



ALL SAINTS' COLLEGE

Re-accredited with 'A' - Grade by NAAC

Thiruvananthapuram - 695 007, Kerala - South India

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IQAC MEETING - 1

DATE: 26/07/2017

The meeting was called to constitute the IQAC with newly elected members after the NAAC visit. The Principal congratulated the members of the outgoing IQAC members for their yeoman service towards the IQAC cell and the 'A' grade that the college was bestowed upon during their tenure.

The newly elected members for the term were

Dr Caroline Beena Mendez	Principal
Dr. Sr. Pascoela A D'Souza	IQAC Coordinator
Dr. Srilekha Nair	Member
Dr. Shirly Joseph	Member
Dr. Deepa M	Member
Dr. Liji Varghese	Member
Ms. Sonya J Nair	Member
Dr. Nisha K K	Member
Dr. Anjana P S	Member
Ms. Saudamini S Kumar	Member Alumni
Dr. Sudarshana Kumar	External Expert

The following agenda was discussed at the meeting:-

The IQAC was to meet once in two months to discuss important matters pertaining to quality enhancement. The final copy of CE of each department was to be submitted to IQAC by all departments. Department Activity report was to be sent to IQAC at the end of every month for scrutiny.

Teacher's diary for daily activity was to be maintained by each teacher which was to be submitted to the Head of the Department every Friday and in turn to be submitted to the Principal.

All NAAC files were to be started fresh based on the new guidelines given by the UGC.

All departments were to update the department website. The Academic calendar was to be submitted to IQAC.

All documents were to be submitted to IQAC either original or duplicate for the purpose of uploading to AQAR. The extension activity report was to be maintained in hard copy form

All documents were to send the duly filled AQAR for 2016-2017 to the IQAC at the earliest.

The year plan of each department was to be submitted to IQAC both in soft and hard copy respectively.

Members present
Dr. Sr. Pascoela A D'Souza
Dr. Deepa M
Dr. Shirley Joseph
Dr. Srilekha Nair
Dr. Nisha K K
Dr. Anjana P S
Dr. Liji Varghese



IQAC Coordinator

**IQAC CO-ORDINATOR
ALL SAINTS' COLLEGE
THIRUVANANTHAPURAM-7**



Principal

**Principal
All Saints' College
Thiruvananthapuram-7**