non-teaching staff are implemented efficiently. All government programs, including maternity leave, earned leave encashment, pensions, and

gratuities, are made available through the college. The welfare programs, including KPCSPF, SLI, and GIS, help the employees. Institutional welfare programs are designed to support a happy and effective workforce in addition to government initiatives.

- Leave for the International Conference or Project, authorization to participate in short-term courses, refresher courses, orientation programs, FDPs, etc.
- Funding for participation in national and international conferences and workshops
- Staff members receive a festival advance.
- Staff members' birthdays are commemorated, and yearly outings and gatherings are planned to promote a sense of camaraderie among employees.
- Employees who are retiring are given a gift. Gifts are given on the occasion of marriage of staff members
- Employees are urged to join leadership positions and professional associations both inside and outside the institution.
- The accomplishments of the employees who have won an award or been recognized in some other way are duly acknowledged.
- Cash Award for the son/daughter of non-teaching staff who scores the highest marks in the SSLC examinations.
- Children of staff members are given priority for admission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

65

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, the institution conducts a formal performance review for its teaching and non-teaching staff. Student feedback serves as the foundation for the teaching staff's evaluation. National and international research papers published, patents filed or obtained, guided projects, dissertations, and doctoral work, UG projects, research projects applied for or funded, FDPs held or attended, national and international conferences, seminars, and workshops, administrative duties, student co-curricular activities, and university obligations. Feedback from students is gathered and evaluated once every semester. Based on the aforementioned standards, the HoD evaluates each faculty self-appraisal before sending it to the principal. After reviewing and analyzing the combined API results, the necessary steps are made. Efficiency, prompt service delivery, and accomplishment of given tasks are the main criteria used to evaluate non-teaching staff. Promotions are granted in accordance with government regulations. The internal assessment of the PBAS of this institution's teaching staff is carried out by the IQAC. IQAC gathers student input through an online Student Satisfaction Survey in addition to the Teacher Evaluation Survey. After reviewing the student input, the IQAC will provide a thorough report to the higher authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a robust mechanism for conducting both internal and external audits, ensuring compliance with government regulations.

Internal Audit The internal auditing process is carried out by the Directorate of Collegiate Education. The College Development Council fund undergoes audits by the Directorate of Collegiate Education. Regular audits are conducted by this directorate, following the provisions outlined in Section 13 of the Controller and Auditor General (DPC) Act, 1971. Additionally, the Annual Quality Assurance Report of All Saints' College is conducted annually under Section 14 of the DPC Act.

External Audit The funds allocated by the UGC and RUSA (Rashtriya Uchchatar Shiksha Abhiyan) are thoroughly audited by a Chartered Accountant. PTA funds are subjected to a two-tier audit process, first by a senior faculty member of the college and subsequently by a Chartered Accountant.

Accounts under All Saints' Educational Charitable Society The accounts audited include the All Saints' Students Development Fund, All Saints' College Account, All Saints' College MGT Account, All Saints' Canteen Account, All Saints' College Bus Account, All Saints' College UGC Account, All Saints' Computer Centre ITC, All Saints' Store Account, All Saints' College PD Account and All Saints' College PTA Account.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%206/6_4_1/6_4_1_annual%20statement%20of%20accounts.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.34760

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution ensures the effective and efficient utilization of financial resources to enhance infrastructure development, thereby supporting the teaching-learning process. The primary source of income is fee collection, supplemented by revenue from the canteen. Grants from the UGC contribute to optimizing laboratory facilities, procuring academic books, and upgrading infrastructure. The RUSA funds are strategically utilized to improve the academic environment of the institution.

A significant portion of non-governmental funds comes from Alumni contributions and the PTA Fund. Alumni contributions form a strong foundation for infrastructure development and funding seminars and conferences, while the PTA Fund supports salary expenses for guest lecturers and support staff. These funds are allocated for both recurring and non-recurring expenditures.

Utilization of Funds Funds are systematically utilized for various purposes, including temporary staff salaries, infrastructure maintenance, and staff welfare. Government funds are spent in accordance with purchase manuals, orders, and circulars issued by the Government of Kerala. These funds are managed through the accounts under All Saints' Educational Charitable Society, with any surplus reinvested in new facilities and amenities to foster the institution's progress and development.

In addition to revenue from the government and the UGC, the college receives financial assistance from the PTA and the College Development Council as needed.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/Policy%20Name-Resource%20Mobilization.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Knowledge Sharing

The IQAC organised diverse discussions led by scholars and experts from various disciplines to address the needs of students across all societal strata. These interactive platforms bring together intellectuals and professionals to exchange ideas, perspectives, and insights on specific topics. It facilitates the expansion of higher-order thinking and problem-solving skills, igniting creativity in dormant individuals and fostering social sensibility and responsibility through exposure to multidisciplinary pioneers. Beyond textbooks and academics, these interactions empower students to learn independently, enhancing their confidence, performance, and overall growth.

Building Intellectual Capital - Proficiency- upgradation Courses

The institution offers certificate courses designed to enhance the proficiency of students, with the Internal Quality Assurance Cell (IQAC) ensuring 100% enrollment in these programs. These courses provide students with in- depth knowledge in their chosen fields, thereby enriching their subject expertise through specialized learning. The IQAC also monitors the enrollment of students in the Skill- India program by the Government of India. Class teachers from all departments actively encourage students in the program, an initiative aimed at equipping individuals with professional skills for diverse employment opportunities. Such programs not only strengthen the confidence of students but also significantly enhance their employability across a broad spectrum of industries.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution undertakes a variety of measures to ensure academic excellence and institutional growth, as outlined below:

- An Academic Calendar is prepared annually, detailing the year's planned activities and examination schedules.
- A teaching plan is maintained to evaluate faculty performance in relation to planned outcomes.
- Outcome-Based Education (OBE) Mapping is carried out to assess the attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs).
- All departments, clubs, and organizational units are instructed to submit an Annual Report at the end of each academic year.
- Internal and External Academic and Administrative Audits are conducted regularly, with suggestions for improvement shared accordingly.
- IQAC Meetings are held consistently to review the teaching-learning processes.
- The IQAC ensures the proper conduct of Bridge Courses, Add-on Courses, Certificate Courses, and Skill Development Programs.
- Feedback is collected from various stakeholders, analyzed, and communicated each academic year. Informal feedback from educators and students is also gathered and considered.
- The IQAC encourages an increase in collaborations, Memorandums of Understanding (MoUs) and career guidance activities.
- Professional development programs and administrative training programs are regularly organized to enhance efficiency and professionalism.
- Various programs are conducted for students as part of knowledge enhancement initiatives.

