YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	All Saints' College, Thiruvananthapuram
• Name of the Head of the institution	Dr. Reshmi R Prasad
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04712501553
• Mobile no	8281334337
• Registered e-mail	allsaintscolegeasc@gmail.com
• Alternate e-mail	info@allsaintscollege.ac.in
• Address	Chackai
• City/Town	Thiruvananthapuram
• State/UT	Kerala
• Pin Code	695007
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Kerala**
• Name of the IQAC Coordinator	**Dr. Anjana P S**
• Phone No.	**09495628015**
• Alternate phone No.	**04712726247**
• Mobile	**09495628015**
• IQAC e-mail address	**iqac@allsaintscollege.ac.in**
• Alternate Email address	**allsaintscollegeiqac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202020-2021/AQAR%202020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.allsaintscollege.ac.in/allSaints/Academic_calendar.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Three Star**	**Nil**	**2001**	**03/08/2001**	**02/08/2006**
Cycle 2	**B**	**2.81**	**2008**	**28/03/2008**	**27/03/2013**
Cycle 3	**A**	**3.01**	**2016**	**16/09/2016**	**15/09/2021**
Cycle 4	**A+**	**3.38**	**2022**	**19/07/2022**	**18/07/2027**

6.Date of Establishment of IQAC	**23/07/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Teaching and Non-teaching	Salary	State Government	2021-2022	6,89,79,377
Institution	UGC grant	UGC	2021-2022	1,00,440
Institution	UGC Grant (Arrear)	UGC	2021-2022	2,80,800
Faculty	Project Donation	Central Government	2021-2022	79,450
Faculty - Teaching	Examination Remuneration	University	2021-2022	1,96,670
Institution	Scholarship for SC/ST/OBC/KPCR students	State Government	2021-2022	92,000
Institution	IGNOU Programmes (Salary)	IGNOU	2021-2022	17,271
Institution	Building Fund	State goverment	2021-2022	85,12,000
Institution	Development Fund	State government	2021-2022	42,30,500
Institution	E Grant	State government	2021-2022	46,82,950
Institution	RUSA Grant	RUSA	2021-2022	47,33,715

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	9
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. 10 MoUs signed with various prestigious institutions for conducting various courses and research activities 2. The IQAC encouraged environmental protection and conservation through in practice and conference initiatives. 3. Capacity building for the students in the form of new Add on/ certificate courses to help them enhance their professional network, better communication, time management and negotiation skills 4. Capacity Building Initiatives for administrative and teaching faculty to ensure optimum use of human resources. 5. Implementation of OBE 6. Submission of IIQA , SSR and DVV clarifications

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

18-10-2023 08:31:34

Plan of Action	Achievements/Outcomes
Preparation and uploading of Academic Calendar	Uploaded the academic calendar in the college website
Conducting Green Audit, Energy Audit and Environment Audit	Conducted Green Audit, Energy Audit and Environment Audit
Induction programme for new students	Conducted Induction Programme for new students from October 25 to November 2, 2021
MoUs with various agencies	Signed 10 MoUs with various agencies
Freeships and internet scholarships to students	Provided freeships and internet scholarships to students with the help of Management
Conduct annual awareness programmes for code of conduct-teachers, students and office staff	The IQAC decided to conduct code of conduct programmes 1. Gandhian Ethics : National Webinar on Inculcating Gandhian Ethics for Staff and Students focussing on the topic ' My Experiments with Truth' on 17.08.2021 2. Professional Ethics For Students ; Leadership for Social Change. The Talk was conducted under the aegis of the Kanthari Association and saw an enthusiastic participation of students and Faculty on 03/08/2021. 3. Professional Ethics For Students ; Ethics in Advertising. under the aegis of the Young Communicators Club . The speaker will be Mr. Nimal C.N , Associate Professor, Adi Shankara Business School , Kalady on 29/10/2021 4. Professional Ethics For Faculty & Non Teaching Staff ; Classroom Ethics and Office Ethics in a Post Pandemic Situation- New Challenges and Strategies - on 10/10/2021

Administrative development programmes for faculty	The IQAC decided to conduct following programmes for faculty staff 1. One day workshop on "Digitally Enhanced Pedagogical Systems" on 11.12.2021 2. Capacity building programme on "IIQA and SSR Preparation under Revised Assessment and Accreditation Framework" by Dr.Gabriel Simon Thattil, Director, IQAC, University of Kerala on 14.12.2021 3. International PDP on "Ethics in Higher Education: New Learning in the Age of the Pandemic" (in association with Global Ethics) by Dr. John Mohan Razu, Consultant & Research Fellow, ACTS, Academy of Higher Education, Bangalore & Former Professor of Social Ethics, United Theology College, Bangalore on 16.12.2021 4. Professional Development program on "Initiatives for Quality Enhancement" on 28-01-2022
Capacity building programmes for administrative staff	The IQAC decided to conduct following programmes for administrative staff 1. Administrative Training Programme on "Income Tax Planning for Salaried Employees" on 01.11.2021 by Dr. Lissy Bennet, Assistant Professor, Department of Commerce, All Saints' College 2. Administrative Training Programme on "Office Management" on 10.12.2021 by Mr. T.P. Suresh, Senior Audit Officer, AGS Office, Tvpm 3. Administrative Training Programme on "New Gen PG Examinations" by Mr. Karthik P & Ajith A on 20-12-21 4.

	Administrative Training Programme on "Initiatives for effective Administration" by Mr. Sabeen Govind P V on 11-2-2022
Implementation of OBE	Conducted the following professional development programs for teaching staff on OBE 1. PDP on "Outcome based Education" by Dr. S Kevin on 17-03-2022. 2. PDP on "Capacity Building Education Based Education Teaching Methods" by Mr. Sabeen Govind P V on 07-04-22. PO outcomes for outgoing batch was calculated using Linways software
Submission of IIQA for NAAC Accreditation	Submitted IIQA on 30th December, 2021
Submission of SSR and DVV clarifications	Submitted SSR on 23rd February 2022 and DVV clarifications on 24th March 2022

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC Core Committee	19/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-2020	25/02/2022

15.Multidisciplinary / interdisciplinary

All Saints' College, Thiruvananthapuram is affiliated to the University of Kerala and as such is bound to follow the curricula set by the University. However, the college has been offering its students opportunities to keep with the latest modes of learning and enabling access to different avenues of studies. Towards this end,

the college plans to expand on its existing programmes of enhanced learning through introducing online and offline collaborative ventures with industry, other academic institutions as well as through intra-institutional cooperation. The college is planning more interdisciplinary and multidisciplinary courses. The college will also stress upon nation-building activities through inculcating nearby medical centres. The participants in this endeavour came from all the disciplines and their creative and technical know-how made the machine accurate and useful

16.Academic bank of credits (ABC):

The University of Kerala is in the process of implementation of the NEP and suitable action will follow.

17.Skill development:

The college has been very focused on improving the soft skills and vocational skills of the students. It has been dedicatedly offering Certificate courses in Soft Skills, Personality Development as well as Spoken and Written English courses through initiatives such as NICE and ELSA. Apart from this, the college, through a collaboration with the NAANDI Foundation, an NGO, has enrolled its students in the Mahindra Pride Classroom Initiative to provide them with training in Interview Skills, Soft Skills and conversational skills. The college has a very vibrant vocational training and development programme through the IEDC, the MNREGC and the SCREC. The details of the same can be found here:
https://www.allsaintscollege.ac.in/allSaints/ED_Club.php The college is very dedicated to providing Value Based education to the students and in order to bring this to fruition, has instituted a number of Clubs to promote the same. The extension activities of the college are oriented towards the endeavour of promoting essential values of humanity in the students. The list of extension activities is available at: https://www.all saintscollege.ac.in/allSaints/extension_activities.php Apart from this, the college is conducting regular classes for inculcating ethical values at a personal and professional level for the students. The college cannot designate vocational courses or integrate them into the structure of the credit system as it follows the credit structure mandated by the university. However, the University has designated some vocational courses in the Career-Related courses such as Communicative English and B. Com with Travel and Tourism Management. The vocational courses therein have credits. The college has a vibrant Entrepreneurship Development Club, through which it engages in activities that ensure better vocational skills access to its students. There are also collaborations with business

establishments such as the Hilton Garden INN to provide hands-on training for the students in areas such as Hospitality Management. The Young Communicators Club (YCC)- in association with the Public Relations Council of India is providing an interface between students and industry titans in an effort to improve employability skills.

https://www.allsaintscollege.ac.i n/allSaints/Young_Communicators_Club.php The institution will look to link with the NSDC to streamline this process. The interactive sessions of the IEDC and the YCC are generally held online while the hands-on training programmes are held in- person. The college is fully equipped to offer courses in a blended mode and has already moved in this direction in a significant way. The college will increase its coverage of skilling courses through industry collaborations and linkages with institutions of excellence. The college will increase the number of courses offered under the IGNOU and also offer courses in soft skills and professional development. The college has established industry linkages with organisations to provide internships and hands-on training programmes. The IEDC, the vocational training arm of the college is established so as to provide entrepreneurial training and support to the students and the Club has been extending meaningful service through offering training programmes. Further details can be found here: https://www.allsaintscollege.ac.in/allSaints/ED_Club.php

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution sensitises the students to the cultural and historical relevance of the national language Hindi and the regional language Malayalam through classroom and beyond classroom endeavours. Through the curriculum prescribed by the University of Kerala, the college ensures that the students have an in-depth knowledge of the semantic and literary aspects of these languages. Through interactions with literatures and literary figures, the college encourages the interest of the students in these languages. Most of the teachers are bilingual and possess native knowledge of the regional vernacular. The college will broadly assess the language skills of the teachers in the national vernacular, and take relevant steps to help those might have some lacunae. Through peer teaching, the faculty will be trained in handling their classes in Hindi as well. The college is offering Hindi and Malayalam as additional languages. The details can be accessed at: https://www.allsaintscollege.ac.in /uploaddeptimages/file/Malayalam%20syllabus%202021%20admission%20onw ards.pdf – for Malayalam https://www.allsaintscollege.ac.in/uploadde

ptimages/file/Hindi%20syllabus%202020%20admission%20onwards.pdf – for Hindi. The college has a vibrant department offering instruction in Malayalam and Hindi for students up to the fourth semester in CBCSS and the second semester in Career Related courses. The college organizes literary competitions in these languages for the students and selects the best out of these to participate in the University Youth Festival and other competitions such as the Hindi Prachar Sabha Hindi Pakhwada. The college observes days of National importance as well as of vernacular importance. Manuscript magazines in regional languages are encouraged. The institution offers additional language courses in Hindi and Malayalam as prescribed by the University of Kerala and thus raises consciousness regarding India's glorious knowledge and grammar systems. The degree course in History will make the students aware of the significant periods of ancient Indian history and the people of note. The college has a museum of historical artefacts that help students aware of the relevance of Indian History. The college offers Open Courses in Theatre Studies for students from other disciplines as well as a paper on Theatre Studies for the students of Communicative English. Students are encouraged to carry out their End Semester Projects on art forms such as Kathakali and Koodiyattom. The students are trained to participate in the Kerala University Youth Festival in categories such as Mohiniyattom, Ottamthullal, Oppana, Thiruvathira and other art forms that are symbolic of our culture, heritage and cultural history. The college has always encouraged experiential learning through interactions with historians and literary luminaries. Through classes on Ethics and Ethical behaviour, the students are oriented on the core values of Indian Culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College follows the mandate of the curriculum prescribed by the University of Kerala. This syllabus is Outcome Based. Apart from this, the Addon and Certificate courses offered by the college are also outcome based. The curriculum for these is designed keeping the OBE parameters and the modes of internal assessments of the degree and PG programs are designed as per Bloom's taxonomy. This gives the teachers an idea of the sort of orientation needed for classroom instruction. The link for the Programme and Course Outcomes are given below:

h[ttps://www.allsaintscollege.ac.in/allSaints/course_and](https://www.allsaintscollege.ac.in/allSaints/course_and)
_program_outcome.php The college has introduced the platform, Linways which helps monitor and carry out the OBE mandates in an efficient manner. Right from assessing the classroom attendance of the students to their marks in the various internal evaluation, the platform offers the ease of quantification and data analysis. The

questions in the internal exams are stratified and care is taken to include questions with analytical and critical angles. The college has given an orientation class to the teachers regarding the OBE, all courses offered by the college are now Outcome Based and these are assessed accordingly. Students are made aware of the possible outcomes of their courses and the feedback collected from them is especially designed to reflect the same.

