

IQAC Meeting.

Date : 9.08.2021.

Venue : IQAC Room.

Time : 12.45 pm.

Agenda

Welcome : Dr. Pashmi R Prasad, Principal.

1. Reconstitution of IQAC
2. Review of Quantitative data of SSR work.
3. Pending Administrative training programmes for non-teaching (Administrative) staff
4. Pending capacity building programmes for faculty.
5. Conduct annual awareness programmes for code of conduct - teachers, students and office staff.
6. Implementation of OBE
7. Any other item permitted by the chairperson.

Vote of Thanks : Dr. Anjana PS, IQAC Co-ordinator. -

Highlights of the meeting.

The meeting was presided over by the Principal and commenced with a silent prayer.

The IQAC coordinator presented the minutes of the previous meeting held on 23.06.2021.

The same was approved by the members.

The IQAC has been reconstituted with Ms. Divya Grace Dilip as the new member and she has been given the charge of criterion V.

The progress of the SSR has been reviewed by the IQAC. Criteria heads presented their completed works. IQAC identified the gaps to be filled. The IQAC decided to have

online meetings for review of SSR and try to collect the data of SSRs at the earliest.

The dates of review meetings has been finalised.

Timetable for NAAC work -

Decided to present the work through
google meet.

Criterion

Dates

I.

September 6, 7, 8, 2021
Presentation & Discussion -
Sept 9, 2021.

II.

September 9, 10, 13, 2021
Presentation & Discussion -
September 14

III.

September 14, 15, 16
Presentation & Discussion -
September 17

IV

September 17, 20, 22
Presentation & Discussion -
September 23

V

September 23, 24, 27.
Presentation & Discussion -
September 28

VI

September 28, 29, 30
Presentation & Discussion,
September 30

VII

& October 1, 4, 5
Presentation & Discussion -
October 6.

New members has been identified for the
review of policy documents & review of website
Policy Documents

1. Dr. Liji Varghese

2. Ms. Divya Grace Dilip

3. Dr. Smitha Arok.

Members:-

1. Dr. Sunita Kurur
2. Dr. Veena Suresh Babu.

The IQAC decided to conduct review meetings regularly for the successful compilation of SSR data. Timetable for second review meeting has also been finalized.

Timetable for second review meeting - google meet.

Criterion No.	Date	Time.
I	20.10.2021, Wednesday	7 pm
II	21.10.2021, Thursday	7 pm
III	22.10.2021, Friday	7 pm
IV	25.10.2021, Monday	7 pm
V	26.10.2021, Tuesday	7 pm
VI	27.10.2021, Wednesday	7 pm
VII	28.10.2021, Thursday	7 pm

The IQAC decided to conduct following programmes for administrative staff.

1. Administrative Training programme on "Income Tax Planning for Salaried Employees" on 1.11.2021 by Dr. Lissy Bennet, Assistant Professor, Dept. of Commerce, All Saints' College.
2. ATP on "Office Management" on 10.12.2021 by Mr. T. P. Suresh, Senior Audit officer, AGI office, 7 pm.

The IQAC decided to conduct following PDP programmes for the teaching staff on.

1. "Digitally Enhanced Pedagogical Systems" on 11.12.2021

2. "IOA and SR Preparation under Revised Assessment and Accreditation Framework" by Dr. Gabriel Simon Thattai, Director IOAC University of Kerala on 14.12.2021

3. International PDP on "Ethics in Higher Education: New learning in the Age of the Pandemic" (in association with Global Ethics) by Dr. John Mohan Razu, Consultant and Research Fellow, ACTS, Academy of Higher Education, Bangalore & former Professor of Social Ethics, United Theology College, Bangalore on 16.12.2021

The IOAC decided to conduct Code of Conduct programmes

1. Gandhian Ethics: National Webinar on Inculcating Gandhian Ethics for Staff and Students focusing on the topic 'My Experiments with Truth' on 17.8.2021.

2. Professional Ethics for Students: 'Leadership for Social Change' The talk was conducted under the aegis of the Kanthari Association and saw an enthusiastic participation of students and faculty on 03.08.2021

3. Professional Ethics for students: Ethics in Advertising under the aegis of the Young Communicators Club. The speaker will be Mr. Nirmal C.N, Associate Professor, Adi Sankara Business School, Kalady on 29.10.2021

4. Professional ethics for Faculty & Non teaching staff:
Classroom ethics and office ethics in a
Postpandemic Situation - New Challenges and
Strategies - on 10/10/2021.

Dr. Anyana PS, IQAC Co-ordinator proposed the Vote of
Thanks.

Members Present

1. Dr. Reshmi R. Prasad, Principal, Resh
2. Dr. Nilekha Nair
3. Mr. Shishy Joseph
4. Dr. Smiy G. Benjamin
5. Dr. Anila Kurur
6. Dr. Reshma J.K.
7. Dr. Tonya J Nair
8. Dr. Lekha Rani
9. Ms. Sapna Srinivas
10. Sr. Sheeba N A
11. Dr. Sr. Lilean Rozalis, Management Representative
12. Ms. ~~Malavika~~ Mary Thomas, Student Representative
13. Dr. Joseph Injodey, Academic Advisor
14. Dr. Anyana PS, IQAC Co-ordinator

Anyana PS

IQAC CO-ORDINATOR
ALL SAINTS' COLLEGE
THIRUVANANTHAPURAM-7

Reshmi

Principal
All Saints' College
Thiruvananthapuram-7