Special attention is given to rewarding high achievers, providing deserving students with learning resources, and supporting their growth and development

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/curriculum_feedback.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.allsaintscollege.ac.in/allSaints/annual.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college conducted talks and encouraged inclusivity measures by discussing non-binary genders. There were also empowerment initiatives through community outreach extended towards women of the nearby areas. The Women Cell of the college actively worked to enable the students gain expertise in self defense, cyber security and also impart valuable knowledge through sessions of menstrual health. The Cell also conducted sessions on Digital Storytelling and a seminar on Need for Changes in Labour Law Focussing on Women's Labour in India. The students of the College were the front runners

in the participation in Keralayem- an initiative of the Government of Kerala. Our students showcased their expertise in sports, cultural events and gained accolades. In order to help realise its goal of gender equity, the college has partnered with a number of organisations such as Unique World Robotics, Indian Institute of Public Administration, Kerala State Women's Development Corporation and this has paid rich dividends in the form of enabling the students gain valuable exposure through interacting with individuals in key leadership positions.

File Description	Documents
Annual gender sensitization action plan	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%207/7_1_1%20Action%20plan%20(2023-2024).pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%207/7_1_1%20safety%20(2023-2024).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college practice of segregating waste and disposing of them as per the accepted means of disposal. The organic waste generated from the canteen and the hostel kitchens are composted and used as manure for the gardens, the biogas plant also enables efficient and sound deployment of organic waste. The liquid waste or grey water is filtered and used to water the plants in the gardens, thus creating

economical use of water through recycling. The e-waste of the college is routinely collected and disposed off by an authorised company as per the terms of the MOU signed with them. There is an incinerator for disposing off sanitary napkins. There is no other bio-medical waste that the college generates.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college conducted a number of initiatives to promote an inclusive environment in the college. The students were encouraged to participate in activities of the National Integration Week. A seminar on Pre-Colonial Slavery brought valuable insight into the ways that our society today is shaped by the incidents and events of the past. There was a patriotic song competition held as well. The college is an enthusiastic participant of the Ek Bharath Shreshtha Bharath initiative and has engaged with the buddy-college, Government College, Dhaliara, Himachal Pradesh for cultural exchange programmes such as celebrating festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college joined hands with the Election Commission of India to carry out various Voter mobilisation efforts through its Electoral Literacy Club. The students entered the Athapookalam contest held by the Election Commission and came second in the State. The students carried out a Flash Mob for electoral literacy and also participated in a Voter Registration camp. All this inculcated in them a deep sense of pride in the democratic process of election in India and many first time voters in the college enthusiastically exercised

their right to choose. Many competitions were also held to enable voter awareness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%207/7_1_9%20(2023-2024).pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college ensures that days of national and international significance are celebrated in the college along with days of festivals and events of significance for the college. Through these celebrations, the college instills in the students a sense of responsibility, communal harmony and an awareness of what transpires in the world. The college celebrates culturally significant festivals such as Onam and nationally significant days such as Republic Day,

International Day of Yoga with gusto. The whole college takes part in these celebrations and the campus is abuzz with activities. The Annual Cultural week and Annual Sports Day are also celebratory days in the college with the students being at their competitive best. The college also observes Environment Day and World Music Day in the spirit of their significance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices of the college are as follows:

Best practice 1: Curriculum enrichment. The college has been at the forefront of a massive drive to boost existing curricula and to ensure that students are able to gain the maximum from the efforts of the college. Towards this end, the college has been organising workshops, conferences and seminars that bring students into contact with some of the best minds in academia. T16 certificate courses on topics as diverse as Indoor gardening and terrarium techniques and Indian knowledge system and Hindi Sahitya brought an enriching experience to the students. 13 workshops and seminars encompassing various knowledge streams created an incredible diversity on campus.

Best Practice 2: Skill Building- Learning beyond Curriculum. The college has been keen on inculcating 21st century skills to ensure that the academic experience of the students become enriched with the gaining of essential skills. The college has collaborated with reputed agencies such as Jan Shiksha Sansthan, Unique Worlds Robotics and Kerala State Women's Development Corporation to impart practical skills to the students. The students found the sessions extremely helpful as it empowered them with a skill that would hold them in good stead in an increasingly competitive world.

File Description	Documents
Best practices in the Institutional website	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%207/7_2_1%20Best%20Practices%202023-24.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Community, Creativity, Capacity: The college has imbibed the importance of closely working with the community so as to make education a meaningful experience. This process of integration has ensured that the college goes the extra mile in transforming the experiential landscape of the students. Through collaborating with community agencies, establishing significant relationships with service-minded agencies and harnessing the immense student power for social good. The students have been serving as teaching interns, instructors and volunteers at various social initiatives sponsored by the college as well as by NGOs. They have been brought into contact with acclaimed artists, poets, authors and academicians whose works have moved the students who in turn have been presenting their works in these venues. The initiatives of the college have been transformational in that the students have been encouraged to become articulate and participative. More students have been placed through interviews on account of the training sessions that the college has been offering. The college has been often been appreciated for its efforts at facilitating these initiatives. It is expected that these efforts will be extended in the coming years.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All Saints' College operates as an aided institution under the auspices of the University of Kerala, implementing the curriculum mandated by the University of Kerala, and consequently adheres to the academic calendar established by the University of Kerala. The institution offers a total of 11 undergraduate programs, and 4 postgraduate programs, and maintains two research centers dedicated to PhD programs in English and Environmental Sciences. Furthermore, the college provides Add-on Courses, Value-Added Programs, and Certificate Courses for its student body. The Internal Quality Assurance Cell (IQAC) systematically monitors the academic activities within the institution. The College actively encourages its faculty members to engage in Orientation, Refresher Courses, and Workshops organised by the University. Numerous faculty members also serve as constituents of the University's Board of Studies, thereby fostering the college's comprehensive academic development. The Library Committee convenes meetings to deliberate on the acquisition of books, e-journals, and the periodic subscription to INFLIBNET for the current academic year. Learner-centred methodologies, including assignments, the utilisation of NPTEL lectures, case studies, and projects, are employed effectively to enhance student engagement in academic courses. Mentoring is provided to students weekly to assess their performance and to deliver remedial instruction as necessary. Advanced learners are inspired through the Young Innovator's Programme (YIP).