20.Distance education/online education:

The college is already a nodal centre for IGNOU and offers courses in: https://www.allsaintscollege.ac.in/a llSaints/courses.php Apart from these, the college can offer vocational courses as part of the NSQF and Skill India initiatives. Training women in vocational courses would be a preferential area for the college as it is dedicated towards women empowerment. The college has strengthened its technological wherewithal through boosting Wi-Fi accessibility and establishing virtual classroom through Google Classrooms. Google Meet, the Infosys sponsored Spring Board are platforms that host the classes and learning materials of the teachers and which can be accessed by the students. The use of smart classrooms and smart boards has increased the possibility of interactions between people of social and academic prominence and the college. The classes are being conducted in blended and flipped modes and students are also granted remote access to the live classes that are held on campus. The institution has moved over to online teaching in a big way and has dedicated systems and protocols in place. This initiative is called 'No one gets left behind'. As part of this scheme, the classes of the teachers are available in the Google classrooms as well as on YouTube so as to ensure public access and facility to download and listen anytime. The students who cannot afford internet access are offered internet scholarships. The classes are held in blended mode and students are given access to online resource platforms such as J-Gate and British Library online access. These resources help students enrich their knowledge and provide richness and quality of their research. Live classes are being streamed through Google Meet so that students can access the same even if they cannot attend classes due to illness or their remote location. This has helped the students maintain their educational status quo. The college is also a Local Chapter of the NPTEL/ SWAYAM and encourages enrollments for the various courses offered.

Extended Profile

1.Programme

1.1	375

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	 View File

2.Student

2.1 Number of students during the year	**1954**

File Description	Documents
Institutional Data in Prescribed Format	 View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**305**

File Description	Documents
Data Template	 View File

2.3 Number of outgoing/ final year students during the year	**666**

File Description	Documents
Data Template	 View File

3.Academic

3.1 Number of full time teachers during the year	**67**

File Description	Documents
Data Template	 View File

3.2 Number of sanctioned posts during the year	**67**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**45**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**117.49**
4.3 Total number of computers on campus for academic purposes	**203**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All Saints' College functions as an aided college under University of Kerala, and implements the curriculum prescribed by University of Kerala, and therefore adheres to the academic calendar, University of Kerala. The college conducts 11 UG programmes, 4 PG programmes and has two Research Centres for PhD programmes in English and Environmental Sciences. In addition to that, college also offers Add on Courses, Value added Programmes and Certificate Courses for the students. Internal Quality Assurance Cell [IQAC] monitors the academic activities on regular basis to ensure the execution of academic affairs like the timetable, academic calendar, teaching learning process, course files and academic audit of respective departments. The College encourages its faculty members to participate in Orientation/ Refresher Courses/ Workshops/ Seminars organized by the University and other agencies, so as to update their knowledge and improve the teaching methods. The college provides ample books and other reference materials like journals, magazines, teaching models and software to enable its teachers to ensure effective delivery of curriculum. Mentoring is given to students on a weekly basis to monitor the performance of the students in the academic front and provide remedial teaching. The advanced learners are motivated through the Young Innovator's Programme (YIP).

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/Time%20Table%202021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution follows the academic calendar published by the University of Kerala for the Courses offered in the college. The Continuous Internal Evaluation is assessed at two levels, Institution Level and University level. The activities in the Academic Schedule in the institution level includes, Semester commencement date, working days, holidays, dates of internal examinations, assignment submission indicators, remedial classes and mentoring sessions, field visits/study tours, PTA meeting dates, Tentative dates of Theory and Practical exams conducted by the University. The College conducts internal examinations in accordance with the guidelines set by the University. The CIE of the institution is followed by the End Semester examinations conducted by the University of Kerala. The Practical examinations and viva-voce are held under the supervision of the External Examiner appointed from the University. The departments which offer Add on courses and Certificate courses conduct exams for the Students and Certificates are issued accordingly.

In the University Level assessment, the College level Exam Nodal Centre facilitates assistance to the students in regard to their grievances concerning the University exams. The departments constantly keep track of their students' progression in their future prospects. Thus the continuous internal evaluation of Knowledge-based education is rendered to the students of the Institution.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.allsaintscollege.ac.in/allSaints/Academic_calendar.php

1.1.3 - Teachers of the Institution participate in **A. All of the above**

following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1565

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting issues relevant to Gender, Environment, Sustainability, Women's rights and empowerment, Human Values and Professional Ethics into the curriculum in the following ways.

Gender Sensitivity: The students have been given training in Employability skills, Fitness Management and several awareness campaigns have been organized on Self Defense Skills. The College conducts add on courses, certificate courses and workshops in the areas of Craft making, organic farming, soap & detergent making, cloth carry bag making, Paper Cover Making and Apiculture to empower the female students.

Environment and Sustainability: Green protocol and awareness programmes regarding green campus have been conducted under the aegis of Bhoomitra Sena club, NSS etc. The course "Environmental Sciences" is part of the curriculum for the students of the UG stream.

Women's rights and empowerment: Awareness on Women's health, menstrual and reproductive issues, Talks on Women's legal rights and

women's helpline were conducted. Activities promoting creativity like Film Screening of upcoming women directors were also promoted.

Human Values and Professional Ethics: The vision of the college is "Empowering Young Women through Education". Value added courses on Ethics in association with Gandhian Studies Cell were also organized.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

368

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1865

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.allsaintscollege.ac.in/allSaints /curriculum_feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.allsaintscollege.ac.in/allSaints /curriculum_feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

728

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

290

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Entry level exams and diagnostic tests are conducted to identify Advanced learners and Slow learners. Students are provided a bridge course following which evaluation is conducted to assess student progress. Strategized mentoring sessions are provided catering to students' needs.

Strategies for High Achievers

- Advanced learners are given opportunity to participate in National and International Seminars in the college and outside the college.
- There are annual prizes and cash awards for the high achievers that keep them motivated.
- The Quiz Club aims to create a group of young minds with sharp quizzing skills. The students are motivated and encouraged to pursue their quest for knowledge and realize their full potential.
- The Debating and Literary Club aims to hone the oratory skills of aspiring students to participate in intercollegiate competitions.
- Advanced learners are encouraged to engage in peer teaching.
- Advanced learners in the PG department are part of academic

projects.

Strategies for Slow Learners

- **Remedial classes are provided.**
- **Personal counselling for motivation.**
- **Personal interaction with parents to support the learning process.**
- **Peer teaching that helps slow students learn with ease.**
- **Additional time and support provided for practical exams.**

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/2_2_1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1954	67

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

- **Students are part of editing and printing of the college magazines.**
- **Students volunteered in coastal community schools to teach language skills**
- **Project Presentations and outreach programmes.**
- **Industrial Visits/field trips/institution visits for hands-on learning Laboratory Sessions.**
- **Student leadership in college.**
- **Students are guided to do projects/internships at other**

institutions/research laboratories.

Participative Learning

- **Students collaborate with teachers for the production of study notes**
- **The college provides a Language lab to fine-tune the language skills of the students so as to effectively improve their communication skills.**
- **Students are enrolled in add-on courses that is directly related to employability skills.**
- **Students set up a "Paithruka Museum and Exhibition" to learn history from close quarters**
- **Students are actively involved in medical camps.**
- **Kerala Start Up Mission, Government of Kerala, funds an Innovation and Entrepreneurship Development Centre (IEDC)**
- **Young Innovators Programme by K-DISC, a programme by Government of Kerala, promotes innovation and entrepreneurial skills**
- **Students are trained in Entrepreneurship under the Entrepreneurship Development Club sponsored by the Department of Industries and Commerce, Government of Kerala.**

Problem Solving

- **Visits and interaction with faculty at Research Institutions for problem-solving.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/2_3_1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Linways

- **The college provides an excellent learning management system, Linways, which specializes in constructing an atmosphere of effective teaching and learning experience in Outcome Based Education.**
- **Programme Outcomes and Course Outcomes (POs and COs) are**

carefully planned and mapped against the various assessment mechanisms including projects, assignments and internal examinations.

- Student attendance is marked on an hourly basis and monitored.

Library

- The college has a robust mechanism of digital repositories of study materials and a Digital Library (https://allsaintsdigital.libsoft.org/).
- The Wi-Fi enabled library is fully automated using Integrated Library Management System (ILMS) - LIBSOFT Version 5.1. LIBSOFT GATE REGISTER records Member Entry and Exit with Date & Time using Barcoded ID-Card.

Digital Databases and Network

- Access to Library Catalogue (OPAC) through Web (Internet). This includes web OPAC Software with Web Space and Web Database Space.
- Library has created a Libsoft OPAC App that gives access to the library catalogue and the details of books available in the library.
- Subscription to N-List of INFLIBNET, J-gate, Delnet, membership in British Council, American centers in India provides access to 16413 journals, 1,99,500 e-books and online collection of rare Indian Manuscripts which are 200 to 350 Years old.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

67

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

550

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All Saints' college, affiliated to the University of Kerala, has a robust and transparent mechanism in conducting the internal and external examination. The ways and means to address the problems related to the marks and rectification are imparted to the students during the Orientation programmes.

Continuous Internal Evaluation (CIE) incorporates test papers, seminars and assignments as part of formative evaluation of students. Internal exams, prepared in accordance with Outcome Based Education, are conducted before each University exam. Portions for the internal exams as well as the exam dates are notified to the students in advance to give ample time for preparation. The examinations and assignments are objectively analysed and their marks are recorded in registers. After each written internal assessment, the papers marked by the faculty are returned to the students promptly so that they can analyse if there is any error, which is then rectified. It is strictly ensured that all Internal Mark lists are rigorously checked by the faculty in charge, the student, the HoD and the Principal and only then forwarded to the University. CCTV cameras in the exam halls ensure the fair conduct of students during exams.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/2_5_1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal Examinations and assignments are objectively scrutinized and their marks are recorded in registers. After

valuation by the faculty, the papers are returned to the students on time, so that they can analyse if there is any incongruence between the marks that they have received and their answers.

Any grievances related to the internal exams are addressed and rectified immediately. It is strictly ensured that all Internal Mark lists are examined by the faculty in charge, the student, the HoD and the Principal and only then forwarded to the University when it is fool-proof.

Members of Grievance Redressal Committee from each department address the grievances related to the internal exam as per the University regulations. In case of any grievances, the student approaches the class teacher who then forwards the request to the HOD. The grievance is addressed in the department meeting and a decision favourable to the student is taken. The common grievances related to the internal exam include absence of the student for the internal exam due to various reasons, error in calculation of marks, dissatisfaction of students with the marks received etc.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/2_5_2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes are stated clearly on the website of the institution. (https://www.allsaintscollege.ac.in/allSaints/course_and_program_outcome.php)

Students on getting admission to the college are apprised of the programme and course outcomes, during the compulsory Orientation programme. Students are also educated and provided with a detailed syllabus with course outcomes along with the assessment strategy. By making the communication of Programme Outcomes and Course Outcomes a priority well before the teaching and learning activities of a course begins, the college achieves the following aims:

Focused teaching and assessment planning: Focused work manifests itself as a better learning experience, better performance on

assignments and tests and more ease and consistency in the teaching and learning process

Transparency to students: Since students are well aware of the POs and Cos, they are able to accomplish specific results by the end of each course.

