



# ALL SAINTS' COLLEGE

Re-accredited with 'A+' - Grade by NAAC

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## IQAC 2022-23

### MINUTES OF IQAC MEETING HELD ON 30/11/2022

Venue: IQAC Room, All Saints' College

Date: 30.11.2022

Time: 03.00 to 4.00 PM

#### **Agenda**

Welcome: Dr. Reshmi R Prasad, Principal, All Saints' College and Chair, IQAC

1. Start certificate course in DCA
2. Suggestions for Best practices and institutional distinctiveness
3. Financial assistance for faculty from Management
4. Any other item permitted by the Chairperson

Vote of thanks: Dr. Sunita Kurur (IQAC Coordinator)

#### Highlights of the meeting:

The meeting was presided over by the Principal and commenced with a silent prayer.

The IQAC coordinator presented the minutes of the previous meeting held on 15/11/2022.

The same was approved by the members.

1. A certificate course on Diploma in computer applications (DCA) will be started. The fee for it is Rs. 7000, which can be collected in two instalments.
2. A certificate course offered by Institute of Parliamentary Affairs was planned.
3. Best practices, Institutional Distinctives and plan of action need to be finalized. Suggestions like women empowerment, gender equity, entrepreneurship, skilling (hands on training on umbrella making/ LED making) upskilling (awareness on software/ AI)
4. Financial assistance of maximum Rs. 1000 per year, will be given to faculty members for attending conferences/ workshops/ membership in professional bodies

Dr. Sunita Kurur , IQAC coordinator, proposed the vote of thanks.



*Reshmi*  
PRINCIPAL  
All Saints' College  
Thiruvananthapuram

The meeting was adjourned at 04.00 PM.

| <b>Members Present</b>   |                           |
|--|---------------------------|
| Dr. Reshmi R Prasad  | Principal and Chair, IQAC |
| Dr. Sunita Kurur   | IQAC Coordinator          |
| Dr. Lekha Rani M L, Assistant Professor and Head, Department of History      | Member                    |
| Dr. Nisha K K, Assistant Professor, Department of Botany                     | Member                    |
| Dr. Ayona Jayadev, Assistant Professor, Department of Environmental Sciences | Member                    |
| Dr. Sangeetha S, Assistant Professor, Department of Commerce                 | Member                    |
| Ms. Divya Grace Dilip, Assistant Professor, Department of Zoology            | Member                    |
| Dr. Veena Suresh Babu Assistant Professor, Department of Physics,            | Member                    |
| Dr. Sonya J Nair, Assistant Professor and Head, Department of English        | Member                    |
| Ms. Latha Varghese   | Administrative Staff      |
| Dr.Sr. Lilian Rozario (General Coordinator for Education)                    | Management Representative |

*Sunita*

IQAC Coordinator

**IQAC CO-ORDINATOR  
ALL SAINTS' COLLEGE  
THIRUVANANTHAPURAM-7**



*Reshmi*

Principal

**PRINCIPAL  
All Saint's College  
Thiruvananthapuram**