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%201/TIME%20TABLE%202023%20-2024_.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Continuous Internal Evaluation is appraised at two distinct tiers: the Institutional Level and the University Level. The activities delineated within the Academic Schedule at the institutional level encompass the initiation date of the semester, designated working days, holidays, schedules for internal examinations, indicators for assignment submissions, remedial instructional sessions, mentoring activities, field excursions/study tours, dates for Parent-Teacher Association meetings, and provisional dates for both Theory and Practical examinations administered by the University. The College administers internal examinations in strict adherence to the protocols established by the University. The academic calendar of the institution is aligned with the End Semester examinations organized by the University of Kerala. Practical examinations and viva voce assessments are conducted under the oversight of an External Examiner designated by the University. Departments offering Add-on courses and Certificate courses are responsible for conducting examinations for their students, subsequently issuing certificates as appropriate. Within the framework of University Level assessment, the College-level Exam Nodal Centre provides support to students concerning their grievances related to the University examinations. The departments consistently monitor and evaluate their students' progression regarding future opportunities. Consequently, the continuous internal evaluation of knowledge-based education is imparted to the students of the Institution.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.allsaintscollege.ac.in/allSaints/Academic_calendar.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1627

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution systematically incorporates interdisciplinary themes pertinent to Employability, Environmental sustainability, Gender rights and empowerment, as well as Ethical considerations into its curriculum through various methodologies. Students have received comprehensive training in Employability competencies and Fitness Management, alongside a multitude of awareness initiatives focused on Self-Defense Techniques. The College offers supplementary courses, certification programs, and workshops in diverse domains such as Craftsmanship, Organic Agriculture, Fabric Bag Creation, Paper Cover Fabrication, Terrarium making, and Cybercrime awareness specifically designed to empower female students. In the domain of Environment and Sustainability, initiatives aligned with green protocols and awareness programs concerning eco-friendly campuses have been executed under the auspices of the Bhoomitra Sena Club, NSS, and NCC, among others. The Environmental Sciences course is integrated into the curriculum for undergraduate students. Initiatives centred on Women's rights and empowerment, encompassing Awareness regarding Women's health, menstrual and reproductive health issues, discussions on Women's legal rights, and the Annual Quality Assurance Report pertaining to all Saints' College women's helpline have been implemented. Activities fostering creativity, such as Film Screenings featuring emerging women directors, have also been advocated. The overarching vision of the college is encapsulated in the phrase "Empowering Young Women through Education."

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

368

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1661

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above
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from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.allsaintscollege.ac.in/allSaints/curriculum_feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.allsaintscollege.ac.in/allSaints/curriculum_feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

570

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

227

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Diagnostic tests and entry-level exams are administered to determine which students are advanced and which are slow learners, and progress is evaluated. To meet the students' needs, planned mentorship sessions are offered. Deeksharamb, the student Induction Programme 2023, was conducted from 17th to 23rd August. Techniques for High Achievers ? The Quiz Club seeks to develop a group of bright young minds with keen quizzing skills. ? High achievers receive yearly prizes and cash awards to keep them motivated. ? Advanced students have the chance to participate in National and International Seminars both inside and outside the college. ? Aspiring students are inspired and encouraged to fulfil their potential and continue their pursuit of knowledge by the Debating and Literary Club, which works to improve their oratory abilities. ? The College has signed MoUs with various academic institutions to facilitate learning opportunities. ? Peer teaching is suggested for advanced students. ? In the postgraduate department, advanced students participate in academic projects. Techniques for Slow Learners ? Facilitators provide remedial classes. ? Professional counselling sessions are provided. ? Direct communication with parents to facilitate education. ? Peer teaching facilitates learning for slow learners. ? More time and assistance are given for practical tests.

File Description	Documents
Paste link for additional information	http://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/2_1%20Add%20Info.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1773	68

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

? The college magazines showcases student creativity. ? Students volunteered to teach language skills at coastal community schools, and organized several practical training sessions in a variety of areas. ? Project presentations, outreach initiatives, and exhibitions ? Field tours, industry visits, and institution visits for experiential laboratory sessions; ? Students are given leadership roles. ? Students are encouraged to do projects and participate in internships in other research labs or universities. ? Engaging in Active Learning ? Students and teachers work together to create study notes. ? Opportunities to partake in certificate courses that are directly connected to employability skills are made available to the students. ? Students take part in a variety of athletic events. ? Students participate actively in medical camps.

? The Kerala government's Kerala Start Up Mission provides funding for an Innovation and Entrepreneurship Development Centre (IEDC). ? The Department of Industries and Commerce, Government of Kerala, sponsors the Entrepreneurship Development Club, which provides entrepreneurship training to students. ? The Young Innovators Programme, run by K-DISC, encourages creativity and entrepreneurial abilities. ? Students visiting research institutions and interact with faculty to gain experience.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/23_1%20Add%20Info.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools ? Mathematics Software-Latex and Sagemath-inthe mathematics department. ? Avogadro a free and open source, advanced molecule editor andvisualizer designed for cross-platform use in computational chemistry, molecular modelling, material science, bioinformatics, etc is utilized

Linways ? The institution offers Linways, an outstanding learning management system thatspecializes in creating an environment that facilitates successful teaching and learningin outcome-based education. ? Projects, assignments, and internal exams are just a few of the evaluation mechanismsthat are meticulously developed and matched against the programme outcomes andcourse outcomes (POs and COs). ? Hourly attendance is recorded.