Meeting University Exam Requirements: Well-transacted POs and Cos enable the students to avoid serious faltering at the exams.

All the Programme Outcomes and Course Outcomes are aligned with the institutional goals and with the Degree and Post Graduate expectations of the University of Kerala. Teaching and learning happen seamlessly without obstructions and ambiguity in the college by adopting outcome-based education.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.allsaintscollege.ac.in/allSaints/course_and_program_outcome.php
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme and Course Outcomes is the top academic priority of All Saints' College. The monitoring of the same is done by the Principal of the Institution and at the department level by the HoD. The syllabus followed by the college is designed by the University with a set of Programme and Course Outcomes that have to be strictly followed by the instructor. For the Add-On Courses, the Programme and Course outcomes are designed by the faculty coordinator, and is first sanctioned by the Head of the Department and then by the Academic Council. Once the implementation happens in the classroom, the attainment of the outcomes is closely monitored and reviewed based on the specific evaluative measures devised via the AMS Linways.

The evaluative practices conducted for the Post-Graduate Programmes includeSeminar presentations, Internal Exams, Assignments & End Semester Exams and for the Graduate Programmes include Internal Exams, End Semester Exams& Assignments.

Apart from the formal evaluation prescribed by the university, other methods adopted include Short quizzes in the objective model, Home assignments, Minor projects, Peer teaching, Field/Project works, Oral exams & Periodical assessments based on tests.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/PO%20Attainment.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

365

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.allsaintscollege.ac.in/allSaints/result_analysis.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/2_7-Student%20satisfaction%20survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects /

endowments in the institution during the year (INR in Lakhs)

`0.5`

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

`20`

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`1`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://keralawomenscommission.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer

of knowledge

All Saints' College has sought to inculcate a balanced campus culture that focuses on the comprehensive development of students. The institution has enthusiastically taken steps toward the promotion of an inclusive academic milieu. The college offers Certificate courses in Soft Skills, Personality Development as well as Spoken and Written English courses through initiatives such as NICE and ELSA. Hilton Garden INN provides hands-on training for students in areas such as Hospitality Management. The Young Communicators Club (YCC)- in association with the Public Relations Council of India helps to improve employability skills.

The college has introduced a very innovative and useful platform called Linways that aids in monitoring and carrying out the OBE mandates in an efficient manner. The college is a nodal center for IGNOU and offers courses through its academic framework. The classes are being conducted in blended and flipped modes and students are also granted remote access to the live classes that are held on campus. The college is a Local Chapter of the NPTEL/ SWAYAM.

The college has nurtured and promoted an innovative ecosystem that emphasizes creative thinking, social contribution, and the dynamic participation of students that mold them into dedicated and responsible citizens.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/3_2_1_%20Innovation%20and%20initiatives%202021-22.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1.95

File Description	Documents
URL to the research page on HEI website	https://www.allsaintscollege.ac.in/allSaints/Research_guides.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

All Saints' College has always prioritized the creation of a generation that places paramount importance on social development. Under the aegis of NSS, a voice donation initiative has been developed for patients and the children of patients under palliative care. Our students also sought to act as role models for the entire community by providing medicines and food for the less privileged, material aid to senior citizens and palliative care patients like walking aid, and the distribution of air beds for bed-ridden patients. In collaboration with the Government of Kerala, the college has launched a massive awareness and action project titled Vimukti to make students conscious of the misuse of drugs.

The institution planted 500+ trees in the 'Plant a life challenge', showing Institutional Environmental responsibility. They conducted a survey on the psycho-emotional effects of Covid-19, addressing the various psychological and emotional dilemmas created by the pandemic. 'Project Ganitham 3.0' is aimed at imparting basic mathematics lessons and motivational classes to school children.

Thus, the institution has created a conducive platform for students to engage with social concerns,fostering strong linkages with the immediate community and society at large.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/NSS%20report%202021-22.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government /

government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1899

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

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Campus:

4 academic blocks, 1 Auditorium, 2 playgrounds, 3 botanical gardens,
a greenhouse, a History museum, a Botanical Museum, Herbarium, a
Zoological Museum gymnasium, a hostel and a canteen.

Open-air study spaces all around the campus IQAC room with 2
computers and 2 printers

Examination Nodal room with 1 computer and 1 printer Infirmary with
6 beds and other medical facilities Browsing centers with 61
computers

20 CCTV cameras

Language lab with 37 computers enabled with Orell Talk 2.0 Pro
Version software.

Computer lab for the Department of Mathematics with 24 computers
supported by IT Mission, Government of Kerala

200 computing systems with 100 Mbps speed fibre optic Wifi
connection dedicated for student usage.


Classroom facilities:

8 gallery classrooms and 33 classrooms with a Wi-Fi facility

4 seminar halls with ICT facilities with power backup.


Laboratory Facilities:

Eight well-equipped laboratories.


Library:

The library has a total seating capacity of 165. It has a collection
of 53624 books and 101 rare books, in addition, there are electronic
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and physical journals, newspapers as well as archival material.

Other facilities:

A fleet of three buses

Fire management system

Restroom facility for the differently-abled, mobility assistance to access the buildings.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/4_1_1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives a great deal of importance to sports and cultural activities.

Cultural Activities - opportunities and presentation Multiple venues for indoor performances

The Auditorium- constructed in the year 2000, measuring

17841.80 sq ft with a stage area of 2000 sq ft, stage lights, sound system, theatre seating with a capacity of 1500

Sporting events - Facilitation for training and performance

Grounds and courts for playing cricket, baseball, Rugby, Volleyball, Badminton, Handball and Softball.

Training equipment for Boxing, Fencing, WUSHU, Carroms and Chess

The gymnasium has weight, strength and endurance training equipment that aids the regimen of the athletes of the

college.

The grounds and a seminar hall are also used for practicing Yoga.

Other facitilies

The college provides labelled uniforms, sporting equipment, protective gear and other essential kit to the students.

Sports Day is observed every year in the college and students are awarded trophies for sporting excellence.

The College has also instituted All Saints' Cup for the winners of intercollegiate Football and Rugby competitions.

This comprehensive programme of training and strength and stamina building has resulted in the students becoming part of the University, Zonal, State and National teams in Football and Rugby.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/4_1_2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/4_1_3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.69

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using Integrated Library Management System (ILMS). The library uses the LIBSOFT Software which is a user-friendly interface for searching documents in the library along with its position and availability status. The library has remote access facilities.

- **Availability of Wi-Fi and fully computerised facility which allows easy accessibility**
- **Fully automated with LIBSOFT software**
- **LIBSOFT GATE REGISTER which records Member Entry and Exit with Date & Time using Barcoded ID-Card**
- **The Gate Register also displays member details with photo and provides a detailed report of members visit in the Library**
- **Name of the ILMS Software - LIBSOFT Version 5.1**
- **Nature of Automation - Fully Automated Version**
- **Year of Automation - 2007**
- **Year of Digital library implementation- 2016**
- **Access to Library Catalogue (OPAC) through Web (Internet). This includes web OPAC Software with Web Space and Web Database Space.**
- **Library has created a Libsoft OPAC App - that can be downloaded on Mobile phones - that gives access to the library catalogue and the details of books available in the library.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.allsaintscollege.ac.in/allSaints/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.58

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

967

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution periodically reviews its requirements and upgrades its facilities in a timely and emergent manner.

All Saints' College IT Policy is formulated

To ensure responsible, accountable use of IT infrastructure.

To act sensitively and responsibly towards the emerging trends in education and Information Technology.

The areas covered are: IT facility

Provides guidelines for the purchase, usage and maintenance of IT equipment.

Computing facility and Wi-Fi

Sets standards for usage of internet facilities with vigilance on possible misuse.

Software

The college uses licensed Microsoft Windows 10 software on its systems and open-source software Linux in select labs. The software policy of the college complies with that of the developers.

E-governance

The use of IT is mainly to streamline the various aspects of governance within the college for purposes of an administrative agency.

The IT committee of the college assesses the requests of the stakeholders on the strengths of their merits, immediacy of need and budgetary concerns.

The finance committee assesses and recommends new purchases and maintenance of existing systems. The purchase committee initiates procedures to purchase the items recommended.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/4_3_1.pdf

4.3.2 - Number of Computers

203

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

342.39

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College under the aegis of its Governing Body, College Council, IQAC and Purchase committee along with various subcommittees assures the optimal allocation and utilization of financial resources. A systematic procedural system has been adopted by the Purchase Committee for the procurement of tangible assets for the institution. The establishment of an internal quality assurance system has aided in creating a sustainable framework for maintaining quality. The Management and the PTA work to improve the standards of the infrastructure of the college and help finance recurring and non-recurring expenses during the day to day working of the institution.

The Library

The requirements of various departments via Heads of Departments are taken and the final list is duly approved and signed by the Principal.

College Laboratories

The materials required for the labs are purchased from reputed vendors and there is the regular stock-taking of the breakable and chemicals, which are routinely replaced.

Sports Facilities

The Physical Education Department of the institute looks after the sports facilities and activities. The department keeps a record of the utilization of sports facilities, activities held and student achievements.

The IT Facilities

Major issues of maintenance and upgrades are handled by vendors and

their authorized maintenance crew.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/2021-2022/Maintenance%20Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

401

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

606

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/5_1_3%20Brochure&Report_2021-2022.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1400

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1400

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

142

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

24

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a democratically elected student union which looks after student welfare through its various programmes. The College Union comprises a Chairperson, Vice Chairperson, General Secretary, Arts Club Secretary, Magazine Editor, Sports Secretary and Representatives from the UG Departments. Besides, there are two University Union Councillors who represent the College students in the Kerala University Union. The Principal heads the activities of the College Union. The important activities of the union include the organization of literary and cultural activities that give opportunities to students to express themselves on a larger platform. College Union members organize and actively participate in various celebrations like Onam, Christmas, Teacher's Day, Sports Day, and so on. The College Union members represent the larger student community in various committees and bodies of the institution like the IQAC, Anti Ragging Cell and Grievance Redressal Cell. The various activities of the NSS student volunteers include blood donation, rural health sanitation, adult education, and environmental awareness. Thus the college ensures maximum participation in various administrative, co-curricular and extracurricular activities so as to evolve them into dedicated and socially conscious young women, who will usher in a better tomorrow.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/union.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has aregistered Alumni Association ASCAA (All Saints' College Alumni Association) that fosters and maintains a network among old students of the college and works for the betterment of the Alma Mater. The ASCAA offers financial help to the financially challenged students. It also helps in upgrading the facilities on campus and operates through the website which offers an overview of its activities. All former students can join the Association and the registration has been made online which will facilitate easier transactions and maximum participation in these pandemic times. The activities and contributions of the association are the following: Alumnae serve as resource persons for seminars and value education classes and play a key role in grooming students for various competitions and placement. They give feedback on the academic curriculum and the infrastructural facilities available on the campus. They generously contribute to the improvement of infrastructural facilities. The association has instituted scholarships for less privileged students, which are distributed every year. Classes on value education, moral instruction and remedial sessions for the students are often engaged by alumni volunteers.

