

# **Report of MoU**

**2021-2022**



**DEPARTMENT OF CHEMISTRY  
ALL SAINTS' COLLEGE  
THIRUVANANTHAPURAM**

**IN COLLABORATION WITH  
  
CENTRE FOR CONTINUING EDUCATION KERALA  
GOVERNMENT OF KERALA  
&  
NATIONAL SKILL DEVELOPMENT CORPORATION**

**Co-ordinator: Dr. SIJI V L  
ASSISTANT PROFESSOR  
DEPARTMENT OF CHEMISTRY  
ALL SAINTS' COLLEGE**

An MoU has been signed with Centre For Continuing Education Kerala, Government of Kerala, National Skill Development Corporation and the Department of Chemistry, All Saints' College, Thiruvananthapuram. They have agreed to conduct a Certificate course on "Diploma in Computer Application" and vocational training Programme in "Domestic Data Entry Operator (SSC/Q2212)-IT-ITES Sector" for students of All Saints' College on payment of a fee amount of Rs. 7000/- per student. The duration of this course was six months. They have followed a unique step by step, systematic and employable skill development program. As part of this, training sessions were conducted in both online and offline mode. One hour session was conducted on each day which was indeed a great platform for our students to develop an industry integrated awareness and meet the expectations on application development. A trainer was assigned to students and periodic assessment was also conducted to monitor the progress of students and two certificates were issued to all students based on their assessment. Marks were given out of total mark of 750 and grades were also assigned.

*Reshmi*  
**Principal**  
**All Saints' College**  
**Thiruvananthapuram-7**





## SYLLABUS OF THE COURSE

### Informatics (DC 01)

Chapter 1 Introduction to Information Technology

Chapter 2 Computer Organization

Chapter 3 Memory

Chapter 4 Secondary Memory

Chapter 5 Input Devices

Chapter 6 Output Devices

Chapter 7 Computer Software

### MS OFFICE & INTERNET (DC 02)

Chapter 1 Office Automation

Chapter 2 Microsoft Word

Chapter 3 Microsoft Excel

Chapter 4 Microsoft Power Point

Chapter 5 Introduction to Database Management

Chapter 6 Internet & Email

### LINUX AND OPEN OFFICE (DC 03)

Chapter 1 Introduction to Linux

Chapter 2 Open Office -Write

Chapter 3 Open Office- CALC

Chapter 4 Open Office Impress

### PC TECHNIQUES (DC 04)

Chapter 1 Parts of a PC

Chapter 2 Windows OS Installation

Chapter 3 Computer Networks

### MALAYALAM COMPUTING (DC 05)

Chapter 1 Malayalam Computing

*Reshmi*  
Principal  
All Saints' College  
Thiruvananthapuram



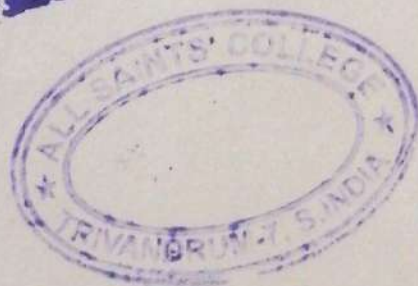
## Course Outcomes

Provided basics in computer software and government of Kerala recognized Certificate as well as certificate from NSDC as domestic data entry operator.

### Student List

SL No	NAME OF THE STUDENT
1	Elizabeth Antony
2	Ashina Salim
3	Arya S Kumar
4	Shilpa J S
5	Lekshmi Ratna R R
6	Angel S George
7	Sona T
8	Ancy Xavier
9	Aysha Shameena M
10	Ancy M
11	Aiswarya
12	Sruthy S Nair
13	Archana R
14	Lekshmi V N
15	Gopika G Nair
16	Akshaya B
17	Joshna J Bosco
18	Anaida Saji
19	Susmitha M S
20	Akhila G
21	Aswathy Venugopal
22	Athira S
23	Gayathri V N
24	Divya Sukhesan
25	Resmi R S
26	Megha Rajendran
27	Athira K
28	Gritty Thomas
29	Ammu A S
30	Gauthamy Murali
31	Anagha S
32	Devika A S
33	Keerthana Francis