Library ? The college has a Digital Library (https://allsaintsdigital.libsoft.org/) and a strongsystem of digital repositories of study resources. ? The Integrated Library Management System (ILMS)-LIBSOFT Version 5.1 is used tofully automate the Wi-Fi enabled library. LIBSOFT GATE REGISTER uses a barcoded ID card to record member entry and exit along with date and time.

Networks and Digital Databases ? The Library Catalogue (OPAC) can be accessed over the Internet. Web OPACsoftware with Web Space and Web Database Space are included in this. ? The library has developed a Libsoft OPAC App that provides access to the catalogueand information about the books that are available. ? Access to 16413 journals, 1,99,500 e-books, and an online collection of rare Indianmanuscripts ranging in age from 200 to 350 years can be obtained through membership in the British Council, American centres in India, J-gate, Delnet, and theN-List of INFLIBNET.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

68

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

68

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

52

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

520

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All Saints' College affiliated to the University of Kerala, has a strong and open system for administering both the internal and external exams. Students receive instructions during orientation programmes on how to handle issues pertaining to grades and rectification. Tests, seminars, and assignments are all included in Continuous Internal Evaluation (CIE), used to assess the pupils formatively. Every university exam is preceded by an internal exam that is designed in line with outcome-based education. Students are informed in advance of the dates and portions of the internal exams so they have enough time to prepare. The assignments and tests are evaluated impartially, and the results are maintained. Following each written internal evaluation, students receive their evaluated papers back so they can review them for errors and have them fixed. All internal mark lists are thoroughly reviewed by the Principal, the HoD, the student, and the faculty-in-charge before being sent to the university. The fair behaviour of students during exams is ensured by CCTV cameras in the exam rooms.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/25_1%20Add%20Info.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Assignments and internal exams are examined impartially, and graded. The students promptly receive their evaluated papers back so they can examine any discrepancies between their responses and the grades they obtained. Any complaints about the internal exams are taken seriously and resolved right away. All internal mark lists are rigorously inspected by the principal, the HoD, the student, and the faculty in charge before being sent to the university.

If the student has any complaints, they can register a complaint with the Department level monitoring committee headed by the head of the concerned department. A decision that benefits the student is made after the grievance is discussed. Common complaints about the internal test include students missing the exam for a variety of reasons, students unable to submit their assignments within the stipulated time, etc.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%20/25%20Add%20Info.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to the teachers and students. The following is the link for the institution's website:

https://www.allsaintscollege.ac.in/allSaints/course_and_program_outcome.php.

Upon admission to the college, all students are informed about the program and course outcomes during the mandatory Orientation program, Deeksharambh. Teachers also convey this information to students at the beginning of each course. Additionally, students receive a detailed syllabus, course outcomes, and the corresponding assessment strategy for every course. The

importance of adhering to outcome-based education is emphasized during staff meetings, ensuring that the teaching-learning process consistently aligns with the program and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.allsaintscollege.ac.in/allSaints/course_and_program_outcome.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme and Course Outcomes is a top academic priority at All Saints' College. The Principal oversees this at the institutional level, while the Heads of Departments (HoDs) monitor it within their respective departments. The college adheres to a university-designed syllabus, which includes specified Programme and Course Outcomes that instructors are required to follow. For Add-On Courses, these outcomes are developed by the faculty coordinator, approved by the HoD, and subsequently sanctioned by the Academic Council.

During classroom implementation, the attainment of outcomes is closely monitored and reviewed using evaluative measures implemented through the Linways AMS. For Postgraduate Programmes, evaluation methods include seminar presentations, internal exams, assignments, and end-semester exams. For Undergraduate Programmes, assessments consist of internal exams, end-semester exams, and assignments.

In addition to the formal evaluations prescribed by the university, the college employs other methods such as short objective quizzes, home assignments, minor projects, peer teaching, field or project work, oral exams, and periodic assessments through tests. These practices ensure a comprehensive evaluation of outcome attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/2_6_2%20Additional%20info.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

365

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.allsaintscollege.ac.in/allSaints/result_analysis.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%202/SSS_report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.5

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

23

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://serb.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

All Saints' College fosters a vibrant ecosystem for innovation and knowledge transfer through diverse initiatives aimed at

nurturing creativity and addressing societal challenges. The Entrepreneurship Development Club (ED Club) catalyzes students by providing mentorship and resources to transform ideas into viable ventures. The Young Innovators Program (YIP) encourages innovative thinking by engaging students in problem-solving activities that address real-world challenges. The Young Generation Clientele Meet provides a platform for students to showcase their projects and interact with industry leaders, bridging the gap between academic concepts and practical applications. In addition, the college is dedicated to tackling environmental issues through innovative solutions that promote sustainability and ecological balance. To build social responsibility, the institution conducts awareness campaigns on critical issues like drug abuse, cancer, and AIDS. These campaigns not only educate the community but also empower students to become proactive agents of change. Such programs instil a sense of responsibility, fostering holistic development alongside academic excellence. By including these activities in the framework, the institution creates a robust ecosystem that supports innovation, encourages knowledge sharing, and addresses societal needs, ensuring students are equipped to contribute meaningfully to the world.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%203/Innovative%20activities%20of%20the%20institution.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

63

File Description	Documents
URL to the research page on HEI website	https://www.allsaintscollege.ac.in/allSaints/Research_guides.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

27

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year**8**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

All Saints' College has consistently demonstrated its commitment to societal welfare through various impactful extension activities. Recognizing the importance of instilling social responsibility in students, we actively engage them in initiatives that address pressing community needs. A significant achievement has been the successful organization of beach cleaning drives, which not only restore the ecological balance but also foster environmental consciousness among students and the local community. Similarly, our voice donation campaigns have empowered visually impaired individuals, enhancing their access to educational resources. The distribution of books, medicines, groceries, and other essentials to underprivileged sections has been a cornerstone of our outreach efforts, alleviating hardships and promoting equity. Surveys conducted by our students on hygiene and diseases have provided valuable insights, facilitating targeted interventions to improve public health. Participation in palliative care activities has sensitized students to the needs of critically ill patients, fostering compassion and empathy. Additionally, our efforts to support poor school children in their studies have been instrumental in bridging educational gaps and nurturing future potential. Through these diverse initiatives, our institution reaffirms its role as a catalyst for positive change, nurturing responsible citizens committed to societal progress.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%203/3_4_3%20Report%20of%20the%20Extension%20Activity%20with%20cover%20page.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1712

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning.

viz., classrooms, laboratories, computing equipment etc.