The Association felicitates eminent alumni for their outstanding achievements.Ms. Sandra Satheesh was felicitated for her brilliant performance in the UPSC examination in which she secured the 429th rank.

Alumnae Meetings: There is an annual get-together of the alumnae organized every year. Departmental alumnae gatherings are also conducted. The members are consistently present for all major events in the college, rendering their whole hearted support and co-operation.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/Alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

All Saints' College, one of the institutions run by the Congregation of the Carmelite Religious, was established in line with the vision of the Foundress to reach out to young women in all sections of society to effect intellectual growth, social transformation, women empowerment and build up the individual, society and the nation.Its mission, to reach out to all God's children, especially women and the marginalised and to strive to produce intellectually competent, morally upright, socially committed and spiritually inspired persons.

The 3 yearStrategic Plan envisaged by the College is a collective grassroots effort that translates our vision and mission into action and reaffirms our commitment to providing access, diversity and social justice to our students and staff. The Board of Management,is

responsible for the administration of the institution and the implementation of the perspective plan of the college. It consists of the Superior General/ Manager, Councillor for Education, Director, Principal, Vice-Principal, Dean-Academics and Dean-Student Affairs. The Deans ensure the effective functioning of student-related activities and academics as per the perspective plan and guidance of the Principal. The IQAC monitors the functioning of the college and implements quality initiatives and Finance Committee sees to budget allocations.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/vision_mission.php
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has committed itself to: Develop the next generation of Leaders Observe clarity, conviction, compassion and consistency in governance Make every stakeholder more accountable through delegation of responsibilities Achieve more transparency in the execution of policies and procedures Achieve a consensus oriented, equitable and inclusive approach of management Enhance accountability and transparency among all levels of leadership Different committees/cells have been constituted for smooth administration and for sustenance of academic atmosphere in the campus. The IQAC and Academic Committee play a key role in the implementation of the academic plans and programmes of the college. The following are some of the committees:

1. Central Planning Committee

2. Discipline Committee

3. Anti-Ragging Grievance Redressal Cell

4. Examination Committee

5. Library Committee

6. Ethics Committee

7. Career Guidance Cell

8. Parent-Teacher Association (PTA)

9. Research Committee

10. Website Committee

11. IT Committee

12. Info Bank

13. Feedback Committee

14. Entrepreneurship Committee

15. Consultancy Services

16. Cultural Programme Committee

17. Counselling Cell

18. Campus Beautification Committee

19. Special Grievance Cell for the Welfare of SC/ST students

20. Grievance Redressal Cell for Staff and Students.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/committee.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic Plan envisages the growing potential of the institution to effect intellectual growth, social transformation and empowerment. In alignment with the Kerala Knowledge Economy Mission and the National Education Policy, the institution aims to build up the intellectual capital of its students, staff and the community at large through knowledge sharing initiatives and by doing so, contribute to the creation of a knowledge society and economy.

The Young Communicators Club and Gender Equality Clubhosted a talk on "Inclusive Communication: The Nouns and Pronouns of Everyday Speech" by Vihaan Peethambar, Expert Committee Member, National Council for Transgender Persons. The Differently-Abled Cell organised a Training Programme on Terrarium Designing and a Five-Day Ornamental Fish Culture and Aquarium Management Workshop to impart hands-on vocational training to differently abled students and increase their employability quotient. Putting knowledge into practice, the Department of Chemistry took the initiative of preparing sanitiser and prepared 500 bottles of sanitizer which were handed over for free distribution to Agents of Hope, an NGO. As part of its knowledge sharing initiative, a video on how to prepare sanitisers was also shared on the department YouTube channel by the department of Chemistry.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/Strategic%20Plan%202020-2023.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram is an administrative diagram of College that describes the decentralised structure of administration. The administration of the college is a cooperative effort of Principal, teaching, non- staff and students with the support of the stakeholders. The College Board of Management consists of the Superior General/ Manager, Councillor for Education, Director, Principal, Vice-Principal, Dean-Academics and Dean-Student Affairs. They formulate policies pertaining to the functioning of the college. The Board of Management is the principal executive body of the Institution and has all powers necessary to administer the institution. Dean-Student Affairs and Dean-Academics ensure the effective functioning of student-related activities and academics as per the college strategic plan and instructions of the Principal. The Administrative Council is responsible for the operation of all aspects of the institution including finance, human resources, educational and research functions and infrastructure arrangements. The IQAC assesses the quality parameters of education in the institution leading to course and programme outcomes. The Finance

Committee is entrusted with budgeting and generating the institution's monetary resources and assisting the board in fulfilling its financial responsibilities. As the Head of the institution, the Principal supervises the RUSA committee, administration, Academic/ Extension, Research and Consultancy, Examination and PTA.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/Policy_manual.php
Link to Organogram of the institution webpage	https://www.allsaintscollege.ac.in/allSaints/chart.php
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management is committed to supporting its stakeholders and prioritises the well-being and professional advancement of the teaching and non-teaching staff which it envisions as part of its family. The welfare schemes of the State Government of Kerala such as Group Insurance Scheme (GIS), State Life Insurance (SLI), Kerala Private College Staff Provident Fund (KPCSPF), pension are complemented by the following institutional welfare measures:

- **Festivals,staff get-togethers as well as the annual staff tour are organised and celebrated by the Staff Club.**
- **Retiring staff members are presented with a gift. Gifts are given on the occasion of marriage of the staff members**

- **The staff are encouraged to avail FIP/UGC Research Fellowships and to take up membership in professional bodies/leadership roles within the institution and outside it.**
- **Administrative Training Programmes/Professional Development Programmes forStaff with a view to enhance their performance.**
- **Staff who have been awarded with a Ph. D are rewarded with a cash incentive.**
- **The achievements of the staff who have received recognition in some capacity or received an award are given due recognition.**
- **Cash Award for the son/daughter of Non-Teaching staff who scores the highest marks in the SSLC examinations**
- **Children of staff members are given priority for admission**
- **Free wi-fi facility on campus and email addresses using the domain name of the institution are provided to the staff member**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains a Performance Based Appraisal System for

assessing the performance of teaching and non-teaching staff. The assessment of the non-teaching staff is made on the basis of efficiency, timely delivery of services and completion of assigned work. Promotion is given based on the government rules after clearing the necessary tests. The performance of our teaching staff is evaluated on the basis of her dedication and contribution to teaching-learning, research and extension/co-curricular activities. The Principal evaluates the feedback taken from students and suggests improvement and corrective measures confidentially. The Career Advancement and promotion to higher grade or higher posts for a teacher is done by a Screening cum Evaluation Committee constituted by the appointing authority with two external nominees. The IQAC does the internal evaluation of the PBAS of the teaching staff of this institution. The non-teaching employees are also assessed for their performance on the basis of the confidential report submitted to the higher authority by the Principal. In addition to the Teacher Evaluation Survey, IQAC collects feedback from the students via an online Student Satisfaction Survey. The IQAC will study the feedback collected from the students and will present a detailed report to the higher authorities.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/SSS.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college gets funds from the Government and the UGC. The PTA and the College Development Council also provide aid as and when required.

Internal Audit

The internal auditing is done by the Directorate of Collegiate Education and the external audit is performed by the Comptroller and Auditor General of India. College Development Council fund is audited by the Directorate of Collegiate Education. Regular Audits are conducted by the Directorate of Collegiate Education and under Sec. 13 of the Controller and Auditor General (DPC) Act 1971. Audit

under Sec. 14 of DPC was conducted regularly every year

External Audit

The funds received from the UGC and RUSA (Rashtriya Uchchatar Shiksha Abhiyan) are meticulously audited by a Chartered Accountant. PTA funds are also subjected to dual audit by a senior faculty of the college and by a Chartered Accountant.

Accounts under All Saints' Educational Charitable Society

All Saints' Students Development Fund, All Saints' College Account, All Saints' College MGT (1) Account, All Saints' College MGT (2) Account, All Saints' Canteen Account, All Saints' College Bus Account, All Saints' College UGC Account, All Saints' Computer Centre ITC, All Saints' Store Account, All Saints' College PD Account, All Saints' College PTA.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.7

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a well-planned and robust mechanism for effectively streamlining and utilizing its resources. The Resource

Mobilisation Policy of the institution aids in budget allocation, research and infrastructure upgradation and monitors the functioning and maintenance of its resources through the Governing Body, College Council, IQAC and Purchase Committee. All funds are mobilized through the network of

1. Fee Collection - The main source of income generation is from the Fee Collection. Canteen collection is also an added source of income.

2. Government Funds- The college receives UGC fund for infrastructure augmentation, research initiatives, procuring laboratory equipment and for the purchase of subject-oriented books. RUSA fund is utilized for infrastructure upgradation of the academic environment.

3. Non-Government Funds- The initiatives from stakeholders includes Alumni contribution for infrastructure improvement, conduction of seminars and workshops, PTA funds for the payments of Guest lecturers and support staff and also for covering recurring and non-recurring expenses of the institution.

Utilization - The funds are routed through the above mentioned accounts that come under All Saints' Educational Charitable Society; the surplus generated is reinvested to provide new facilities and amenities that can facilitate progress and overall development of the institution

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/2021-2022/RESOURCE%20MOBILISATION_POLICY_ASC.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has played a major role in the enhancement of educational services provided by the institution. The major initiatives of IQAC include

Outcome Based Education - OBE

The institution, under the initiative of IQAC gives paramount importance to the holistic education of students to bring about a transformation in their knowledge level. The IQAC ensures that the strategies for improvment of students are deployed efficiently and effectively and isfollowing an oucome based education pattern.The student learning outcomes constitute the criteria by which curriculum can bedeveloped or redesigned, instructional materials are selected, teaching methods are adopted, and evaluation is conducted.The institution mentors have aided students in taking up internships in renowned institutions and presenting papers in National/ International seminars and conferences.

Collaborations

Under the aegis of IQAC, the institution has undertaken several agreements with various educational institutions and organisations for the purpose of mutual benefit of the college students, faculty, management and the partnering institutions. Apart from laying emphasis on faculty exchange, life skill enhancement and legal awareness, the institution also emphasized its commitment to a greener future by investing in research collaborations for Green Audit and Energy Audit.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/AMS_and_LMS.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC initiates unique programs such as student faculty program, alumni faculty/interaction and parent faculty programme. The IQAC guides the preparation of college-level academic calendar and work allotment. The institution has a feedback system to evaluate the teachers by the students. The regular evaluation of the teachers by the students, feedback on teaching methodologies and course delivery gives a clear idea about the problems faced by the students.

The IQAC at College ensures continual reforms in teaching-learning methodologies. It lays impetus on the adoption of ICT in teaching practices. Apart from this, capacity building programmes organised

by Placement Cell, Entrepreneurship Development Cell, Eco Club, and NSS through both online and offline platforms enhance the entrepreneurial, leadership and organisational skills. Apart from the above strategies, a blended learning approach was followed to create a new hybrid teaching methodology with the objective of increasing the student engagement and bringing in flexibility in the teaching learning process. During the blended learning, facilitators focus on the following key areas like development and compilation of online and offline course content, guiding the learning experience of individual students and customizing material wherever possible to strengthen the learning experience.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/curriculum_feedback.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.allsaintscollege.ac.in/allSaints/annual.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College buildings are securely housed in a walled and gated-community environment with security guards at entrances and exits. All students and faculty members are checked for their ID- cards before entering the campus thus barring unauthorized entry from outside. The Institution has made it a point that all visitors to the campus are granted entry only after checking and confirmation of the Purpose of Visit at the gate by the security-staff. CCTV Surveillance monitors college buildings and Entrance to Block A.

