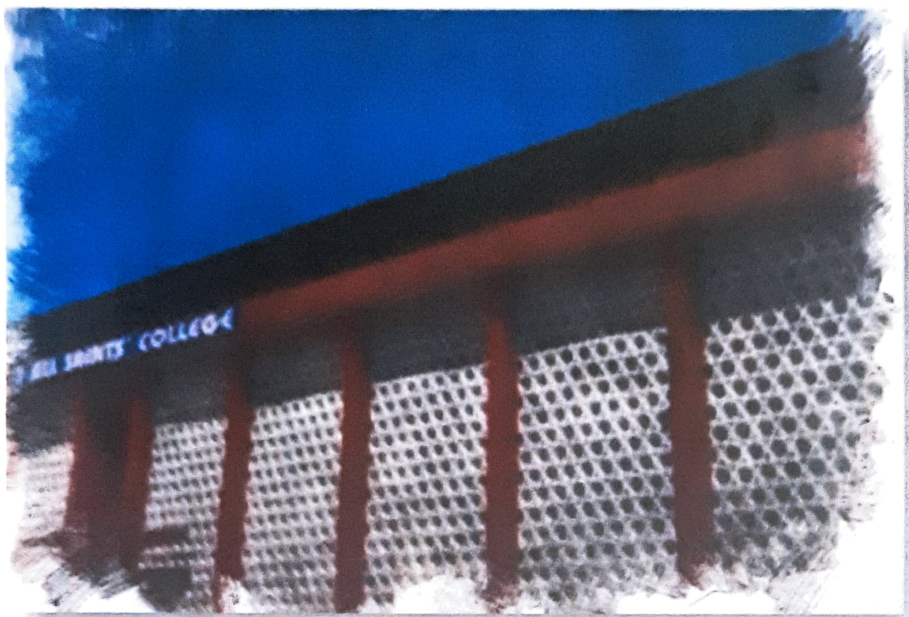




POLICY DOCUMENT



ALL SAINTS' COLLEGE

THIRUVANANTHAPURAM-695007

Re-accredited with 'A' Grade by NAAC

www.allsaintscollege.ac.in, allsaintscollegeasc@gmail.com

POLICY NAME		Ethics Policy			
APPLIES TO					
FACULTY	✓	STUDENTS	✓	NON-TEACHING STAFF	✓



PARENT/GUARDIAN	✓	VISITORS	✓	MANAGEMENT	✓
-----------------	---	----------	---	------------	---

All Saints' College, Thiruvananthapuram has a deep and abiding commitment to uphold social, personal and professional ethics among its stakeholders and thus build an equitable society based on justice and compassion. Towards this, the college has formulated the following policies in order to ensure a sense of uniformity and continuity in pursuing ethical practices and transparency.

Scope

The Code of Ethical Conduct is binding upon all administrators, employees, students and office-bearers of the various associations such as the external members of the Alumni Association, RUSA advisory Committee, PTA. It acts upon all who choose to associate with the institution on a voluntary or paid basis.

Foundation

The Code of Ethics of All Saints' College, Thiruvananthapuram finds its basis in the guiding principles of the Congregation of the Carmelite Religious. Equity through Education is the foundational principle of the Congregation and the same is conveyed through the orientation of the general and the day-to-day activities of the college.

The **composition** of the Ethics Committee shall be as follows:

Principal
Coordinator of the IQAC
3 to 5 members of the teaching staff.

The members may be selected on a rotational basis. The duties of the committee are as follows:

- initiating policy changes.
- charting out programmes for the year.
- ensuring conduct of lectures, workshops, orientation programmes on ethics and ethical practices.
- seeking out collaborative ventures to rejuvenate the value system of the stakeholders.
- reviewing its activities to ensure completion of initiatives.

The Ethics Policy of All Saints' College, Thiruvananthapuram stipulates the following:



1. The institutional shall maintain transparency in its operations and keep channels of communication open between its various stakeholders.
2. The college shall spell out **Code of Ethics** for its Teaching Staff, Non-Teaching Staff and Students who are the primary stakeholders of the institution.
3. The stakeholders shall be made conscious of the legacy of the college and the motivational force behind the Vision and Mission of the college.
4. The Vision and Mission of the college must be displayed prominently in the college and also feature in all important documents of the college such as the Handbook and the Strategic Plan.
5. The policies must be revised from time to time upon recommendation from the stakeholders.
6. The revision must be undertaken after deliberations and due diligence by the Management, the College Council and Ethics Committee.
7. The revision, if any, must reflect in the official channels of the college such as the college website.
8. The governance of the college must be in keeping with the ethical consciousness as conveyed by the Vision and Mission of the institution.



Reshmi
Principal
All Saints' College
Thiruvananthapuram-7