Campus: 4 academic blocks, 1 Auditorium, 2 playgrounds, 3 botanical gardens, a greenhouse, a History museum, a Botanical Museum, Herbarium, a Zoological Museum gymnasium, a hostel and acanteen.

Open-air study spaces all around the campus IQAC room with 2 computers and 2 printers

Examination Nodal room with 1 computer and 1 printer Infirmary with 6 beds and other medical facilities Browsing centers with 61 computers

20 CCTV cameras

Language lab with 37 computers enabled with Orell Talk 2.0 Pro Version software.

Computer lab for the Department of Mathematics with 24 computers supported by IT Mission, Government of Kerala

200 computing systems with 100 Mbps speed fibre optic Wifi connection dedicated for student usage.

Classroom facilities:

8 gallery classrooms and 33 classrooms with a Wi-Fi facility

4 seminar halls with ICT facilities with power backup.

Laboratory Facilities:

Eight well-equipped laboratories.

Library: The library has a total seating capacity of 165. It has a collection of 54125 books and 101 rare books, in addition, there are electronic and physical journals, newspapers as well as archival material.

Other facilities:

A fleet of three buses

Fire management system

Restroom facility for the differently-abled, mobility assistance to access the buildings

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/4_1_1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives a great deal of importance to sports and cultural activities.

Cultural Activities - opportunities and presentation
Multiple venues for indoor performances

The Auditorium- constructed in the year 2000, measuring 17841.80 sq ft with a stage area of 2000 sq ft, stage lights, sound system, theatre seating with a capacity of 1500

Sporting events - Facilitation for training and performance

, Grounds and courts for playing cricket, baseball, Rugby, Volleyball, Badminton, Handball and Softball.

Training equipment for Boxing, Fencing, WUSHU, Carroms and Chess

The gymnasium has weight, strength and endurance training equipment that aids the regimen of the athletes of the college.

The grounds and a seminar hall are also used for practicing Yoga.

Other facilities

The college provides labelled uniforms, sporting equipment, protective gear and other essential kit to the students.

Sports Day is observed every year in the college and students are awarded trophies for sporting excellence.

The College has also instituted All Saints' Cup for the winners of intercollegiate Football and Rugby competitions.

This comprehensive programme of training and strength and stamina building has resulted in the students becoming part of the University, Zonal, State and National teams in Football and Rugby

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/4_1_2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%204/Geo-tagged%20photos%202023-24%20(1).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49.56

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using Integrated Library Management System (ILMS). The library uses the LIBSOFT Software which is a userfriendly interface for searching documents in the library along with its position and availability status. The library has remote access facilities.

Availability of Wi-Fi and fully computerised facility which allows easy accessibility

Fully automated with LIBSOFT software

LIBSOFT GATE REGISTER which records Member Entry and Exit with

Date & Time using Barcoded ID-Card

The Gate Register also displays member details with photo and provides a detailed report of members visit in the Library

Name of the ILMS Software - LIBSOFT Version 5.2

Nature of Automation - Fully Automated Version

Year of Automation - 2007

Year of Digital library implementation- 2016

Access to Library Catalogue (OPAC) through Web (Internet). This includes web OPAC Software with Web Space and Web Database Space.

Library has created a Libsoft OPAC App - that can be downloaded on Mobile phones - that gives access to the library catalogue and the details of books available in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://allsaintsdigital.libsoft.org/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.16 Lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****962**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution periodically reviews its requirements and upgrades its facilities in a timely and emergent manner. All Saints' College IT Policy is formulated

To ensure responsible, accountable use of IT infrastructure.

To act sensitively and responsibly towards the emerging trends in education and Information Technology.

The areas covered are: IT facility Provides guidelines for the purchase, usage and maintenance of IT equipment.

Computing facility and Wi-Fi

Sets standards for usage of internet facilities with vigilance on possible misuse. Software

The college uses licensed Microsoft Windows 10 software on its systems and open-source software Linux in select labs. The

software policy of the college complies with that of the developers

. E-governance

The use of IT is mainly to streamline the various aspects of governance within the college for purposes of an administrative agency.

The IT committee of the college assesses the requests of the stakeholders on the strengths of their merits, immediacy of need and budgetary concerns.

The finance committee assesses and recommends new purchases and maintenance of existing systems. The purchase committee initiates procedures to purchase the items recommended.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%204/4_3_1%20link%202023-24.pdf

4.3.2 - Number of Computers

203

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

63.18

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College under the aegis of its Governing Body, College Council, IQAC and Purchase committee along with various

subcommittees assures the optimal allocation and utilization of financial resources. A systematic procedural system has been adopted by the Purchase Committee for the procurement of tangible assets for the institution. The establishment of an internal quality assurance system has aided in creating a sustainable framework for maintaining quality. The Management and the PTA work to improve the standards of the infrastructure of the college and help finance recurring and nonrecurring expenses during the day to day working of the institution.

The Library

The requirements of various departments via Heads of Departments are taken and the final list is duly approved and signed by the Principal.

College Laboratories

The materials required for the labs are purchased from reputed vendors and there is the regular stock-taking of the breakable and chemicals, which are routinely replaced.

Sports Facilities

The Physical Education Department of the institute looks after the sports facilities and activities. The department keeps a record of the utilization of sports facilities, activities held and student achievements.