GUIDANCE COUNSELLING :Guidance and Counseling Systems are always at hand. The Sparsham Program offers Students personal Counselling sessions on a regular basis as and when students require counselling.

GENDER EQUITY:The Institution believes in imparting gender sensitivity to students and faculty through various clubs and associations, which conduct routine gender-sensitization programs. The Departments of English and History, The Gender Equality Club in association with the Young Communicators Club held Seminars on Gender Rights and Problems faced by marginalized communities to further highlight the need for greater Gender sensitivity among the larger public. The Women's Study Cell and the Women's Cell are actively functioning entities within the college.

File Description	Documents
Annual gender sensitization action plan	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/annual%20gender%20sensitisation%20action%20plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/7_1_1%202021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	*View File*
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Comprehending the need for clean energy sources, the college has installed bio gas and Gobar gas plants to act as alternate sources of energy. For the sustainable and effective management of waste water generated from the college canteen and hostel, a recycling tank is constructed in which natural and eco-friendly methods of water purification such as Charcoal and Lime are used. The treated grey water is re-used for gardening and farming purposes inside the campus. Facilities have been arranged for handling safe and environment friendly disposal of sanitary napkins, which comes under the bio-medical waste category. A total of three Incinerators has been installed in the Campus for this purpose. The College has an E-Waste Policy in place for the safe handling and disposal of E-waste generated within the Campus. An Annual Contract signed with the suppliers of the Computers and Peripherals company ensures that the Reverse Supply Chain system is seamlessly functioning for its safe disposal. In the organic farming initiative, bio-manures involving kitchen waste from both Hostel as well as Canteen is used successfully for increasing the yields. The College as such has zero waste generation w.r.t hazardous and radioactive category.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	*View File*
Geo tagged photographs of the facilities	*View File*

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution takes great pride in providing an inclusive environment for everyone upholding values of tolerance and harmony towards cultural, regional, linguistic, communal , socioeconomic and gender diversities. Intercollegiate Sports, cultural fests, Clubs and Celebrations organized within the college for the students and

faculty alike are aimed to foster the spirit of harmony and celebrate the vivid diversity of the world. CELEBRATION OF SPECIAL DAYS : HOLI, ONAM, DIWALI, CHRISTMAS Commemorative days such as National Integration Day, International Yoga day, World Justice Day along with many regional festivals like Onam, Kerala Piravi, Ayyankali Day and Christmas are celebrated in the college. Programs such as singing Patriotic Songs, performances of dance forms from various Indian states , One -Act plays , Exhibitions ,Rangoli competitions, Pookalam competitions and other traditional games are organized for both students and Faculty on such occasions. International Yoga Day is celebrated every year with a Yoga session organized for both Faculty and students under the guidance of experts and Faculty from the Department of Physical Education. INTERCOLLEGIATE SPORTS Intercollegiate Sports competitions are organised within the campus and students are encouraged to participate in competitions conducted by other educational institutions to promote a spirit of camaraderie and sportsmanship.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes it a point to inculcate a good foundation for the student community with regard to Civic Rights and responsibilities. Keeping this in mind, the institute besides imparting professional legal education, inculcates the feeling of oneness among the student community through various practices and programs which aid in a better understanding of the Indian Constitution and the laws to safeguard women. BUILDING A CIVIC SOCIETY AND ELECTORAL RIGHTS AWARENESS PROGRAMS Faculty in charge of the Electoral Literacy Club believe in imparting sound knowledge on matters of importance such as Voter registration, the Electoral Process, Fundamental Voter's Rights and other related topics. The students were given a Talk on the upcoming elections and were made aware of their civic duties as first time voters. CONSTITUITIONAL RIGHTS AWARENESS PROGRAMS Students are also given an insight into the Constitution and the Judicial System on an annual basis and the college thus contributes positively to the spreading of Constitutional values and ideals. The students have actively taken part in various programs organized for

their benefit such as Seminars, Conferences, Expert talks and so on which have enriched their knowledge in these areas.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/7_1_9%202021-22.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has always lent value to instilling students with respect for events of great significance. in order to instill awareness and social consciousness, these days are celebrated with proper intellectual seriousness so as to ensure a generation of students who are aware of their rights and duties as citizens and who have historical awareness. This process is important to help students lay a solid foundation for their ethical basis. The

activities of the Department of History and Political Science reflect these ideas of social consciouness. Festivals denoting the culture of the state such asOnam, days of National importance such as Independence Day, Hindi Divas are all celebrated with massive student participation. The resource persons for these events are people of eminence such as the Director of Institute of Management inGovernment, Members of the Legislative Assembly of Kerala.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

Environmental Accountability

In the Anthropocene era, All Saints' has made commendable inroads in empowering

the environment by adopting manifold strategies, action plans and projects that

promulgate our commitment to this cause. As an educational institution that is

situated at the heart of the ecologically, economically, socially vulnerable zone of

South Kerala, we remain committed to the cause of ensuring a sustainable

environment for us and our various stakeholders. While nurturing the ideal of

preserving our environment, we also persist in humanitarian acts that uphold our

motto of giving back to the society.

Best Practice- II

Social Outreach Through Education

All Saints' College has been working towards the upliftment of the coastal society by

empowering the women to constantly challenge the socio-economic hurdles that

they encounter. The college takes special care to nurture the dreams of coastal area

students who come from socially and economically marginalised households. In

addition to an excellent educational framework, the students are also introduced to

campaigns and programmes that enhance their vocational skills. Though the college

has time and again extended help to the community by means of financial and

material measures, it seeks to envisage a higher ideal by empowering students so

as to generate invaluable human resource.

File Description	Documents
Best practices in the Institutional website	https://www.allsaintscollege.ac.in/allSaints/best_practices.php
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

All Saints' College aims to mould young women into socially

committed and ethically responsible citizens who will actively contribute to the socio-cultural and political dialogues of shaping a better world. Our staff and students are trained to look beyond the parochial paradigms of traditional academics and embrace the "Learning for Life" model which follows a multi-pronged approach that will combine the precepts of teaching-learning methods with humanitarian values. We believe in inculcating the passion to give back to the nature and world around us. With this aim in mind our college has initiated a number of practices that aim to reach out to the society around us by empowering both the land and the community.

A number of our students have been 'change-makers' and influencers of public policy at the grass-roots level. They are public representatives of crucial areas such as the coastal belt of Trivandrum. We have Ms. Milani Pereira, Councillor at Cheriyathura, Ms. Karishma M.A. Councillor of Anamukham and Ms. Saranya S S, Councillor, Kannammoola– all just a few kilometres from here. Above all, this college has given India its youngest Mayor. A young woman who has led from the front in resolving issues such as waste management, environment conservation and employment generation – issues which are at the heart of the social policies of All Saints' College. She is Ms. Arya Rajendran, our student.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All Saints' College functions as an aided college under University of Kerala, and implements the curriculum prescribed by University of Kerala, and therefore adheres to the academic calendar, University of Kerala. The college conducts 11 UG programmes, 4 PG programmes and has two Research Centres for PhD programmes in English and Environmental Sciences. In addition to that, college also offers Add on Courses, Value added Programmes and Certificate Courses for the students. Internal Quality Assurance Cell [IQAC] monitors the academic activities on regular basis to ensure the execution of academic affairs like the timetable, academic calendar, teaching learning process, course files and academic audit of respective departments. The College encourages its faculty members to participate in Orientation/ Refresher Courses/ Workshops/ Seminars organized by the University and other agencies, so as to update their knowledge and improve the teaching methods. The college provides ample books and other reference materials like journals, magazines, teaching models and software to enable its teachers to ensure effective delivery of curriculum. Mentoring is given to students on a weekly basis to monitor the performance of the students in the academic front and provide remedial teaching. The advanced learners are motivated through the Young Innovator's Programme (YIP).

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/Time%20Table%202021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution follows the academic calendar published by the University of Kerala for the Courses offered in the college. The

Continuous Internal Evaluation is assessed at two levels, Institution Level and University level. The activities in the Academic Schedule in the institution level includes, Semester commencement date, working days, holidays, dates of internal examinations, assignment submission indicators, remedial classes and mentoring sessions, field visits/study tours, PTA meeting dates, Tentative dates of Theory and Practical exams conducted by the University. The College conducts internal examinations in accordance with the guidelines set by the University. The CIE of the institution is followed by the End Semester examinations conducted by the University of Kerala. The Practical examinations and viva-voce are held under the supervision of the External Examiner appointed from the University. The departments which offer Add on courses and Certificate courses conduct exams for the Students and Certificates are issued accordingly.

In the University Level assessment, the College level Exam Nodal Centre facilitates assistance to the students in regard to their grievances concerning the University exams. The departments constantly keep track of their students' progression in their future prospects. Thus the continuous internal evaluation of Knowledge-based education is rendered to the students of the Institution.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.allsaintscollege.ac.in/allSaints/Academic_calendar.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1565

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross-cutting issues relevant to Gender, Environment, Sustainability, Women's rights and empowerment, Human Values and Professional Ethics into the curriculum in the following ways.

Gender Sensitivity: The students have been given training in Employability skills, Fitness Management and several awareness campaigns have been organized on Self Defense Skills. The College conducts add on courses, certificate courses and workshops in the areas of Craft making, organic farming, soap & detergent making, cloth carry bag making, Paper Cover Making and Apiculture to empower the female students.

Environment and Sustainability: Green protocol and awareness programmes regarding green campus have been conducted under the aegis of Bhoomitra Sena club, NSS etc. The course "Environmental Sciences" is part of the curriculum for the students of the UG stream.

Women's rights and empowerment: Awareness on Women's health, menstrual and reproductive issues, Talks on Women's legal rights and women's helpline were conducted. Activities promoting creativity like Film Screening of upcoming women directors were also promoted.

Human Values and Professional Ethics: The vision of the college is "Empowering Young Women through Education". Value added courses on Ethics in association with Gandhian Studies Cell were also organized.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

368

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1865

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.allsaintscollege.ac.in/allSaints/curriculum_feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.allsaintscollege.ac.in/allSaints/curriculum_feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

728

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

290

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Entry level exams and diagnostic tests are conducted to identify Advanced learners and Slow learners. Students are provided a bridge course following which evaluation is conducted to assess student progress. Strategized mentoring sessions are provided catering to students' needs.

Strategies for High Achievers

- Advanced learners are given opportunity to participate in National and International Seminars in the college and outside the college.
- There are annual prizes and cash awards for the high achievers that keep them motivated.
- The Quiz Club aims to create a group of young minds with sharp quizzing skills. The students are motivated and encouraged to pursue their quest for knowledge and realize their full potential.
- The Debating and Literary Club aims to hone the oratory skills of aspiring students to participate in intercollegiate competitions.
- Advanced learners are encouraged to engage in peer teaching.
- Advanced learners in the PG department are part of academic projects.

