



ALL SAINTS' COLLEGE

Re-accredited with 'A' - Grade by NAAC

Thiruvananthapuram - 695 007, Kerala - South India

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IQAC 2018-19

MEETING OF THE IQAC HELD ON 19.06.2019

AGENDA

1. Getting approval from IQAC before submitting AQAR 2018-19 through online NAAC portal
2. Add-on and Value added Courses for the new academic year
3. Induction Programme for the DC I Students.
4. Bridge Course by the departments for DC I Students
5. Professional Development programmes for both Administrative Staff and Teaching faculty
6. Signing of new MoU's
7. Any other item permitted by the Chairperson

MINUTES

The meeting started with a silent prayer and was presided over by the Principal.

The minutes were read and passed for record.

The Coordinator presented the Action taken report of the previous minutes:

1. The department of Commerce signed an Memorandum of Understanding between Kalvi Institute Private Ltd (Official and Certified Training Partner of Tally) and All saints College and was executed on 22nd March 2019.
2. A Professional Development Programme on "Evaluating Students' Performance and Designing Question Papers" was organized for Faculty on 2nd and 3rd April 2019
3. Professional Development Programme on "Guiding Careers" was conducted on 1st May 2019
4. A Professional Development Programme on "Sensitising Educators" was organized from 27th to 31st May 2019.
5. Add on courses were conducted by the following departments:

- (a) Department of Commerce conducted an Add course on "Tally Ace" from 13th to 24th May 2019
6. The following Value Added courses too were started :
- (a) "Conversational Skills" by the department of English on 4th May 2019
- (b) "Spreadsheet for Beginners" a course by the department of Chemistry was started on 8th June 2019.
7. IQAC organized a talk on "Practices in Teaching: Interacting in a multi-strata classroom" delivered by Ms. Morrin C, Head,(Rtd) Department of English, All saints' College, Thiruvananthapuram on 8th April 2019
8. For the Office Staff a talk on " Legal Provisions for Offices" was conducted by Adv. Sr. Sabina, Research Scholar, Christ University, Bangalore on 10th April 2019.
9. The students were given a talk on ethics on the topic, "Friends and Peer Pressure: Self regulation and Self-Pride" on 24th March 2019.

The meeting discussed the final report of AQAR 2018-19. The heads of seven teams dealing with each criterion presented their respective reports before the Core Committee.

The Core Committee discussed, and made minute changes and gave approval for each criteria. The Core Committee decided to upload each criterion by the respective leader after getting it scrutinized by the IQAC Coordinator.

The departments were to be asked to start new Add-on and Value added Courses for the new academic year

A team of teachers was to be assigned to prepare the Induction Programme for the DC I Students.

The departments were to prepare and organize a Bridge Course for the DC I Students of their own respective departments following the Induction programme.

IQAC would organize Professional Development programmes for both Administrative Staff and Teaching faculty for the current academic year.

The departments were also to be informed on securing new MoU's with outside agencies.

Members
Dr. Caroline Beena Mendez
Dr. Srilekha Nair
Ms. Shirley Joseph

Dr. Deepa M
Dr. Liji Varghese
Ms. Sonya J Nair
Dr. Nisha K K
Dr. Anjana P S
Sr. Tissy Joseph
Ms. P S Iswarya
Sr. Lilian Rosario
Ms. Hima Siji
Ms. Saudamini S Kumar
Dr. Arun Surendran
Mr. K P Suresh Kumar
Dr. Sr. Pascoela A D'Souza
IQAC Coordinator

IQAC CO-ORDINATOR
ALL SAINTS' COLLEGE
THIRUVANANTHAPURAM-7

Coordinator
 IQAC



Principal
All Saints' College
Thiruvananthapuram-7

Principal