The IT Facilities

Major issues of maintenance and upgrades are handled by vendors and their authorized maintenance crew.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%204/4_4_2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

940

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**503**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%205/5_1_3_2023-2024.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**1553****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****1553**

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

43

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

146

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

36

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

42

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a democratically elected student union that looks after student welfare through its various programmes. The College Union plays a significant role in supporting the Institution as it helps to share students' ideas, interests, and concerns with teachers and the management. The College Union comprises a Chairperson, Vice Chairperson, General Secretary, Arts Club Secretary, Magazine Editor, Sports Secretary, and Representatives from the UG Departments. There are two University Union Councillors who represent the College in the Kerala University Union. The discussions between the College Union, Principal, Management Representative, and Staff Advisor ensure productive participation and generation of innovative ideas to ensure the welfare of the Institution. College Union members organize and actively participate in various celebrations like Onam, Christmas, Teacher's Day, Sports Day, and so on. The week-long Cultural Fest organized by the College Union is a cultural extravaganza that helps the students hone their abilities and become better performers. The Union arranges training sessions that enable students to participate in various intercollegiate and state-level cultural competitions. The College Union members represent the larger student community in various committees and bodies of the institution like the IQAC, Anti Ragging Cell, and Grievance Redressal Cell.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/2023-2024%20Files/college%20union%2023-24.jpeg
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

43

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni Association ASCAA (All Saints' College Alumni Association) that fosters and maintains a network among old students of the college and works for the betterment of the Alma Mater. The ASCAA offers financial help to the financially challenged students. Alumnae serve as resource persons for seminars and value education classes and play a key role in grooming students for various competitions and placements. They generously contribute to the improvement of infrastructural facilities.

The association has instituted scholarships for less privileged students, which are distributed every year. Classes on value

education and moral instruction for the students are often engaged by alumni volunteers. The association helps in raising funds for various activities and projects of the College.

Alumnae Meetings: There is an annual get-together of the alumnae organized every year. Departmental alumnae gatherings are also conducted. The members are consistently present for all major events in the college, rendering their whole-hearted support and cooperation.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/Alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

All Saints' College, one of the institutions run by the Congregation of the Carmelite Religious, stands as a testament to the vision of the Foundress to reach out to young women in all sections of society to effect intellectual growth, social transformation, women's empowerment and build up the individual, society and the nation. The Education Policy of the Congregation reflects this commitment to a value-based system of education that promotes knowledge, social responsibility and service. The institution is committed to providing and sustaining an environment of excellence to ensure an unparalleled educational journey that is intellectually, socially and personally transformative. The three-year Strategic Plan envisaged by the College is a collective grassroots effort that translates our vision and mission into action and reaffirms our commitment to providing access, diversity and social justice to our students

and staff. The plan builds on our strengths, affirms our commitment to excellence while also identifying areas for improvement, growth and sustainable partnerships. Some of the key areas outlined in the strategic plan are Capacity Building programmes for the faculty and students and greater linkages with industry and other resource personnel for exchange of information and enrichment of the educational eco-system.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/vision_mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Different Committees and cells have been constituted for smooth administration and for sustenance of academic atmosphere in the campus. A case of decentralisation and participative management at All Saints' College is the effective functioning of the Placement Cell which regularly organizes talks on the various opportunities available in the job sector. Sessions on Study Abroad by GeeBee Education, Campus to Corporate Program by Allianz India, ABC of Civil Services Examination by LeadIAS and Amritha IAS, Career Building Way Ahead by Edwise Overseas Education Consultants, Study Abroad by Edroots, Career Guidance by Chandigarh University, Think Beyond by University Employment Information and Guidance Bureau were organised to keep the students well informed about the trends and put them in touch with experts in the field. Campus hiring initiatives also met with success with Allianz recruiting 8 students, Guidehouse 18 students, Care Revenue 2, Bodhi School 2, ICICI Life 1 student and GICE 12 students coming up to a total of 43 student placements.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/committee.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic Plan envisages the growing potential of the institution to effect intellectual growth, social transformation and empowerment. In alignment with the Kerala Knowledge Economy Mission and the National Education Policy, the institution aims to build up the intellectual capital of its students, staff and the community at large through knowledge sharing initiatives and by doing so, contribute to the creation of a knowledge society and economy. Some of the highlights of initiatives taken towards the building of intellectual capital are given below. In order to bridge the gap between academia and industry as well as build new skills for existing and future jobs, the college staff introduced the students to online skilling platforms like Skill India, Reuters and Great Academy Learning and motivated the first-year undergraduate students to enroll for such courses in a time bound manner so that both academic qualifications and skilling would go on side by side. Some of the courses completed by our students include Digital Journalism by Reuters, Digital Marketing and Deep Learning by Great Learning Academy. Courses in Employability Skills, International BPO Agent, Branch Banking Executive offered by Skill India were also opted by some of our students

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/IQAC_Strategic_Plan.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram is an administrative diagram of College that describes the decentralized structure of administration. The administration of the college is the cooperative effort of the Principal, staff and students with the support of the stakeholders. The management of the institution rests with the Superior General/ Manager, Councillor for Education, Principal and Vice-Principal and the CLMC who are responsible for all aspects of the institution including its finance, human resources, educational and research functions as well as infrastructure. The Principal is responsible for managing the

institution and ensuring the effective implementation of its functions through bodies like the IQAC, RUSA Committee, PTA and the Alumni Association. The RUSA Committee functions in conjunction with two auxiliary bodies – the Board of Governance and the Project Monitoring Unit. The Dean of Student Affairs works closely with the College Union Members, oversees student services and support, on-campus activities as well as extension activities. The Dean of Academic Affairs monitors the academic programmes of the college and makes recommendations to the supporting departments. The Research Wing promotes and supports the research activities. The Examination Wing maintains the integrity and smooth conduct of examinations in the college as per the norms of the university.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/Policy_manual.php
Link to Organogram of the institution webpage	https://www.allsaintscollege.ac.in/allSaints/chart.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution's welfare programs for both teaching and non-teaching staff are implemented efficiently. All government programs, including maternity leave, earned leave encashment, pensions, and gratuities, are made available through the college. The welfare programs, including KPCSPF, SLI, and GIS, help the employees. Institutional welfare programs are designed to support a happy and effective workforce in addition to government initiatives.