Strategies for Slow Learners

- Remedial classes are provided.
- Personal counselling for motivation.
- Personal interaction with parents to support the learning process.
- Peer teaching that helps slow students learn with ease.
- Additional time and support provided for practical exams.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/2_2_1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1954	67

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

- **Students are part of editing and printing of the college magazines.**
- **Students volunteered in coastal community schools to teach language skills**
- **Project Presentations and outreach programmes.**
- **Industrial Visits/field trips/institution visits for hands-on learning Laboratory Sessions.**
- **Student leadership in college.**
- **Students are guided to do projects/internships at other institutions/research laboratories.**

Participative Learning

- **Students collaborate with teachers for the production of study notes**
- **The college provides a Language lab to fine-tune the language skills of the students so as to effectively improve their communication skills.**
- **Students are enrolled in add-on courses that is directly related to employability skills.**

- **Students set up a "Paithruka Museum and Exhibition" to learn history from close quarters**
- **Students are actively involved in medical camps.**
- **Kerala Start Up Mission, Government of Kerala, funds an Innovation and Entrepreneurship Development Centre (IEDC)**
- **Young Innovators Programme by K-DISC, a programme by Government of Kerala, promotes innovation and entrepreneurial skills**
- **Students are trained in Entrepreneurship under the Entrepreneurship Development Club sponsored by the Department of Industries and Commerce, Government of Kerala.**

Problem Solving

- **Visits and interaction with faculty at Research Institutions for problem-solving.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/2_3_1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Linways

- **The college provides an excellent learning management system, Linways, which specializes in constructing an atmosphere of effective teaching and learning experience in Outcome Based Education.**
- **Programme Outcomes and Course Outcomes (POs and COs) are carefully planned and mapped against the various assessment mechanisms including projects, assignments and internal examinations.**
- **Student attendance is marked on an hourly basis and monitored.**

Library

- **The college has a robust mechanism of digital repositories of study materials and a Digital Library**

(https://allsaintsdigital.libsoft.org/).

- **The Wi-Fi enabled library is fully automated using Integrated Library Management System (ILMS) - LIBSOFT Version 5.1. LIBSOFT GATE REGISTER records Member Entry and Exit with Date & Time using Barcoded ID-Card.**

Digital Databases and Network

- **Access to Library Catalogue (OPAC) through Web (Internet). This includes web OPAC Software with Web Space and Web Database Space.**
- **Library has created a Libsoft OPAC App that gives access to the library catalogue and the details of books available in the library.**
- **Subscription to N-List of INFLIBNET, J-gate, Delnet, membership in British Council, American centers in India provides access to 16413 journals, 1,99,500 e-books and online collection of rare Indian Manuscripts which are 200 to 350 Years old.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

67

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

550

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

All Saints' college, affiliated to the University of Kerala, has a robust and transparent mechanism in conducting the internal and external examination. The ways and means to address the problems related to the marks and rectification are imparted to the students during the Orientation programmes.

Continuous Internal Evaluation (CIE) incorporates test papers, seminars and assignments as part of formative evaluation of students. Internal exams, prepared in accordance with Outcome Based Education, are conducted before each University exam. Portions for the internal exams as well as the exam dates are notified to the students in advance to give ample time for preparation. The examinations and assignments are objectively analysed and their marks are recorded in registers. After each written internal assessment, the papers marked by the faculty are returned to the students promptly so that they can analyse if there is any error, which is then rectified. It is strictly ensured that all Internal Mark lists are rigorously checked by the faculty in charge, the student, the HoD and the Principal and only then forwarded to the University. CCTV cameras in the exam halls ensure the fair conduct of students during exams.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.allsaintscollege.ac.in/uploadi mages/file/AQAR%202021-2022/2_5_1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal Examinations and assignments are objectively scrutinized and their marks are recorded in registers. After valuation by the faculty, the papers are returned to the students on time, so that they can analyse if there is any incongruence between the marks that they have received and their answers.

Any grievances related to the internal exams are addressed and rectified immediately. It is strictly ensured that all Internal Mark lists are examined by the faculty in charge, the student, the HoD and the Principal and only then forwarded to the University when it is fool-proof.

Members of Grievance Redressal Committee from each department address the grievances related to the internal exam as per the University regulations. In case of any grievances, the student approaches the class teacher who then forwards the request to the HOD. The grievance is addressed in the department meeting and a decision favourable to the student is taken. The common grievances related to the internal exam include absence of the student for the internal exam due to various reasons, error in calculation of marks, dissatisfaction of students with the marks received etc.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.allsaintscollege.ac.in/uploadi mages/file/AQAR%202021-2022/2_5_2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes are stated clearly on the website of the institution. (https://www.allsaintscollege.ac.in/allSaints /course_and_program_outcome.php)

Students on getting admission to the college are apprised of the programme and course outcomes, during the compulsory Orientation programme. Students are also educated and provided with a detailed syllabus with course outcomes along with the assessment strategy. By making the communication of Programme Outcomes and Course Outcomes a priority well before the teaching and learning activities of a course begins, the college achieves the following aims:

Focused teaching and assessment planning: Focused work manifests itself as a better learning experience, better performance on assignments and tests and more ease and consistency in the teaching and learning process

Transparency to students: Since students are well aware of the POs and Cos, they are able to accomplish specific results by the end of each course.

Meeting University Exam Requirements: Well-transacted POs and Cos

enable the students to avoid serious faltering at the exams.

All the Programme Outcomes and Course Outcomes are aligned with the institutional goals and with the Degree and Post Graduate expectations of the University of Kerala. Teaching and learning happen seamlessly without obstructions and ambiguity in the college by adopting outcome-based education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.allsaintscollege.ac.in/allSaints/course_and_program_outcome.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme and Course Outcomes is the top academic priority of All Saints' College. The monitoring of the same is done by the Principal of the Institution and at the department level by the HoD. The syllabus followed by the college is designed by the University with a set of Programme and Course Outcomes that have to be strictly followed by the instructor. For the Add-On Courses, the Programme and Course outcomes are designed by the faculty coordinator, and is first sanctioned by the Head of the Department and then by the Academic Council. Once the implementation happens in the classroom, the attainment of the outcomes is closely monitored and reviewed based on the specific evaluative measures devised via the AMS Linways.

The evaluative practices conducted for the Post-Graduate Programmes includeSeminar presentations, Internal Exams, Assignments & End Semester Exams and for the Graduate Programmes include Internal Exams, End Semester Exams& Assignments.

Apart from the formal evaluation prescribed by the university, other methods adopted include Short quizzes in the objective model, Home assignments, Minor projects, Peer teaching, Field/Project works, Oral exams & Periodical assessments based on tests.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/PO%20Attainment.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

365

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.allsaintscollege.ac.in/allSaints/result_analysis.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/2_7-Student%20satisfaction%20survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.5

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

20

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://keralawomenscommission.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

All Saints' College has sought to inculcate a balanced campus culture that focuses on the comprehensive development of

students. The institution has enthusiastically taken steps toward the promotion of an inclusive academic milieu. The college offers Certificate courses in Soft Skills, Personality Development as well as Spoken and Written English courses through initiatives such as NICE and ELSA. Hilton Garden INN provides hands-on training for students in areas such as Hospitality Management. The Young Communicators Club (YCC)- in association with the Public Relations Council of India helps to improve employability skills.

The college has introduced a very innovative and useful platform called Linways that aids in monitoring and carrying out the OBE mandates in an efficient manner. The college is a nodal center for IGNOU and offers courses through its academic framework. The classes are being conducted in blended and flipped modes and students are also granted remote access to the live classes that are held on campus. The college is a Local Chapter of the NPTEL/ SWAYAM.

The college has nurtured and promoted an innovative ecosystem that emphasizes creative thinking, social contribution, and the dynamic participation of students that mold them into dedicated and responsible citizens.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadi mages/file/AQAR%202021-2022/3_2_1_%20Innov ation%20and%20initiatives%202021-22.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1.95

File Description	Documents
URL to the research page on HEI website	https://www.allsaintscollege.ac.in/allSaints/Research_guides.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year

`24`

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

All Saints' College has always prioritized the creation of a generation that places paramount importance on social development. Under the aegis of NSS, a voice donation initiative has been developed for patients and the children of patients under palliative care. Our students also sought to act as role models for the entire community by providing medicines and food for the less privileged, material aid to senior citizens and palliative care patients like walking aid, and the distribution of air beds for bed-ridden patients. In collaboration with the Government of Kerala, the college has launched a massive awareness and action project titled Vimukti to make students conscious of the misuse of drugs.

The institution planted 500+ trees in the 'Plant a life challenge', showing Institutional Environmental responsibility. They conducted a survey on the psycho-emotional effects of Covid-19, addressing the various psychological and emotional dilemmas created by the pandemic. 'Project Ganitham 3.0' is aimed at imparting basic mathematics lessons and motivational classes to school children.

Thus, the institution has created a conducive platform for students to engage with social concerns,fostering strong linkages with the immediate community and society at large.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/NSS%20report%202021-22.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1899

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Campus:

4 academic blocks, 1 Auditorium, 2 playgrounds, 3 botanical gardens, a greenhouse, a History museum, a Botanical Museum, Herbarium, a Zoological Museum gymnasium, a hostel and a canteen.

Open-air study spaces all around the campus IQAC room with 2 computers and 2 printers

Examination Nodal room with 1 computer and 1 printer Infirmary with 6 beds and other medical facilities Browsing centers with 61 computers

20 CCTV cameras

Language lab with 37 computers enabled with Orell Talk 2.0 Pro Version software.

Computer lab for the Department of Mathematics with 24 computers supported by IT Mission, Government of Kerala

200 computing systems with 100 Mbps speed fibre optic Wifi connection dedicated for student usage.

Classroom facilities:

8 gallery classrooms and 33 classrooms with a Wi-Fi facility

4 seminar halls with ICT facilities with power backup.

Laboratory Facilities:

Eight well-equipped laboratories.

Library:

The library has a total seating capacity of 165. It has a collection of 53624 books and 101 rare books, in addition, there are electronic and physical journals, newspapers as well as archival material.

Other facilities:

A fleet of three buses

Fire management system

Restroom facility for the differently-abled, mobility assistance to access the buildings.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadi mages/file/AQAR%202021-2022/4_1_1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives a great deal of importance to sports and cultural activities.

Cultural Activities - opportunities and presentation Multiple venues for indoor performances

The Auditorium- constructed in the year 2000, measuring

17841.80 sq ft with a stage area of 2000 sq ft, stage lights, sound system, theatre seating with a capacity of 1500

Sporting events - Facilitation for training and performance

Grounds and courts for playing cricket, baseball, Rugby, Volleyball, Badminton, Handball and Softball.

Training equipment for Boxing, Fencing, WUSHU, Carroms and Chess

The gymnasium has weight, strength and endurance training equipment that aids the regimen of the athletes of the college.

The grounds and a seminar hall are also used for practicing Yoga.

Other facitilies

The college provides labelled uniforms, sporting equipment, protective gear and other essential kit to the students.

Sports Day is observed every year in the college and students are awarded trophies for sporting excellence.

The College has also instituted All Saints' Cup for the winners of intercollegiate Football and Rugby competitions.

This comprehensive programme of training and strength and stamina building has resulted in the students becoming part of the University, Zonal, State and National teams in Football and Rugby.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/4_1_2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadi mages/file/AQAR%202021-2022/4_1_3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.69

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using Integrated Library Management System (ILMS). The library uses the LIBSOFT Software which is a user-friendly interface for searching documents in the library along with its position and availability status. The library has remote access facilities.

- **Availability of Wi-Fi and fully computerised facility which allows easy accessibility**
- **Fully automated with LIBSOFT software**
- **LIBSOFT GATE REGISTER which records Member Entry and Exit with Date & Time using Barcoded ID-Card**

- **The Gate Register also displays member details with photo and provides a detailed report of members visit in the Library**
- **Name of the ILMS Software - LIBSOFT Version 5.1**
- **Nature of Automation - Fully Automated Version**
- **Year of Automation - 2007**
- **Year of Digital library implementation- 2016**
- **Access to Library Catalogue (OPAC) through Web (Internet). This includes web OPAC Software with Web Space and Web Database Space.**
- **Library has created a Libsoft OPAC App - that can be downloaded on Mobile phones - that gives access to the library catalogue and the details of books available in the library.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.allsaintscollege.ac.in/allSaints/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.58

File Description	Documents
Any additional information	[View File]()
Audited statements of accounts	[View File]()
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File]()

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

967

File Description	Documents
Any additional information	[View File]()
Details of library usage by teachers and students	[View File]()

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution periodically reviews its requirements and upgrades its facilities in a timely and emergent manner.

