



# ALL SAINTS' COLLEGE

Re-accredited with 'A' - Grade by NAAC

Thiruvananthapuram - 695 007, Kerala - South India

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## IQAC MEETING - 3

DATE: 28/09/2017

The minutes of the previous meeting was read out. The following agenda for the meeting was discussed.

The new indicators for the SSR were to be sent to each department and the departments were to begin maintain files based on the new format by UGC

The AQAR and the academic calendar were to be uploaded at the earliest.

The following portfolios duties was given to the following teachers

Sl.No		Faculty
1	Curricular Aspects and Teaching learning and Evaluation	MsShirly Joseph
2	Research Innovations and Extensions	DrDeepa M
3	Infrastructure and Learning resources	DrSrilekha Nair
4	Student support and progression	DrLiji Varghese
5	Governance Leadership and Management	DrSrilekha Nair
6	Institutional values and Best practices	DrNisha K K

The English language lab incharge was to be Sapna S. Every week a class was to be conducted in the lab.

The Add-on course of Zoology by UGC was conducted by the department and completed successfully with fees but the certificates were not distributed, so that was to be done at the earliest.

The Department of Botany has the Tissue Culture lab and so it was decided that the department start on Add-on course for which they were asked to prepare the project for the same and submit to the IQAC at the earliest.

Dr Nisha K K was made to inform all the departments to invite/prepare the Add-on course projects of interest in order to start the course for the coming academic year with funds from the college.

NET coaching was to be started by the PG departments and the details of the same were to be submitted to IQAC.

<b>Members present</b>
Dr. Sr. Pascoela A D'Souza
Dr. Deepa M
Dr. Shirly Joseph
Dr. Srilekha Nair
Dr. Nisha K K
Dr. Anjana P S
Dr. Liji Varghese

  
IQAC Coordinator

Principal

**IQAC CO-ORDINATOR**  
ALL SAINTS' COLLEGE  
THIRUVANANTHAPURAM-7



**Principal**  
All Saints' College  
Thiruvananthapuram.