- Leave for the International Conference or Project, authorization to participate in short-term courses, refresher courses, orientation programs, FDPs, etc.
- Funding for participation in national and international conferences and workshops
- Staff members receive a festival advance.
- Staff members' birthdays are commemorated, and yearly outings and gatherings are planned to promote a sense of camaraderie among employees.
- Employees who are retiring are given a gift. Gifts are given on the occasion of marriage of staff members
- Employees are urged to join leadership positions and professional associations both inside and outside the institution.
- The accomplishments of the employees who have won an award or been recognized in some other way are duly acknowledged.
- Cash Award for the son/daughter of non-teaching staff who scores the highest marks in the SSLC examinations.
- Children of staff members are given priority for admission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

65

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year, the institution conducts a formal performance review for its teaching and non-teaching staff. Student feedback serves as the foundation for the teaching staff's evaluation. National and international research papers published, patents filed or obtained, guided projects, dissertations, and doctoral work, UG projects, research projects applied for or funded, FDPs held or attended, national and international conferences, seminars, and workshops, administrative duties, student co-curricular activities, and university obligations. Feedback from students is gathered and evaluated once every semester. Based on the aforementioned standards, the HoD evaluates each faculty self-appraisal before sending it to the principal. After reviewing and analyzing the combined API results, the necessary steps are made. Efficiency, prompt service delivery, and accomplishment of given tasks are the main criteria used to evaluate non-teaching staff. Promotions are granted in accordance with government regulations. The internal assessment of the PBAS of this institution's teaching staff is carried out by the IQAC. IQAC gathers student input through an online Student Satisfaction Survey in addition to the Teacher Evaluation Survey. After reviewing the student input, the IQAC will provide a thorough report to the higher authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a robust mechanism for conducting both internal and external audits, ensuring compliance with government regulations.

Internal Audit The internal auditing process is carried out by the Directorate of Collegiate Education. The College Development Council fund undergoes audits by the Directorate of Collegiate Education. Regular audits are conducted by this directorate, following the provisions outlined in Section 13 of the Controller and Auditor General (DPC) Act, 1971. Additionally, the Annual Quality Assurance Report of All Saints' College is conducted annually under Section 14 of the DPC Act.

External Audit The funds allocated by the UGC and RUSA (Rashtriya Uchchatar Shiksha Abhiyan) are thoroughly audited by a Chartered Accountant. PTA funds are subjected to a two-tier audit process, first by a senior faculty member of the college and subsequently by a Chartered Accountant.

Accounts under All Saints' Educational Charitable Society The accounts audited include the All Saints' Students Development Fund, All Saints' College Account, All Saints' College MGT Account, All Saints' Canteen Account, All Saints' College Bus Account, All Saints' College UGC Account, All Saints' Computer Centre ITC, All Saints' Store Account, All Saints' College PD Account and All Saints' College PTA Account.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%206/6_4_1/6_4_1_annual%20statement%20of%20accounts.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**2.34760**

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution ensures the effective and efficient utilization of financial resources to enhance infrastructure development, thereby supporting the teaching-learning process. The primary source of income is fee collection, supplemented by revenue from the canteen. Grants from the UGC contribute to optimizing laboratory facilities, procuring academic books, and upgrading infrastructure. The RUSA funds are strategically utilized to improve the academic environment of the institution.

A significant portion of non-governmental funds comes from Alumni contributions and the PTA Fund. Alumni contributions form a strong foundation for infrastructure development and funding seminars and conferences, while the PTA Fund supports salary expenses for guest lecturers and support staff. These funds are allocated for both recurring and non-recurring expenditures.

Utilization of Funds Funds are systematically utilized for various purposes, including temporary staff salaries, infrastructure maintenance, and staff welfare. Government funds are spent in accordance with purchase manuals, orders, and circulars issued by the Government of Kerala. These funds are managed through the accounts under All Saints' Educational Charitable Society, with any surplus reinvested in new facilities and amenities to foster the institution's progress and development.

In addition to revenue from the government and the UGC, the college receives financial assistance from the PTA and the College Development Council as needed.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/Policy%20Name-Resource%20Mobilization.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Knowledge Sharing

The IQAC organised diverse discussions led by scholars and experts from various disciplines to address the needs of students across all societal strata. These interactive platforms bring together intellectuals and professionals to exchange ideas, perspectives, and insights on specific topics. It facilitates the expansion of higher-order thinking and problem-solving skills, igniting creativity in dormant individuals and fostering social sensibility and responsibility through exposure to multidisciplinary pioneers. Beyond textbooks and academics, these interactions empower students to learn independently, enhancing their confidence, performance, and overall growth.

Building Intellectual Capital - Proficiency- upgradation Courses

The institution offers certificate courses designed to enhance the proficiency of students, with the Internal Quality Assurance Cell (IQAC) ensuring 100% enrollment in these programs. These courses provide students with in- depth knowledge in their chosen fields, thereby enriching their subject expertise through specialized learning. The IQAC also monitors the enrollment of students in the Skill- India program by the Government of India. Class teachers from all departments actively encourage students in the program, an initiative aimed at equipping individuals with professional skills for diverse employment opportunities. Such programs not only strengthen the confidence of students but also significantly enhance their employability across a broad spectrum of industries.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution undertakes a variety of measures to ensure academic excellence and institutional growth, as outlined below:

- An Academic Calendar is prepared annually, detailing the year's planned activities and examination schedules.
- A teaching plan is maintained to evaluate faculty performance in relation to planned outcomes.
- Outcome-Based Education (OBE) Mapping is carried out to assess the attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs).
- All departments, clubs, and organizational units are instructed to submit an Annual Report at the end of each academic year.
- Internal and External Academic and Administrative Audits are conducted regularly, with suggestions for improvement shared accordingly.
- IQAC Meetings are held consistently to review the teaching-learning processes.
- The IQAC ensures the proper conduct of Bridge Courses, Add-on Courses, Certificate Courses, and Skill Development Programs.
- Feedback is collected from various stakeholders, analyzed, and communicated each academic year. Informal feedback from educators and students is also gathered and considered.
- The IQAC encourages an increase in collaborations, Memorandums of Understanding (MoUs) and career guidance activities.
- Professional development programs and administrative training programs are regularly organized to enhance efficiency and professionalism.
- Various programs are conducted for students as part of knowledge enhancement initiatives.