All Saints' College IT Policy is formulated

To ensure responsible, accountable use of IT infrastructure.

To act sensitively and responsibly towards the emerging trends in education and Information Technology.

The areas covered are: IT facility

Provides guidelines for the purchase, usage and maintenance of IT equipment.

Computing facility and Wi-Fi

Sets standards for usage of internet facilities with vigilance on possible misuse.

Software

The college uses licensed Microsoft Windows 10 software on its systems and open-source software Linux in select labs. The software policy of the college complies with that of the developers.

E-governance

The use of IT is mainly to streamline the various aspects of governance within the college for purposes of an administrative agency.

The IT committee of the college assesses the requests of the stakeholders on the strengths of their merits, immediacy of need and budgetary concerns.

The finance committee assesses and recommends new purchases and maintenance of existing systems. The purchase committee initiates procedures to purchase the items recommended.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/4_3_1.pdf]()

4.3.2 - Number of Computers

203

File Description	Documents
Upload any additional information	[View File]()
List of Computers	[View File]()

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

342.39

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College under the aegis of its Governing Body, College Council, IQAC and Purchase committee along with various subcommittees assures the optimal allocation and utilization of financial resources. A systematic procedural system has been adopted by the Purchase Committee for the procurement of tangible assets for the institution. The establishment of an internal quality assurance system has aided in creating a sustainable framework for maintaining quality. The Management and the PTA work to improve the standards of the infrastructure of the college and help finance recurring and non-recurring expenses during the day to day working of the institution.

The Library

The requirements of various departments via Heads of Departments are taken and the final list is duly approved and signed by the

Principal.

College Laboratories

The materials required for the labs are purchased from reputed vendors and there is the regular stock-taking of the breakable and chemicals, which are routinely replaced.

Sports Facilities

The Physical Education Department of the institute looks after the sports facilities and activities. The department keeps a record of the utilization of sports facilities, activities held and student achievements.

The IT Facilities

Major issues of maintenance and upgrades are handled by vendors and their authorized maintenance crew.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/2021-2022/Maintenance%20Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

401

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

606

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/5_1_3%20Brochure&Report_2021-2022.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1400

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1400

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

142

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

24

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a democratically elected student union which looks after student welfare through its various programmes. The College Union comprises a Chairperson, Vice Chairperson, General

Secretary, Arts Club Secretary, Magazine Editor, Sports Secretary and Representatives from the UG Departments. Besides, there are two University Union Councillors who represent the College students in the Kerala University Union. The Principal heads the activities of the College Union. The important activities of the union include the organization of literary and cultural activities that give opportunities to students to express themselves on a larger platform. College Union members organize and actively participate in various celebrations like Onam, Christmas, Teacher's Day, Sports Day, and so on. The College Union members represent the larger student community in various committees and bodies of the institution like the IQAC, Anti Ragging Cell and Grievance Redressal Cell. The various activities of the NSS student volunteers include blood donation, rural health sanitation, adult education, and environmental awareness. Thus the college ensures maximum participation in various administrative, co-curricular and extracurricular activities so as to evolve them into dedicated and socially conscious young women, who will usher in a better tomorrow.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/union.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has aregistered Alumni Association ASCAA (All Saints' College Alumni Association) that fosters and maintains a network among old students of the college and works for the betterment of the Alma Mater. The ASCAA offers financial help to the financially challenged students. It also helps in upgrading the facilities on campus and operates through the website which offers an overview of its activities. All former students can join the Association and the registration has been made online which will facilitate easier transactions and maximum participation in these pandemic times. The activities and contributions of the association are the following: Alumnae serve as resource persons for seminars and value education classes and play a key role in grooming students for various competitions and placement. They give feedback on the academic curriculum and the infrastructural facilities available on the campus. They generously contribute to the improvement of infrastructural facilities. The association has instituted scholarships for less privileged students, which are distributed every year. Classes on value education, moral instruction and remedial sessions for the students are often engaged by alumni volunteers.

The Association felicitates eminent alumni for their outstanding achievements.Ms. Sandra Satheesh was felicitated for her brilliant performance in the UPSC examination in which she secured the 429th rank.

Alumnae Meetings: There is an annual get-together of the alumnae organized every year. Departmental alumnae gatherings are also

conducted. The members are consistently present for all major events in the college, rendering their whole hearted support and co-operation.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/Alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

All Saints' College, one of the institutions run by the Congregation of the Carmelite Religious, was established in line with the vision of the Foundress to reach out to young women in all sections of society to effect intellectual growth, social transformation, women empowerment and build up the individual, society and the nation.Its mission, to reach out to all God's children, especially women and the marginalised and to strive to produce intellectually competent, morally upright, socially committed and spiritually inspired persons.

The 3 yearStrategic Plan envisaged by the College is a collective grassroots effort that translates our vision and mission into action and reaffirms our commitment to providing access, diversity and social justice to our students and staff. The Board of Management,is responsible for the administration of the institution and the implementation of the perspective plan of the college. It consists of the Superior General/ Manager, Councillor for Education, Director, Principal, Vice-Principal, Dean-Academics and Dean-Student Affairs. The Deans ensure the effective functioning of student-related activities and academics as per the perspective plan and guidance of the Principal. The

IQAC monitors the functioning of the college and implements quality initiatives and Finance Committee sees to budget allocations.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/vision_mission.php
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has committed itself to: Develop the next generation of Leaders Observe clarity, conviction, compassion and consistency in governance Make every stakeholder more accountable through delegation of responsibilities Achieve more transparency in the execution of policies and procedures Achieve a consensus oriented, equitable and inclusive approach of management Enhance accountability and transparency among all levels of leadership Different committees/cells have been constituted for smooth administration and for sustenance of academic atmosphere in the campus. The IQAC and Academic Committee play a key role in the implementation of the academic plans and programmes of the college. The following are some of the committees:

1. Central Planning Committee

2. Discipline Committee

3. Anti-Ragging Grievance Redressal Cell

4. Examination Committee

5. Library Committee

6. Ethics Committee

7. Career Guidance Cell

8. Parent-Teacher Association (PTA)

9. Research Committee

10. Website Committee

11. IT Committee

12. Info Bank

13. Feedback Committee

14. Entrepreneurship Committee

15. Consultancy Services

16. Cultural Programme Committee

17. Counselling Cell

18. Campus Beautification Committee

19. Special Grievance Cell for the Welfare of SC/ST students

20. Grievance Redressal Cell for Staff and Students.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/committee.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic Plan envisages the growing potential of the institution to effect intellectual growth, social transformation and empowerment. In alignment with the Kerala Knowledge Economy Mission and the National Education Policy, the institution aims to build up the intellectual capital of its students, staff and the community at large through knowledge sharing initiatives and by doing so, contribute to the creation of a knowledge society and economy.

The Young Communicators Club and Gender Equality Clubhosted a talk on "Inclusive Communication: The Nouns and Pronouns of Everyday Speech" by Vihaan Peethambar, Expert Committee Member, National Council for Transgender Persons. The Differently-Abled

Cell organised a Training Programme on Terrarium Designing and a Five-Day Ornamental Fish Culture and Aquarium Management Workshop to impart hands-on vocational training to differently abled students and increase their employability quotient. Putting knowledge into practice, the Department of Chemistry took the initiative of preparing sanitiser and prepared 500 bottles of sanitizer which were handed over for free distribution to Agents of Hope, an NGO. As part of its knowledge sharing initiative, a video on how to prepare sanitisers was also shared on the department YouTube channel by the department of Chemistry.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadi mages/file/Strategic%20Plan%202020-2023.pd f
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram is an administrative diagram of College that describes the decentralised structure of administration. The administration of the college is a cooperative effort of Principal, teaching, non- staff and students with the support of the stakeholders. The College Board of Management consists of the Superior General/ Manager, Councillor for Education, Director, Principal, Vice-Principal, Dean-Academics and Dean-Student Affairs. They formulate policies pertaining to the functioning of the college. The Board of Management is the principal executive body of the Institution and has all powers necessary to administer the institution. Dean-Student Affairs and Dean-Academics ensure the effective functioning of student-related activities and academics as per the college strategic plan and instructions of the Principal. The Administrative Council is responsible for the operation of all aspects of the institution including finance, human resources, educational and research functions and infrastructure arrangements. The IQAC assesses the quality parameters of education in the institution leading to course and programme outcomes. The Finance Committee is entrusted with budgeting and generating the institution's monetary resources and assisting the board in fulfilling its financial

responsibilities. As the Head of the institution, the Principal supervises the RUSA committee, administration, Academic/ Extension, Research and Consultancy, Exam ination and PTA.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/Policy_manual.php
Link to Organogram of the institution webpage	https://www.allsaintscollege.ac.in/allSaints/chart.php
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management is committed to supporting its stakeholders and prioritises the well-being and professional advancement of the teaching and non-teaching staff which it envisions as part of its family. The welfare schemes of the State Government of Kerala such as Group Insurance Scheme (GIS), State Life Insurance (SLI), Kerala Private College Staff Provident Fund (KPCSPF), pension are complemented by the following institutional welfare measures:

- **Festivals,staff get-togethers as well as the annual staff tour are organised and celebrated by the Staff Club.**

- **Retiring staff members are presented with a gift. Gifts are given on the occasion of marriage of the staff members**

- **The staff are encouraged to avail FIP/UGC Research Fellowships and to take up membership in professional bodies/leadership roles within the institution and outside it.**
- **Administrative Training Programmes/Professional Development Programmes forStaff with a view to enhance their performance.**
- **Staff who have been awarded with a Ph. D are rewarded with a cash incentive.**
- **The achievements of the staff who have received recognition in some capacity or received an award are given due recognition.**
- **Cash Award for the son/daughter of Non-Teaching staff who scores the highest marks in the SSLC examinations**
- **Children of staff members are given priority for admission**
- **Free wi-fi facility on campus and email addresses using the domain name of the institution are provided to the staff member**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains a Performance Based Appraisal System for assessing the performance of teaching and non-teaching staff. The assessment of the non-teaching staff is made on the basis of efficiency, timely delivery of services and completion of assigned work. Promotion is given based on the government rules after clearing the necessary tests. The performance of our teaching staff is evaluated on the basis of her dedication and contribution to teaching-learning, research and extension/co-curricular activities. The Principal evaluates the feedback taken from students and suggests improvement and corrective measures confidentially. The Career Advancement and promotion to higher grade or higher posts for a teacher is done by a Screening cum Evaluation Committee constituted by the appointing authority with two external nominees. The IQAC does the internal evaluation of the PBAS of the teaching staff of this institution. The non-teaching employees are also assessed for their performance on the basis of the confidential report submitted to the higher authority by the Principal. In addition to the Teacher Evaluation Survey, IQAC collects feedback from the students via an online Student Satisfaction Survey. The IQAC will study the feedback collected from the students and will present a detailed report to the higher authorities.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/SSS.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college gets funds from the Government and the UGC. The PTA and the College Development Council also provide aid as and when required.

Internal Audit

The internal auditing is done by the Directorate of Collegiate Education and the external audit is performed by the Comptroller

and Auditor General of India. College Development Council fund is audited by the Directorate of Collegiate Education. Regular Audits are conducted by the Directorate of Collegiate Education and under Sec. 13 of the Controller and Auditor General (DPC) Act 1971. Audit under Sec. 14 of DPC was conducted regularly every year

External Audit

The funds received from the UGC and RUSA (Rashtriya Uchchatar Shiksha Abhiyan) are meticulously audited by a Chartered Accountant. PTA funds are also subjected to dual audit by a senior faculty of the college and by a Chartered Accountant.

