



# ALL SAINTS' COLLEGE

Re-accredited with 'A+' - Grade by NAAC

Thiruvananthapuram - 695 007, Kerala - South India

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## IQAC 2022-23

### MINUTES OF IQAC MEETING HELD ON 20/09/2022

Venue: IQAC Room, All Saints' College

Date: 20.09.2022

Time: 03.00 to 4.00 PM

#### **Agenda**

Welcome: Dr. Reshmi R Prasad, Principal, All Saints' College and Chair, IQAC

1. Conduct orientation programme on valuation of answer scripts organized by University of Kerala in association with IQAC.
2. Induction Programme and Bridge course for the new the batch of students
3. Participation in NIRF
4. Documentation of programmes conducted from June 1, 2022.
5. Any other item permitted by the Chairperson

Vote of thanks: Dr. Sunita Kurur (IQAC Coordinator)

#### Highlights of the meeting:

The meeting was presided over by the Principal and commenced with a silent prayer.

The IQAC coordinator presented the minutes of the previous meeting held on 14/09/2022.

The same was approved by the members.

The principal addressed the gathering and the following matters were discussed and decisions were taken.

1. An orientation programme on valuation of answer scripts organized by University of Kerala, in Association with IQAC, will be conducted on 22/09/22
2. Various duties for conducting the program were assigned  
Registration counter – Dr. Ayona Jayadev and Dr. Lekha Rani M L, Room arrangement and photography– Dr. Veena Suresh Babu and Dr. Dhanya Jose, arrangement for refreshments- Aparna Merin Mathew and Mereet Paul
3. The Induction Programme for the S1 students - Deeksharambh to be conducted in 10th October 2022. Ms. Nishel Prem Elias of the Department of English has been made in charge of the same. The Bridge course in each department has to be conducted just after the Induction programme.
4. The IQAC decided to participate in NIRF and two faculty were selected for the same. Sr. Cicila Carvalho Faustina, Assistant Professor, Department of Commerce and Dr. Siny Benjamin, Assistant Professor, Department of Zoology. Registration of college should be done in NIRF portal.



*Reshmi*  
PRINCIPAL  
All Saints' College  
Thiruvananthapuram

5. The programs conducted in the college from June 1 2022, coming under the different criteria were listed

- Environmental day activities - criteria 7
- Program on strategic vision and leadership – criteria 6
- Programs under community health and medical camps – criteria 7
- Student capacity building programmes – Criteria 5
- Alumni meet – criteria 5
- Librarian day celebration – criteria 5
- Program by Jesus Youth – Criteria 5
- Onam and Christmas celebrations – Criteria 5
- Seminars organized – Criteria 3
- Employability training by Nandi Foundation – Criteria 1
- Invited talk by Financial Literacy club – Criteria 5
- Sports competitions and placement – Criteria 5
- Orientation on Paper Valuation – Criteria 6
- Electoral Literacy program – Criteria 7
- Faculty Exchange program – Criteria 3

Dr. Sunita Kurur , IQAC coordinator, proposed the vote of thanks.

The meeting was adjourned at 04.00 PM.

Members Present	
Dr. Reshmi R Prasad	Principal and Chair, IQAC
Dr. Sunita Kurur	IQAC Coordinator
Dr. Lekha Rani M L, Assistant Professor and Head, Department of History	Member
Dr. Nisha K K, Assistant Professor, Department of Botany	Member
Dr. Ayona Jayadev, Assistant Professor, Department of Environmental Sciences	Member
Dr. Sangeetha S, Assistant Professor, Department of Commerce	Member
Ms. Divya Grace Dilip, Assistant Professor, Department of Zoology	Member
Dr. Veena Suresh Babu Assistant Professor, Department of Physics,	Member
Dr. Sonya J Nair, Assistant Professor and Head, Department of English	Member
Dr.Sr. Shaina T J	Management Representative

*Sunita K*

IQAC Coordinator

**IQAC CO-ORDINATOR  
ALL SAINTS' COLLEGE  
THIRUVANANTHAPURAM-7**



*Reshmi*  
Principal

**PRINCIPAL,  
All Saint's College,  
Thiruvananthapuram**