Special attention is given to rewarding high achievers, providing deserving students with learning resources, and supporting their

growth and development

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/curriculum_feedback.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.allsaintscollege.ac.in/allSaints/annual.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college conducted talks and encouraged inclusivity measures by discussing non-binary genders. There were also empowerment initiatives through community outreach extended towards women of the nearby areas. The Women Cell of the college activitely worked to enable the students gain expertise in self defense, cyber security and also impart valuable knowledge through sessions of

menstrual health. The Cell also conducted sessions on Digital Storytelling and a seminar on Need for Changes in Labour Law Focussing on Women's Labour in India. The students of the College were the front runners in the participation in Keralayem- an initiative of the Government of Kerala. Our students showcased their expertise in sports, cultural events and gained accolades. In order to help realise its goal of gender equity, the college has partnered with a number of organisations such as Unique World Robotics, Indian Institute of Public Administration, Kerala State Women's Development Corporation and this has paid rich dividends in the form of enabling the students gain valuable exposure through interacting with individuals in key leadership positions.

File Description	Documents
Annual gender sensitization action plan	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%207/7_1_1%20Action%20plan%20(2023-2024).pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%207/7_1_1%20safety%20(2023-2024).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college practice of segregating waste and disposing of them as per the accepted means of disposal. The organic waste generated from the canteen and the hostel kitchens are composted

and used as manure for the gardens, the biogas plant also enables efficient and sound deployment of organic waste. The liquid waste or grey water is filtered and used to water the plants in the gardens, thus creating economical use of water through recycling. The e-waste of the college is routinely collected and disposed off by an authorised company as per the terms of the MOU signed with them. There is an incinerator for disposing off sanitary napkins. There is no other bio-medical waste that the college generates.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college conducted a number of initiatives to promote an inclusive environment in the college. The students were encouraged to participate in activities of the National Integration Week. AseminaronPre-Colonial Slavery brought valuable insight into the ways that our society today is shaped by the incident and events of the past. There was a patriotic song competition held as well. The college is an enthusiastic participant of the Ek Bharath Shreshtha Bharath initiative and has engaged with the buddy-college, Government College, Dhaliara, Himachal Pradesh for cultural exchange programmes such as celebrating festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college joined hands with the Election Commission of India to carry out various Voter mobilisation efforts through its Electoral Literacy Club. The students entered the Athapookalam contest held by the Election Commission and came second in the State. The students carried out a Flash Mob for electoral literacy and also participated in a Voter Registration camp. all this

inculcated in them a deep sense of pride in the democratic process of election in India and many first time voters in the college enthusiastically exercised their right to choose. Many competitions were also held to enable voter awareness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%207/7_1_9%20(2023-2024).pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college ensures that days of national and international significance are celebrated in the college along with days of festivals and events of significance for the college. Through these celebrations, the college instills in the students a sense

of responsibility, communal harmony and an awareness of what transpires in the world. The college celebrates culturally significant festivals such as Onam and nationally significant days such as Republic Day, International Day of Yoga with gusto. The whole college takes part in these celebrations and the campus is abuzz with activities. The Annual Cultural week and Annual Sports Day are also celebratory days in the college with the students being at their competitive best. The college also observes Environment Day and World Music Day in the spirit of their significance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices of the college are as follows:

Best practice 1: Curriculum enrichment. The college has been at the forefront of a massive drive to boost existing curricula and to ensure that students are able to gain the maximum from the efforts of the college. Towards this end, the college has been organising workshops, conferences and seminars that bring students into contact with some of the best minds in academia. T16 certificate courses on topics as diverse as Indoor gardening and terrarium techniques and Indian knowledge system and Hindi Sahitya brought an enriching experience to the students. 13 workshops and seminars encompassing various knowledge streams created an incredible diversity on campus.

Best Practice 2: Skill Building- Learning beyond Curriculum. The college has been keen on inculcating 21st century skills to ensure that the academic experience of the students become enriched with the gaining of essential skills. The college has collaborated with reputed agencies such as Jan Shiksha Sansthan, Unique Worlds Robotics and Kerala State Women's Development

Corporation to impart practical skills to the students. The students found the sessions extremely helpful as it empowered them with a skill that would hold them in good stead in an increasingly competitive world.

File Description	Documents
Best practices in the Institutional website	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202023-2024/Criteria%207/7_2_1%20Best%20Practices%202023-24.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Community, Creativity, Capacity: The college has imbibed the importance of closely working with the community so as to make education a meaningful experience. This process of integration has ensured that the college goes the extra mile in transforming the experiential landscape of the students. Through collaborating with community agencies, establishing significant relationships with service-minded agencies and harnessing the immense student power for social good. The students have been serving as teaching interns, instructors and volunteers at various social initiatives sponsored by the college as well as by NGOs. They have been brought into contact with acclaimed artists, poets, authors and academicians whose works have moved the students who in turn have been presenting their works in these venues. The initiatives of the college have been transformational in that the students have been encouraged to become articulate and participative. More students have been placed through interviews on account of the training sessions that the college has been offering. The college has been often been appreciated for its efforts at facilitating these initiatives. It is expected that these efforts will be extended in the coming years.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college looks forward to implementing the NEP in its complete form. The college will implement FYUGP in the coming year. The college will also look to organise an interschool competition to encourage school students to take up higher education. Institution will extend the skill building initiatives towards Capacity building and will collaborate with agencies and institutions to generate greater instructional diversity. Emphasis will be placed on internships, skilling initiatives, collaborations and industry-academia linkages.