Accounts under All Saints' Educational Charitable Society

All Saints' Students Development Fund, All Saints' College Account, All Saints' College MGT (1) Account, All Saints' College MGT (2) Account, All Saints' Canteen Account, All Saints' College Bus Account, All Saints' College UGC Account, All Saints' Computer Centre ITC, All Saints' Store Account, All Saints' College PD Account, All Saints' College PTA.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.7

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a well-planned and robust mechanism for effectively streamlining and utilizing its resources. The Resource Mobilisation Policy of the institution aids in budget allocation, research and infrastructure upgradation and monitors the functioning and maintenance of its resources through the Governing Body, College Council, IQAC and Purchase Committee. All funds are mobilized through the network of

1. Fee Collection - The main source of income generation is from the Fee Collection. Canteen collection is also an added source of income.

2. Government Funds- The college receives UGC fund for infrastructure augmentation, research initiatives, procuring laboratory equipment and for the purchase of subject-oriented books. RUSA fund is utilized for infrastructure upgradation of the academic environment.

3. Non-Government Funds- The initiatives from stakeholders includes Alumni contribution for infrastructure improvement, conduction of seminars and workshops, PTA funds for the payments of Guest lecturers and support staff and also for covering recurring and non-recurring expenses of the institution.

Utilization - The funds are routed through the above mentioned accounts that come under All Saints' Educational Charitable Society; the surplus generated is reinvested to provide new facilities and amenities that can facilitate progress and overall development of the institution

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/uploadimages/file/2021-2022/RESOURCE%20MOBILISATION_POLICY_ASC.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has played a major role in the enhancement of educational services provided by the institution. The major initiatives of IQAC include

Outcome Based Education - OBE

The institution, under the initiative of IQAC gives paramount importance to the holistic education of students to bring about a transformation in their knowledge level. The IQAC ensures that the strategies for improvment of students are deployed efficiently and effectively and isfollowing an oucome based education pattern.The student learning outcomes constitute the criteria by which curriculum can bedeveloped or redesigned, instructional materials are selected, teaching methods are adopted, and evaluation is conducted.The institution mentors have aided students in taking up internships in renowned institutions and presenting papers in National/ International seminars and conferences.

Collaborations

Under the aegis of IQAC, the institution has undertaken several agreements with various educational institutions and organisations for the purpose of mutual benefit of the college students, faculty, management and the partnering institutions. Apart from laying emphasis on faculty exchange, life skill enhancement and legal awareness, the institution also emphasized its commitment to a greener future by investing in research collaborations for Green Audit and Energy Audit.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/AMS_and_LMS.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC initiates unique programs such as student faculty program, alumni faculty/interaction and parent faculty programme. The IQAC guides the preparation of college-level academic calendar and work allotment. The institution has a feedback system to evaluate the teachers by the students. The regular evaluation of the teachers by the students, feedback on teaching methodologies and course delivery gives a clear idea about the problems faced by the students.

The IQAC at College ensures continual reforms in teaching-learning methodologies. It lays impetus on the adoption of ICT in teaching practices. Apart from this, capacity building programmes organised by Placement Cell, Entrepreneurship Development Cell, Eco Club, and NSS through both online and offline platforms enhance the entrepreneurial, leadership and organisational skills. Apart from the above strategies, a blended learning approach was followed to create a new hybrid teaching methodology with the objective of increasing the student engagement and bringing in flexibility in the teaching learning process. During the blended learning, facilitators focus on the following key areas like development and compilation of online and offline course content, guiding the learning experience of individual students and customizing material wherever possible to strengthen the learning experience.

File Description	Documents
Paste link for additional information	https://www.allsaintscollege.ac.in/allSaints/curriculum_feedback.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the | A. All of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.allsaintscollege.ac.in/allSaints/annual.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College buildings are securely housed in a walled and gated-community environment with security guards at entrances and exits. All students and faculty members are checked for their ID-cards before entering the campus thus barring unauthorized entry from outside. The Institution has made it a point that all visitors to the campus are granted entry only after checking and confirmation of the Purpose of Visit at the gate by the security-staff. CCTV Surveillance monitors college buildings and Entrance to Block A.

GUIDANCE COUNSELLING :Guidance and Counseling Systems are always at hand. The Sparsham Program offers Students personal Counselling sessions on a regular basis as and when students require counselling.

GENDER EQUITY:The Institution believes in imparting gender sensitivity to students and faculty through various clubs and

associations, which conduct routine gender-sensitization programs. The Departments of English and History, The Gender Equality Club in association with the Young Communicators Club held Seminars on Gender Rights and Problems faced by marginalized communities to further highlight the need for greater Gender sensitivity among the larger public. The Women's Study Cell and the Women's Cell are actively functioning entities within the college.

File Description	Documents
Annual gender sensitization action plan	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/annual%20gender%20sensitisation%20action%20plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/7_1_1%202021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Comprehending the need for clean energy sources, the college has installed bio gas and Gobar gas plants to act as alternate sources of energy. For the sustainable and effective management of waste water generated from the college canteen and hostel, a recycling tank is constructed in which natural and eco-friendly methods of water purification such as Charcoal and Lime are used. The treated grey water is re-used for gardening and farming

purposes inside the campus. Facilities have been arranged for handling safe and environment friendly disposal of sanitary napkins, which comes under the bio-medical waste category. A total of three Incinerators has been installed in the Campus for this purpose. The College has an E-Waste Policy in place for the safe handling and disposal of E-waste generated within the Campus. An Annual Contract signed with the suppliers of the Computers and Peripherals company ensures that the Reverse Supply Chain system is seamlessly functioning for its safe disposal. In the organic farming initiative, bio-manures involving kitchen waste from both Hostel as well as Canteen is used successfully for increasing the yields. The College as such has zero waste generation w.r.t hazardous and radioactive category.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above |

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above |

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution takes great pride in providing an inclusive environment for everyone upholding values of tolerance and harmony towards cultural, regional, linguistic, communal , socioeconomic and gender diversities. Intercollegiate Sports, cultural fests, Clubs and Celebrations organized within the college for the students and faculty alike are aimed to foster the spirit of harmony and celebrate the vivid diversity of the world. CELEBRATION OF SPECIAL DAYS : HOLI, ONAM, DIWALI, CHRISTMAS Commemorative days such as National Integration Day, International Yoga day, World Justice Day along with many regional festivals like Onam, Kerala Piravi, Ayyankali Day and Christmas are celebrated in the college. Programs such as singing Patriotic Songs, performances of dance forms from various Indian states , One -Act plays , Exhibitions ,Rangoli competitions, Pookalam competitions and other traditional games are organized for both students and Faculty on such occasions. International Yoga Day is celebrated every year with a Yoga session organized for both Faculty and students under the guidance of experts and Faculty from the Department of Physical Education. INTERCOLLEGIATE SPORTS Intercollegiate Sports competitions are organised within the campus and students are encouraged to participate in competitions conducted by other educational institutions to promote a spirit of camaraderie and sportsmanship.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College makes it a point to inculcate a good foundation for the student community with regard to Civic Rights and responsibilities. Keeping this in mind, the institute besides imparting professional legal education, inculcates the feeling of oneness among the student community through various practices and programs which aid in a better understanding of the Indian Constitution and the laws to safeguard women. BUILDING A CIVIC SOCIETY AND ELECTORAL RIGHTS AWARENESS PROGRAMS Faculty in charge of the Electoral Literacy Club believe in imparting sound knowledge on matters of importance such as Voter registration, the Electoral Process, Fundamental Voter's Rights and other related topics. The students were given a Talk on the upcoming elections and were made aware of their civic duties as first time voters. CONSTITUITIONAL RIGHTS AWARENESS PROGRAMS Students are also given an insight into the Constitution and the Judicial System on an annual basis and the college thus contributes positively to the spreading of Constitutional values and ideals. The students have actively taken part in various programs organized for their benefit such as Seminars, Conferences, Expert talks and so on which have enriched their knowledge in these areas.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.allsaintscollege.ac.in/uploadimages/file/AQAR%202021-2022/7_1_9%202021-22.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts	**A. All of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has always lent value to instilling students with respect for events of great significance. in order to instill awareness and social consciousness, these days are celebrated with proper intellectual seriousness so as to ensure a generation of students who are aware of their rights and duties as citizens and who have historical awareness. This process is important to help students lay a solid foundation for their ethical basis. The activities of the Department of History and Political Science reflect these ideas of social consciouness. Festivals denoting the culture of the state such asOnam, days of National importance such as Independence Day, Hindi Divas are all celebrated with massive student participation. The resource persons for these events are people of eminence such as the Director of Institute of Management inGovernment, Members of the Legislative Assembly of Kerala.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

Environmental Accountability

In the Anthropocene era, All Saints' has made commendable inroads in empowering

the environment by adopting manifold strategies, action plans and projects that

promulgate our commitment to this cause. As an educational institution that is

situated at the heart of the ecologically, economically, socially vulnerable zone of

South Kerala, we remain committed to the cause of ensuring a sustainable

environment for us and our various stakeholders. While nurturing the ideal of

preserving our environment, we also persist in humanitarian acts that uphold our

motto of giving back to the society.

Best Practice- II

Social Outreach Through Education

All Saints' College has been working towards the upliftment of the coastal society by

empowering the women to constantly challenge the socio-economic hurdles that

they encounter. The college takes special care to nurture the dreams of coastal area

students who come from socially and economically marginalised households. In

addition to an excellent educational framework, the students are also introduced to

campaigns and programmes that enhance their vocational skills. Though the college

has time and again extended help to the community by means of financial and

material measures, it seeks to envisage a higher ideal by empowering students so

as to generate invaluable human resource.

File Description	Documents
Best practices in the Institutional website	https://www.allsaintscollege.ac.in/allSaints/best_practices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

All Saints' College aims to mould young women into socially committed and ethically responsible citizens who will actively contribute to the socio-cultural and political dialogues of shaping a better world. Our staff and students are trained to look beyond the parochial paradigms of traditional academics and embrace the "Learning for Life" model which follows a multi-pronged approach that will combine the precepts of teaching-

learning methods with humanitarian values. We believe in inculcating the passion to give back to the nature and world around us. With this aim in mind our college has initiated a number of practices that aim to reach out to the society around us by empowering both the land and the community.

A number of our students have been 'change-makers' and influencers of public policy at the grass-roots level. They are public representatives of crucial areas such as the coastal belt of Trivandrum. We have Ms. Milani Pereira, Councillor at Cheriyathura, Ms. Karishma M.A. Councillor of Anamukham and Ms. Saranya S S, Councillor, Kannammoola– all just a few kilometres from here. Above all, this college has given India its youngest Mayor. A young woman who has led from the front in resolving issues such as waste management, environment conservation and employment generation – issues which are at the heart of the social policies of All Saints' College. She is Ms. Arya Rajendran, our student.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The institution is working towards a more student-centric approach where the focus will be on collaborative efforts towards upskilling and lending greater efficiency to the curriculum.

This is to be done through engaging with instituions of training to provide the students with enriched curriculum in the form of Certificate Courses.

Collaborative ventures in knowledge sharing with other institutions of merit through initiatives such as Faculty Exchange programme will be encouraged.

There will be a thrust placed on community outreach through making the Communities of Practice a more robust entity and ensuring avenues for student participation.

The institution will set about working on the strategic plan and look for ways to meaningfully engage the student community.

The institution will look to enhance the opportunity for education for people who may not have been able to continue with their education. The institution will look to extend its facilities by serving as nodal centres for centres of Continuing and Adult Education agencies.