*Reshmi*  
Principal  
All Saints' College  
Thiruvananthapuram-7





5:29 ● ○ ● ● ●

● ● ● ● ●

← About this call

## People

-  Lekshmi V N
-  AMMU A S
-  Gopika G Nair
-  Anagha s
-  Athira Sanjay
-  Joshna J Bosco
-  Aswathy Venugopal
-  Gayu Gayuzz
-  ARCHANA R
-  Ancy xavier
-  Akhila G
-  Anaida Saji
-  SHILPA J S

Info

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← About this call

## People

-  Megha Rajendran
-  Gauthamy Murali
-  Angel S George
-  Elizabeth Antony P
-  ANCY M
-  Arya S Kumar
-  Ashina Salim
-  Aysha Shameena
-  Grity Thomas
-  ATHIRA K
-  Susmitha M S
-  SRUTHI S NAIR
-  Lekshmi Ratna

Info

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← About this call

## People

ADD OTHERS

Share joining info

IN CALL

-  NIYAS KHAN.S (You)
-  Megha Rajendran
-  Gauthamy Murali
-  Angel S George
-  Elizabeth Antony P
-  ANCY M
-  Arya S Kumar
-  Ashina Salim
-  Aysha Shameena

Info

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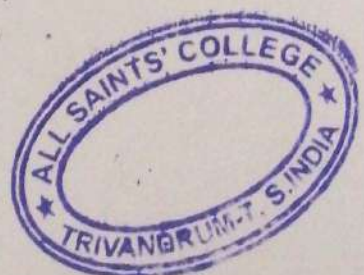
← About this call

## People

-  divya sukesan
-  RESMI R S
-  Lekshmi V N
-  AMMU A S
-  Gopika G Nair
-  Anagha s
-  Athira Sanjay
-  Joshna J Bosco
-  Aswathy Venugopal
-  Gayu Gayuzz
-  ARCHANA R
-  Ancy xavier

Info

Res. Lini  
Principal  
All Saints' College  
Thiruvananthapuram.





## Certificate

This is to certify that Mr/Ms ..... **ASHINA SALIM, P** ..... has successfully completed  
Vocational Training Programme in ..... **DOMESTIC DATA ENTRY OPERATOR (SSC/Q2212)** .....  
..... **-IT-ITES SECTOR** ..... and have passed the final examination  
held in ..... **JANUARY 2022** ..... He/She has been awarded ..... **A+** ..... grade.

Online Candidate ID: CAN\_11381141

Date of Issue: 17.5.2022




Issued by: NSDC-TP  
NSDC-TP ID : TP37913  
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Control of Examinations  
NSDC Training Partner

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FORM NO. 200/01  
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**GOVERNMENT OF KERALA**  
**CENTRE FOR CONTINUING EDUCATION KERALA**

**STATEMENT OF MARKS**

Name of Candidate	Dhyaneshwar Appalannan		
Name of Institute	ADITHYAN S.S.M.C.P		
Registration No.	DIN0000000000000000		



  


Subject	Marks Awarded	Maximum Marks
Mathematics (MC-01)	120	150
MC (Hindi and Natural) (MC-02)	144	150
Class and Open Office (MC-03)	140	150
MC (Techniques) (MC-04)	125	150
Mathematics Comprehension (MC-05)	125	150
<b>Total Marks</b>	<b>554</b>	<b>750</b>
Percentage of Marks	<b>73.87%</b>	
Final Grade	<b>Grade A</b>	


  

Grade:		By	
Marks > 80% = 1st	Marks > 60% and < 80% = 2nd	A	
Marks > 40% and < 60% = 3rd	Marks > 20% and < 40% = 4th	B	
Marks > 10% and < 20% = 5th	Marks > 5% and < 10% = 6th	C	


  

Checked By:   
 Verified By: 



  
**Coordinator of Institutions**

Date of Issue: 08.07.2020

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Reshmi  
Principal  
All Saints' College  
Thiruvananthapuram-2





